



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

6:00 PM Wednesday, August 4, 2021

AGENDA

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below to join by webcam or teleconference without otherwise complying with the Brown Act's teleconference requirements.

Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

1. **ROLL CALL.**
2. **PLEDGE OF ALLEGIENCE.**

3. **INVOCATION.**

4. **TIME RESERVED FOR PUBLIC COMMENTS.**

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. **ADOPTION OF AGENDA.**

6. **APPROVAL OF CONSENT CALENDAR.**

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider July 21, 2021 Regular Board Meeting Minutes.
- B. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.

7. **ACTION/DISCUSSION ITEMS.**

- A. None.

8. **REPORTS.**

- A. General Manager.
- B. Legal Counsel.

9. **DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.**

10. **BOARD MEMBER COMMENTS.**

- A. Report on Meetings Attended/Comments.

11. **CLOSED SESSION.**

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of
Government Code Section 54956.9.

One Case.

12. **CLOSED SESSION REPORT.**

13. **ADJOURNMENT.**

AGENDA POSTED ON: July 29, 2021

Next regularly scheduled meeting: August 18, 2021

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

6:00 P.M. Wednesday, August 4, 2021

AGENDA

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- B. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A Regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, July 21, 2021 at 6:03 p.m.

The District's Secretary/General Manager, Mr. Mark J. Grajeda proceeded with the roll call of the attending Board members. Present from the beginning of the meeting were President David R. Gonzales, while Director Pete Ramirez, Director Robert Martinez, and Vice President Victor Caballero participated telephonically, in adherence to social distancing. Director Raymond Rodriguez and Mr. Jim Ciampa, Legal Counsel for the District participated electronically.

President Gonzales presided over the meeting and led everyone in the Pledge of Allegiance.

Director Rodriguez gave the invocation.

President Gonzales proceeded to the adoption of the Agenda. Director Martinez made the motion to approve the agenda and President Gonzales seconded the motion. The General Manager announced the motion passed by a roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, Public Comments. There were none.

President Gonzales proceeded to the approval of the Consent Calendar. Director Ramirez made the motion to approve the Consent Calendar and Director Martinez seconded the motion. The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, Public Hearing Regarding Proposed New Capacity Charge and opened the Public Hearing. The General Manager explained that the Board voted at the July 7, 2021 Board Meeting to move forward with the new Capacity Charge and the District posted Notice of Public Hearing in the Los Angeles Times newspaper on July 10, 2021 and July 15, 2021 as required. Mr. Erik Helgeson with Bartle Wells Associates was present electronically to review their findings from the Capacity Charge Study. Legal Counsel reviewed the legal requirements for publication, access to the study and rational basis of the fees. He furthered explained, ongoing the District is required to maintain separate accounting records for these funds, separate holding of these funds and report the funds received and what they are used for. As allowed, the District also included an automatic increase based on the Engineering News Record annual cost increases in order to eliminate having to complete a study any time an increase is required. These fees are being approved via Resolution and will go in effect immediately. There were no public or Board member comments. President Gonzales then closed the public hearing.

President Gonzales proceeded to the next item on the Agenda, consider approving Resolution No. 216-R – Adopting New Capacity Charges and Approval of Capacity Charge Study

by Bartle Wells Associates. Director Martinez made the motion to approve the Capacity Charge Study and adopt the new Capacity Charges and Director Rodriguez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, General Manager's report. The General Manager informed the Board that Dominguez Engineering began work on the Burma Road project on July 12, 2021 and have installed all mainline and most of the service lines. They should be able to begin disinfecting and pressure testing the lines the week of the July 26, 2021 and turning everyone over the latter part of the week and should be finished by August 10, 2021; we received notification by the City of Pico Rivera of a 255-unit development in our service area and staff will be speaking with our engineer and legal counsel regarding it; he also informed the Board that he would be off Thursday, July 29, 2021 and will return on Tuesday, August 3, 2021; staff will assist Directors with filing of Form 470; he also informed the Board that the District will end the voluntary cessation of the billing and collection of delinquent fees and will begin sending delinquent notices with the delinquent charges this month.

President Gonzales proceeded to the next item on the Agenda, Legal Counsel report. Legal Counsel reported that the State is in the process of finalizing the legislation for the \$1 billion in water bill relief money, run through the State Water Board – they have until January 31, 2022 to provide those funds; the service termination moratorium set to expire September 30, 2021 – the State Water Board said that agencies cannot begin their pre-shutoff notification without jeopardizing their ability to receive funds under the water bill relief plan.

