



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

6:00 PM Wednesday, January 5, 2022

AGENDA

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below to join by webcam or teleconference.

Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: **421745**

1. **ROLL CALL.**
2. **PLEDGE OF ALLEGIENCE.**

3. INVOCATION.

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider December 15, 2021 Regular Board Meeting Minutes.
- B. Consider December 22, 2021 Special Board Meeting Minutes.
- C. Consider November Financial Statement.
- D. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.

7. ACTION/DISCUSSION ITEMS.

- A. Consider Approval of Resolution 222-R a Resolution to Change the Regular Board Meeting Time. *Recommended action – to be considered at the Board Meeting.*

8. REPORTS.

- A. General Manager.

B. Legal Counsel.

9. INFORMATIONAL ITEMS

A. 2022 Board Approved Operating Budget.

B. Nomination of Candidates for Special District Voting Member and Special District Alternate Member

10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.

11. BOARD MEMBER COMMENTS.

A. Report on Meetings Attended/Comments.

12. ADJOURNMENT.

AGENDA POSTED ON: December 30, 2021

Next regularly scheduled meeting: January 19, 2022

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

6:00 P.M. Wednesday, January 5, 2022

AGENDA

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- B. Consider December 22, 2021 Special Board Meeting Minutes.
- C. Consider November Financial Statement.
- D. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.

MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A Regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, December 15, 2021 at 6:03 p.m.

The District's Secretary/General Manager, Mr. Mark J. Grajeda proceeded with the roll call of the attending Board members. Present from the beginning of the meeting were President David R. Gonzales. Director Raymond Rodriguez, Director E.A. Pete Ramirez, Director Robert Martinez and Vice President Caballero participated telephonically, in adherence to social distancing. Mr. Jim Ciampa, Legal Counsel for the District participated electronically.

Director Ramirez led everyone in the Pledge of Allegiance.

Vice President Caballero gave the invocation.

President Gonzales proceeded to the next item on the Agenda, Public Comments. There were none.

President Gonzales proceeded to the next item on the Agenda, consideration to approve Resolution 221-R proclaiming a state of emergency persists, re-ratifying the proclamation of a state of emergency by Governor Gavin Newsom, and authorizing continued remote teleconference meetings. Director Martinez made the motion to approve and President Gonzales seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the adoption of the Agenda. Director Rodriguez made the motion to approve the agenda and Vice President Caballero seconded the motion. The General Manager announced the motion passed by a roll-call vote, 4 – 0 – 1, with Director Martinez abstaining.

President Gonzales proceeded to the approval of the Consent Calendar. Director Rodriguez made the motion to approve the Consent Calendar and Vice President Caballero seconded the motion. The General Manager announced the motion passed by roll-call vote, 4 – 0 – 1, with Director Martinez abstaining.

President Gonzales proceeded to the next item on the Agenda, consider the Proposed 2022 Operating Budget, Organizational Chart and Capital Improvement Projects Tabled from the Board Meeting Held on December 2, 2021. The General Manager informed the Board that at the last regular scheduled Board meeting, the Board considered the Operational Budget, Capital Improvement Projects, Organizational Chart and 5% cost of living increase which also included some additional percentage increases based on a salary survey which the District participated in. Based on Board Member comments these items were tabled until tonight's Board Meeting. Staff prepared updated figures based on salary comparisons with other water agencies doing business similar to the District. The General Manager stated that with all recommended increases the

District's Operational Budget provided a net income of approximately \$392,300 before Contributed Capital and Depreciation. There were no questions or comments from the Board. Director Raymond Rodriguez made the motion for consideration and Director Pete Ramirez seconded the motion. The General Manager announced that the motion passed by roll-call vote 4-1-0, with Director Martinez voting "no".

President Gonzales proceeded to the next item on the Agenda, consider revisions to the District's Cross-Connection Control Program (Program). The General Manager stated that the District has had a Cross-Connection Control Program for many years. The District uses the program to identify and require any customer that is required to install a backflow device at their property, to do so. However, the current Program did not provide District staff with the enforcement tool needed to force customers who were required to install a backflow device to do so or risk water service interruption, the revised Program language does now provide District staff with that ability. The District does currently have a number of backflow devices that cannot be tested or are accessible for testing. Director Ramirez made the motion to approve the revisions and Director Martinez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, consider selection of New Board Officers. The General Manager informed the Board that the Secretary and Treasurer positions cannot be a Board Member and therefore recommends that the General Manager, Mark Grajeda and Office Manager, Lorraine Laible serve as Secretary and Treasurer, respectively. The General Manager then opened up the nominations for President. Vice President Caballero nominated Director Pete Ramirez as President and the nomination was seconded by Director Martinez. The General Manager announced that Director Ramirez was elected Board President by roll-call vote, 5 – 0. The General Manager then opened up nominations for Vice President. President Gonzales nominated Director Ray Rodriguez as Vice President and Director Martinez seconded the nomination. The General Manager announced that Director Rodriguez was elected Board Vice President by roll-call vote, 5 – 0. Based on the current COVID situation, President-elect Ramirez allowed Past-President Gonzales to continue to run the meeting. Director Martinez moved that the General Manager and Office Manager serve as Board Secretary and Board Treasurer respectively, and Director Ramirez seconded the motion. The General Manager announced that the motion carried by roll-call vote, 5 – 0.

