

APPLICATION FOR SERVICE

Each applicant for service is required to sign, on a form prescribed by the District, an application setting forth the following contents and limited to the purpose stated below.

A. Contents:

1. Date and place of application.
2. Location of premises to be served.
3. Date applicant will be ready for service.
4. Agreement to abide by District Rules and Regulations.
5. Purpose for which service is to be used.
6. Address to which bills are to be mailed or delivered.
7. Home and office telephone numbers.
8. Whether applicant is owner, tenant or agent for the premises.
9. If owner - a signed Verification of Property Ownership on a form provided by the District.
10. If tenant - owner's name, address and telephone number.
11. Agreement to assume any outstanding water charges for property where service is requested.
12. Such other information as the District may reasonably require, including, but not limited to, Social Security Number and evidence of identity through a driver's license or other means of picture identification; provided, however, that the District's General Manager may, in his or her discretion, waive the requirement for a customer's Social Security Number if the customer instead provides a deposit as specified in Appendix E. [approved 4/19/04]

B. Residential Rental Property: Applications for water service to residential rental property require service to be provided on account of the property owner or, alternatively, upon co-application by both the property owner and the tenant. Applicants who are not property owners will not be provided service until the property owner has made application therefor. The District will hold the property owner ultimately responsible for payment.

C. Purpose: The application is merely a written request for service and does not bind the applicant to take service for a period of time longer than that upon which the minimum charge is based; neither does it bind the District to serve, except under reasonable conditions and upon the approval of the Manager.

D. Acceptance of Evidence of Property Ownership: *[adopted March 19, 2001;]*

Notwithstanding any other provision of this Rule 10.02, in lieu of the application set forth under Paragraph A, above, the District, in its

sole discretion, may condition providing water service to any applicant upon receipt and approval of any of the following documents to evidence ownership of real property for which water service is requested:

1. A copy of escrow instructions that evidence that the applicant is the present owner of the subject property;
2. A copy of the deed to the subject property that evidences that the applicant owns that property; or
3. A copy of the most recent property tax bill for the subject property.

E. Provision of Current Application: If a Consumer is found by the District, in its sole discretion, to have an application for water service on file with the District that is outdated in that it does not provide information the District deems necessary for administrative and collection purposes, the District may require the Consumer to complete and submit a new application for service. [added January 22, 2002]

10.03: ESTABLISHMENT OF CREDIT

The District may require Applicants for service to provide it with information sufficient to enable the District to determine the credit worthiness of the Applicant. Upon determining the Applicant's credit worthiness, the District may require the Applicant to deposit with the District such sums of money as determined by the Board from time to time, as specified in Appendix E. Deposits will be refunded to applicants at the termination of water service, provided all water charges have been paid. Applications for service to any property will be granted only if all assessments, fees, charges, delinquent water bills, and penalties due and charged to or against said property have been fully paid.

A. Pre-Payment Upon Disconnect for Non-Payment: The Consumer shall be required to deposit with the District such sums as specified in Appendix E in the event the Consumer's service is disconnected for non-payment, as provided in Article 8.04.B.

B. Waiver of Deposit: Public Agencies will not be subject to the deposit requirements stated above.

10.03.1 REQUIRED DEPOSITS FOR MASTER-METERED AND COMMERCIAL PROPERTIES *[adopted September 5, 2000]*

Due to substantial losses the District has incurred in the past as a result of consumers at master-metered and commercial properties (i.e., properties where a single meter measures water service to more than one consumer unit) defaulting in payment of their water bills, the District shall require the applicant for any master-metered or commercial property who applies for water service to provide a deposit as specified in Appendix E. Such

deposits will be refunded to the applicant for such properties at the termination of water service, provided all water charges have been paid.

10.04: REFUSAL TO SERVE

The District may refuse to serve an applicant for service under the following conditions:

A. Conditions for Refusal:

1. If the applicant fails to comply with any of the rules and regulations contained herein.
2. If the intended use of the service is of such a nature that it will be detrimental or injurious to existing Consumers.
3. If, in the judgment of the District, the applicant's installation for utilizing the service is unsafe or hazardous, or of such nature that satisfactory service cannot be rendered, or exceeds the normal capacity of the meter service.
4. Where service has been discontinued for fraudulent use, the District will not serve an applicant until it has determined that all conditions of fraudulent use or practice have been corrected.

B. Notification to Applicant: When an applicant is refused service under the provisions of this rule, the District will notify the applicant promptly of the reason for the refusal to serve and of the right of applicant to appeal that decision to the Board.

10.05: WATER SERVICE CONNECTIONS

For those premises that do not have an existing service connection, the applicant will be charged an amount estimated to be the actual costs to the District of the installation and material for a service connection.

A. Size: The District reserves the right to determine the size of the service connection, the service pipe and water meter and the type of any backflow preventor or other appurtenances required for the installation.

B. Location: So long as practicable, service will be installed at locations designated by the applicant, but only at curb and/or property lines of the property to be served abutting upon a public street, highway, alley, lane, or road (other than a freeway) in which is installed a water main of the District.

C. Looped Metered Connections: Service provided to a location that has its own distribution system that is looped and connected to District facilities by two (2) or more meters shall be provided with an approved type backflow prevention device immediately downstream of each metered connection as specified in Appendix F.

D. Changes in Service Connection/Meter Size: Payment of all applicable additional charges will be required upon the happening of any of the following:

1. The alteration or increase in size of a service connection.
2. The service of any area, adjacent property, or property of different ownership not served at the time of the original commencement of service.
3. The increase of use by reason of land zoning reclassification or actual land use.

In instances where such additional charges are due, credit may be allowed for any such previous payments made by either the applicant, owner, or their predecessors. The size of any meter service and/or the area it serves, or the property's zoning classification or actual use, shall be determined by the Manager. Subject to an appeal to the Board, such determination by the Manager will be final.

E. Limitations on Use of Service Connections:

1. **Number of Units and Land Area.** The District reserves the right to designate the type of meter, limit the number of buildings, separate houses, living or business quarters, and the area of land under one ownership to be supplied by one service connection.
2. **After Subdivision.** When property provided with a service connection is subdivided, the service connection shall be considered as belonging to the lot or parcel of land which it directly enters.
3. **Supplying to Other Property.** Except by special permission of the District, no service connection shall be used to supply adjoining property belonging to a different owner, or adjoining property acquired by the original applicant or owner subsequent to installation of the original service connection, or to supply property of the same owner on opposite sides of a public street or alley.
4. **Supplying Outside District.** No service connection will be used to supply water received from the District to property outside the District.
5. **Master Meters.** Except in the case of a motel, hotel or apartment building, no master meters will be authorized for a multi-user development. All tenants or owners receiving water service shall have separate meters.

10.06: PROVISION OF SERVICE

The District shall not be obligated to provide water service to any applicant for water service until after any and all fees, charges and past due assessments owing to the District and associated with the parcel seeking water service shall have been paid in full.