President Gonzales proceeded to the next item on the Agenda, Director's request for future agenda items. There were none.

President Gonzales proceeded to the next item on the Agenda, Board Member Comments. Director Martinez thanked the General Manager and Legal Counsel on their participation with the Capacity Charge Study. Director Ramirez stated that he attended Central Basin Municipal Water District meeting.

There being no further business to come before the Board, the Board meeting adjourned at 6:31 p.m.

David R. Gonzales, President

Attest:

Mark J. Grajeda, Secretary

(Seal)



Pico Water District, CA

Open Payable Report

As Of 07/30/2021

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 10-000-2000 - Accounts Payable							
Vendor: 1026	BELL PIPE & SUPPLY CO						Payable Count: (1)
S26660234.002	JAN 2020 - RETURN OF PRODUCT	01/31/2020	-74.10	0.00	0.00	0.00	-74.10
Vendor: 1105	HARRINGTON INDUSTRIAL PLASTICS LLC						Payable Count: (2)
001Y0245	Misc. Well Maint. - NaOCI Misc. Parts for Repairs	07/07/2021	454.27	0.00	0.00	0.00	454.27
001Y0290	Misc. Well Maint. - NaOCI Misc. Parts for Repairs	07/08/2021	30.18	0.00	0.00	0.00	30.18
Vendor: 1111	HOME DEPOT CREDIT SERVICE						Payable Count: (6)
3592628	Misc. Well Maint. - Well Supplies for Clean Up	11/26/2019	15.84	0.00	0.00	0.00	15.84
2592692	Yard Maint. - Supplies for Cleaning Crew	11/27/2019	79.55	0.00	0.00	0.00	79.55
8105491	Well #11 - Material for Irrigation	12/11/2019	19.84	0.00	0.00	0.00	19.84
8562235	Meter Repair-PVC Parts for Irrigation Line HookUp	12/11/2019	48.27	0.00	0.00	0.00	48.27
CM0000006	NOV 2019 CREDIT MEMO FOR RETURN THAT WAS PAID	12/31/2019	-80.75	0.00	0.00	0.00	-80.75
0096003	Misc. Well Maint. - Cleaning Supplies for Sites	07/21/2021	245.52	0.00	0.00	0.00	245.52
Vendor: 1123	J.DE SIGIO CONSTRUCTION INC						Payable Count: (1)
137494 TAIT	FEB 2021 - CIP BEVERLY/ROSEMEAD SURVEY WRK	02/28/2021	6,502.50	0.00	0.00	0.00	6,502.50
Vendor: 1129	JOEL COLIN						Payable Count: (1)
INV0001125	Vehicle Unit #50 - Diesel Fuel	07/28/2021	50.00	0.00	0.00	0.00	50.00
Vendor: 1132	JUAN ROMAN						Payable Count: (1)
INV0001100	Safety Exp. - Juan R. - Boots	06/14/2021	216.19	0.00	0.00	0.00	216.19
Vendor: 1184	QUINN COMPANY						Payable Count: (1)
810300736	DEC 2020 - CREDIT BATTERY RECYCLE	12/31/2020	-21.90	0.00	0.00	0.00	-21.90
Vendor: 1186	RAY'S OK TIRE, INC.						Payable Count: (1)
13760	Unit #59 - Tire Replacment	07/26/2021	781.42	0.00	0.00	0.00	781.42
Vendor: 1194	S & J SUPPLY CO., INC.						Payable Count: (1)
S100177165.001	Burma Project - 45's & 22s	07/14/2021	1,323.98	0.00	0.00	0.00	1,323.98
Vendor: 1202	SHELL						Payable Count: (5)
696765	Misc. Fuel Exp. - Diesel Fuel Unit #50	09/09/2019	81.18	0.00	0.00	0.00	81.18
708693	Misc. Fuel Exp. - Compressor	09/10/2019	53.36	0.00	0.00	0.00	53.36
858530	Misc. Fuel Exp. - Diesel Fuel - Backhoe	09/26/2019	87.82	0.00	0.00	0.00	87.82
60855926	SEPT 2019 - FUEL CHARGES	09/30/2019	115.89	0.00	0.00	0.00	115.89
652362	Fuel Exp. - Diesel Fuel for Backhoe	11/27/2019	89.52	0.00	0.00	0.00	89.52
Vendor: 1256	WESTERN WATER WORKS						Payable Count: (12)
1211388-00	Stephens St. Project - Tees & Valves	05/03/2021	9,583.37	0.00	0.00	0.00	9,583.37
1211489-00	Stephens St. Project - Tracing Wire & Bolts	05/05/2021	1,280.02	0.00	0.00	0.00	1,280.02
1211691-00	Stephens St. Project - Tapping Sleeve	05/07/2021	984.53	0.00	0.00	0.00	984.53
1211388-01	Stephens St. Project - Hydrant J6000	05/11/2021	6,147.98	0.00	0.00	0.00	6,147.98
1212423-00	Stephens St. Project - Service Material Connection	05/21/2021	1,386.67	0.00	0.00	0.00	1,386.67
1212485-00	Stephens St. - Project Compression Couplings	05/26/2021	198.90	0.00	0.00	0.00	198.90
1212758-00	JUNE 2021 - PRODUCT RETURN	06/01/2021	-20,943.11	0.00	0.00	0.00	-20,943.11
1212950-00	Stephens St. - Project Tie in Material	06/03/2021	761.90	0.00	0.00	0.00	761.90
1212988-00	Stephens St. - Project Tie in Material Coupling	06/03/2021	296.58	0.00	0.00	0.00	296.58
1215014-00	Burma Rd. Project - 4qty.- 2" 90 CPLG 110 Fitting	07/21/2021	1,239.82	0.00	0.00	0.00	1,239.82
1215324-00	Burma Rd. Project-Restraints,Hyd. Ext. & Flg	07/27/2021	1,672.09	0.00	0.00	0.00	1,672.09
1215340-00	Burma Rd. Project-PVC Material for Service Connect	07/27/2021	186.74	0.00	0.00	0.00	186.74
			Payable Account 10-000-2000	Payable Count: (32)	Total:		12,814.07