President Gonzales proceeded to the next item on the Agenda, General Manager Report. The General Manager thanked the Board for approving the 2022 Budget and the staff recommendations; the General Manager will be out of the office beginning on the afternoon of December 16, 2021 and will return on Tuesday, December 21, 2021; bids were received for the On-site PFAS Treatment Facilities. Four companies were invited to bid and two responded, R.C. Foster and Pacific Hydrotech. Both bids were well over the Engineer's Estimate and recommends a Special Meeting to be held on December 22, 2021 at 4:40 p.m. to discuss which avenue the Board would like to take.

President Gonzales proceeded to the next item on the Agenda, Legal Counsel Comments. Legal Counsel reiterated what the General Manager said regarding the submissions of bids in excess of Engineer's Estimates. It is not unusual to see increases of over 40%. A new face covering order went into effect by the State for 30 days beginning on December 15, 2021; the PWAG group

had a Covid informational meeting with the new Emergency Preparedness Coordinator and at sometime in the coming months should be coming to a meeting to introduce herself and meet the Board.

President Gonzales proceeded to the next item on the Agenda, Director's Request of Future Agenda Items. There were none.

President Gonzales proceeded to the next item on the Agenda, Board Member Comments. Director Martinez stated that he would like to see the District to advertise in contractor publications such as the Green Sheet and the Dodge. Director Martinez also spoke regarding the passing of Orchard Dale Water District Board Member, Mr. Robert Noonan.

There being no further business to come before the Board, the Board meeting adjourned at 6:40 p.m.

David R. Gonzales, President

Attest:

Mark J. Grajeda, Secretary

(Seal)

MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A Special meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, December 22, 2021 at 4:33 p.m.

The District's Secretary/General Manager, Mr. Mark J. Grajeda proceeded with the roll call of the attending Board members. Present from the beginning of the meeting were President Pete Ramirez. Director Robert Martinez, Director David Gonzales, Director Victor Caballero and Vice President Raymond Rodriguez participated telephonically, in adherence to social distancing. Mr. Jim Ciampa, Legal Counsel for the District participated electronically.

President Ramirez asked for a few moments of pause in honor of Mr. Willard Murray, Director at Water Replenishment District (WRD) who passed on December 20, 2021.

President Ramirez led everyone in the Pledge of Allegiance.

Director Martinez gave the invocation.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none.

President Ramirez proceeded to the adoption of the Agenda. Director Martinez made the motion to approve the agenda and Director Rodriguez seconded the motion. The General Manager announced the motion passed by a roll-call vote, 4 – 0.

President Ramirez proceeded to the next item on the Agenda, consider proposals for the PFAS Treatment Systems at Wells 5A, 8 and 11. The General Manager read the staff report to the Board for their consideration regarding the high costs received from the two bids. The General Manager stated that although the District sent out RFPs to four qualified contractors, the District only received two bids. He also stated that he had consulted with other water agencies performing the same type of work to see what they were experiencing regarding increased bid costs, and all were stated that they were also experiencing higher bid costs. After a brief discussion Vice President Rodriguez made the motion to approve the proposal from R.C. Foster in the amount of \$2,235,000.00 and Director Martinez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 0.

Legal Counsel wished everyone a Merry Christmas and exited the meeting at approximately 5:00 p.m.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. President Ramirez thanked Director Gonzales for the job he did as President and requested that Vice President Rodriguez give the Invocation at the January 5, 2022 meeting. He further wished everyone a Merry Christmas and a Happy New Year.

There being no further business to come before the Board, the Board meeting adjourned at 5:04 p.m.

