

MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE PICO WATER DISTRICT

A Regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, November 18, 2020 at 6:02 p.m.

The District's Secretary/General Manager, Mr. Mark J. Grajeda proceeded with the roll call of the attending Board members. Present from the beginning of the meeting were President David R. Gonzales, while Director Robert A. Martinez, Director Barbara K. Rapisarda, Director Victor Caballero, and Vice President Lara appeared telephonically, in adherence to social distancing and Mr. Jim Ciampa, Legal Counsel for the District appeared electronically. Ms. Lorraine Laible, the District Office Manager and Treasurer appeared telephonically. Ms. Carolyn Castillo, member of the public appeared telephonically.

President Gonzales presided over the meeting and led everyone in the Pledge of Allegiance.

Ms. Castillo gave the invocation.

President Gonzales inquired if there were any public comments. Ms. Castillo commented that she was glad to see that the board is meeting and happy to see that the District is moving forward with it's Water Management Plan.

President Gonzales proceeded to the adoption of the Agenda. Director Martinez made the motion to adopt the Agenda and Director Rapisarda seconded the motion The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the approval of the Consent Calendar. Director Rapisarda made the motion to approve but requested to correct the November 4, 2020 minutes to reflect installation of an "eight-inch mainline" not an "eight0inch mainline". Director Martinez seconded the motion. The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, consider District requested proposals for a new Water Master Plan. The General Manager reviewed with the Board the purpose of a Water Master Plan ("Plan") and what steps will be taken to prepare the Plan. He also reviewed the proposals submitted by Civiltec Engineering, Inc., AKM Consulting Engineers, and Stetson Engineers, Inc. and indicated that he contacted the firms to review their proposals. It is staff's recommendation that Civiltec's proposal in the amount of \$89,980 be approved and instruct the General Manager to execute all documents required. After a brief discussion Director Martinez made the motion to accept the proposal from Civiltec in the amount of \$89,980 and allow the General Manager to execute all related documents and Director Rapisarda seconded the motion. The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, consider adoption of Resolution No. 213-R – Appendix D to the Distirct's Rules and Regulations regarding miscellaneous charges. The General Manager reviewed the contents of Appendix D and the charges it represents. He explained the last time the District amended the charges was four years

ago. After a brief discussion centered around Fire Flow Testing fees, Director Caballero made a motion to increase the Fire Flow Testing Fees to \$200.00 and President Gonzales seconded the motion. The General Manager announced that the motion passed by a roll-call vote, 5 – 0. Director Martinez then made the motion to accept all other changes to Appendix D as submitted, and Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, discuss impact of COVID-19 on District Revenues. Ms. Laible presented to the Board a recap of how COVID has affected revenues, cash receipts, and delinquent accounts.

President Gonzales proceeded to the next item on the Agenda, General Manager's report. There is a water rate workshop scheduled for Thursday, November 19, 2020 at 6:00 p.m. via Zoom and telephonically; the General Manager will be on vacation November 20, 2020 and will return on Monday November 30, 2020; there will be a Finance Committee Meeting either November 24 or November 25, 2020 to review the proposed 2021 Budget.

President Gonzales proceeded to the next item on the Agenda, Legal Counsel report. There was none.

President Gonzales proceeded to the next item on the Agenda, Director's request for future agenda items. There were none.

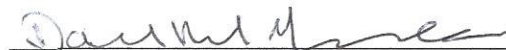
President Gonzales proceeded to the next item on the Agenda, Director report on meetings attended. There were none.

President Gonzales proceeded to the next item on the Agenda, Director comments. Director Rapisarda inquired if the plaque has been installed at the well. It was announced that the newly and re-elected Board Members will be seated December 16, 2020. President Gonzales announced that Pico Rivera Chamber of Commerce is looking for volunteers to assist with their food giveaway on Saturday, November 21, 2020 at the VFW Post #7734, 9128 Bermuda Street at 8:00 a.m.

The Board retreated to Closed Session at 7:02 p.m.

The Board reconvened from Closed Session at 7:36 p.m. Legal Counsel reported that Closed Session was held with regard to anticipated litigation pursuant to Government Code Section 54956.9 paragraph (4) of subdivision (d). The Board was briefed on the facts and circumstances of that matter and no reportable action was taken. Vice President Lara did not participate in Closed Session.

There being no further business to come before the Board, the Board meeting adjourned at 7:37 p.m.

  
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David R. Gonzales, President

Attest:

  
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Mark J. Grajeda, Secretary

(Seal)