Payable Account Summary

Account	Count	Amount
10-000-2000 - Accounts Payable	32	12,814.07
Report Total:	32	12,814.07

Payable Fund Summary

Fund	Count	Amount
10 - General Operating	32	12,814.07
Report Total:	32	12,814.07

**JULY 1, 2021 – JULY 30,
2021**

**BILLS APPROVED BY THE
GENERAL MANAGER**

08-04-2021



Pico Water District, CA

Check Report

By Check Number

Date Range: 07/01/2021 - 07/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
1002	ABBA TERMITE & PEST CONTROL	07/08/2021	Regular	0.00	260.00	61558
1008	ACWA/JPIA	07/08/2021	Regular	0.00	21,320.09	61559
1378	AKM CONSULTING ENGINEERS, INC.	07/08/2021	Regular	0.00	11,029.00	61560
1375	AUTOMATED WATER TREATMENT	07/08/2021	Regular	0.00	7,620.48	61561
1046	CENTRAL BASIN MUNICIPAL WATER DISTRICT	07/08/2021	Regular	0.00	2,301.45	61562
1053	CINTAS #053	07/08/2021	Regular	0.00	349.70	61563
1071	DE LAGE LANDEN FINANCIAL	07/08/2021	Regular	0.00	333.53	61564
1080	EDISON COMPANY	07/08/2021	Regular	0.00	5,231.24	61565
1090	FRONTIER COMMUNICATIONS	07/08/2021	Regular	0.00	410.04	61566
1135	LAGERLOF, LLP	07/08/2021	Regular	0.00	2,077.00	61567
1216	STEVEN BURNS PHOTOGRAPH	07/08/2021	Regular	0.00	148.84	61568
1245	VERIZON WIRELESS	07/08/2021	Regular	0.00	84.16	61569
1250	WATER REPLENISHMENT DISTRICT OF	07/08/2021	Regular	0.00	89,992.29	61570
	Void	07/15/2021	Regular	0.00	0.00	61571
	Void	07/15/2021	Regular	0.00	0.00	61572
	Void	07/15/2021	Regular	0.00	0.00	61573
	Void	07/15/2021	Regular	0.00	0.00	61574
	Void	07/15/2021	Regular	0.00	0.00	61575
	Void	07/15/2021	Regular	0.00	0.00	61576
	Void	07/15/2021	Regular	0.00	0.00	61577
	Void	07/15/2021	Regular	0.00	0.00	61578
	Void	07/15/2021	Regular	0.00	0.00	61579
	Void	07/15/2021	Regular	0.00	0.00	61580
	Void	07/15/2021	Regular	0.00	0.00	61581
	Void	07/15/2021	Regular	0.00	0.00	61582
1178	ADT COMMERCIAL	07/15/2021	Regular	0.00	620.19	61584
1365	CRAIG D. CHENG, DDS INC.	07/15/2021	Regular	0.00	203.00	61585
1327	ENVIRONMENT CONTROL GREATER ORANGE CTY,	07/15/2021	Regular	0.00	844.00	61586
1386	OFFICE TEAM	07/15/2021	Regular	0.00	4,279.80	61587
1370	QUADIANT FINANCE USA, INC.	07/15/2021	Regular	0.00	112.00	61588
1194	S & J SUPPLY CO., INC.	07/15/2021	Regular	0.00	33,399.80	61589
1012	AMERICAN EMBLEMATIC LLC	07/15/2021	Regular	0.00	67.80	61590
1017	AT & T	07/21/2021	Regular	0.00	136.25	61591
1047	CENTRAL BASIN WATER ASSOCIATION	07/21/2021	Regular	0.00	1,970.72	61592
1080	EDISON COMPANY	07/21/2021	Regular	0.00	17,495.98	61593