Elpidio Ramirez, President

Attest:

Mark J. Grajeda, Secretary

(Seal)

After the meeting had adjourned, District staff was contacted by Director David Gonzales, who stated that he had participated in the meeting via Zoom for the entire meeting, and could hear all of the proceedings. However, due to a technical issue, he was not able to unmute himself and cast his vote on any item. For the record, Director Gonzales wanted to state that he would have voted in favor of all items on which votes were taken at the meeting.

PICO WATER DISTRICT

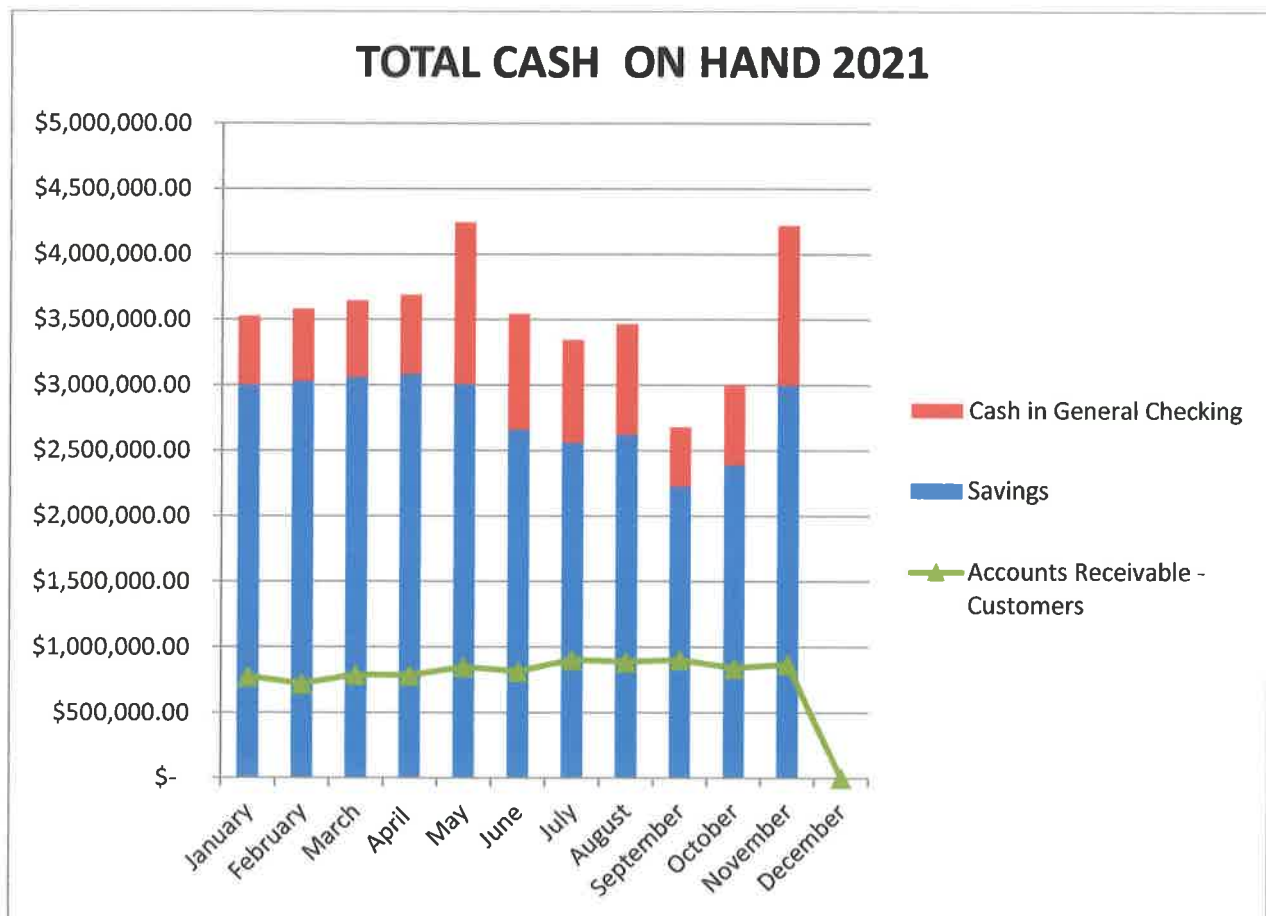
FINANCIAL STATEMENT SUMMARY

The November 2021 Financial Statement reflects that the District has \$1,565,843 deposited in the Local Area Investment Fund; \$204,081 invested with Cantella & Co., Inc.; \$103,281 on deposit as Restricted Cash in the Infrastructure Account for the IBank loan payments; and has \$1,225,164 deposited in our General, Business, and Payroll accounts.