1170	PICO RIVERA CHAMBER OF COMMERCE	07/21/2021	Regular	0.00	140.00	61594
1209	SOUTHERN CALIFORNIA GAS COMPANY	07/21/2021	Regular	0.00	24.32	61595
1212	SPRINT	07/21/2021	Regular	0.00	53.44	61596
1215	STETSON ENGINEERS, INC.	07/21/2021	Regular	0.00	4,392.00	61597
1237	UNDERGROUND SERVICE ALERT	07/21/2021	Regular	0.00	234.18	61598
1251	WATERLINE TECHNOLOGIES, INC	07/21/2021	Regular	0.00	665.00	61599
1252	WECK LABORATORIES, INC.	07/21/2021	Regular	0.00	7,653.00	61600
1051	CHEVROLET OF MONTEBELLO	07/28/2021	Regular	0.00	216.83	61601
1054	CINTAS 0168 - ORANGE CA FAS	07/28/2021	Regular	0.00	211.96	61602
1071	DE LAGE LANDEN FINANCIAL	07/28/2021	Regular	0.00	38.39	61603
1111	HOME DEPOT CREDIT SERVICE	07/28/2021	Regular	0.00	531.64	61604
1117	INFOSEND	07/28/2021	Regular	0.00	1,571.69	61605
1132	JUAN ROMAN	07/28/2021	Regular	0.00	180.00	61606
1386	OFFICE TEAM	07/28/2021	Regular	0.00	2,672.33	61607
1176	PRINTWEAR SALES COMPANY	07/28/2021	Regular	0.00	1,474.59	61608
1304	ROBERT BRKICH CONSTRUCTION CORP.	07/28/2021	Regular	0.00	20,395.99	61609
1194	S & J SUPPLY CO., INC.	07/28/2021	Regular	0.00	1,217.39	61610
'11	SPECTRUM	07/28/2021	Regular	0.00	463.60	61611
J35	CALIFORNIA COMPUTER SCHOOLS, INC.	07/28/2021	Regular	0.00	93.00	61612

Check Report

Date Range: 07/01/2021 - 07/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1163	PAC COMM TECHNOLOGIES, INC.	07/28/2021	Regular	0.00	460.00	61613
1249	VOTACALL, INC.	07/28/2021	Regular	0.00	144.43	61614

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	44	0.00	243,121.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	12	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	85	56	0.00	243,121.14

Check Report

Date Range: 07/01/2021 - 07/30/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Infrastructure-Infrastructure Account						
35	U.S. BANK	07/21/2021	Regular	0.00	301,213.88	100092
079	DOMINGUEZ GENERAL ENGINEERING INC	07/28/2021	Regular	0.00	222,855.75	100093

Bank Code Infrastructure Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	2	0.00	524,069.63
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	2	0.00	524,069.63

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	46	0.00	767,190.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	12	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	89	58	0.00	767,190.77

Fund Summary

Fund	Name	Period	Amount
10	General Operating	7/2021	767,190.77
			767,190.77