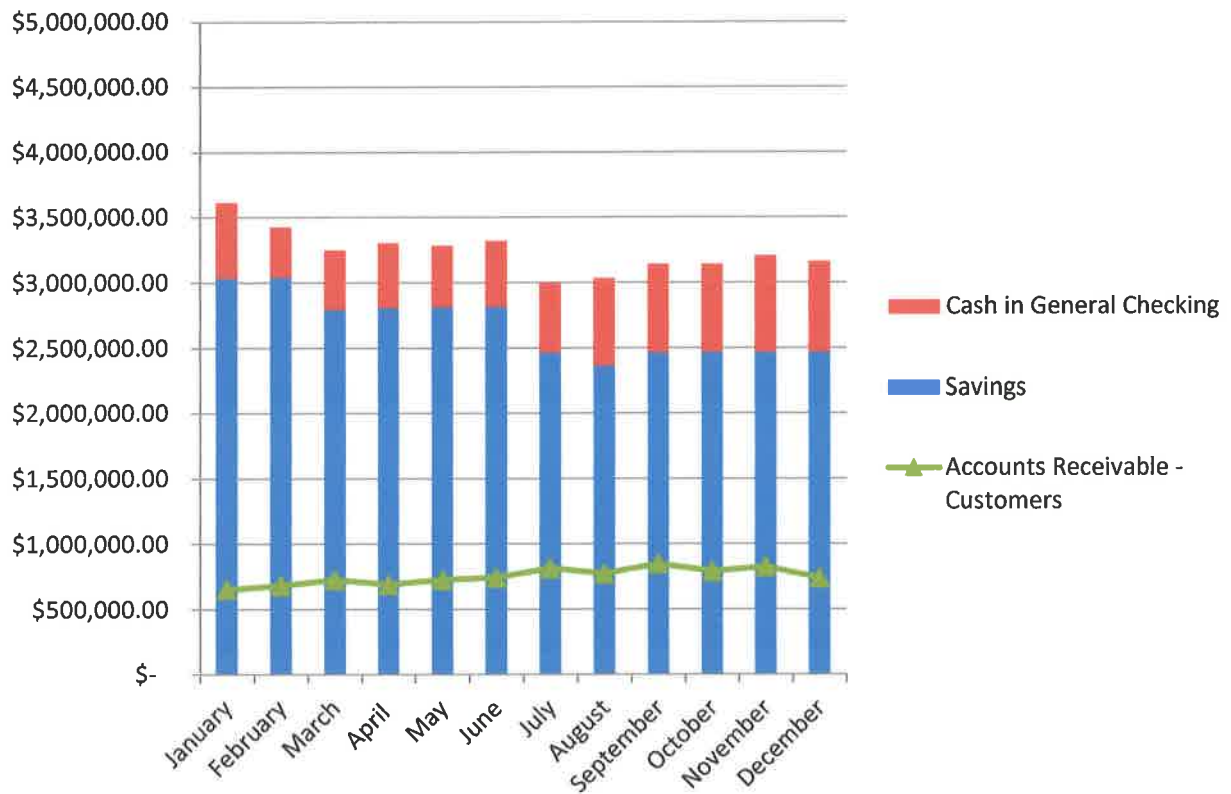
The Financial Statement also reflects that we collected \$375,534 in Total Operating Revenues, and that we incurred \$288,767 in Total Operating Expenses, which left us with a Net Income for the month of November of \$66,295 before contributed capital and depreciation (Net Income also includes non-operating income and non-operating expense).

The District's year-to-date Net Income is \$662,438 before contributed capital and depreciation, and has spent year-to-date a total of \$3,567,868.74 on Capital Improvement Projects.

Included herein are two graphs. The first graph is the Financial History for 2021 indicating Total Cash on Hand in Banks, the amount of total savings that is included in Cash on Hand and the amount of Accounts Receivable from our customers. The second graph illustrates the same information for 2020. These graphs are a visual aid to view trends in our Financial History.



Total Cash on Hand 2020





Pico Water District

Financial Statements

Balance Sheet (Unaudited)

	November 2021
1 ASSETS	
2 Cash and Investments	
3 Cash on Hand in Banks	\$ 1,225,164
4 LAIF Investment	1,565,843
5 Cantella CDs	204,081
6 Total Cash and Investments	<u>2,995,088</u>
7 Cash and Investments - Restricted	
8 Restricted Cash - Infrastructure Acct [IBank]	103,281
9 Total Cash and Investments - Restricted	<u>103,281</u>
10 Other Current Assets	
11 Accounts Receivable-Customers-Net	867,419
12 Inventory-Materials and Supplies	56,086
13 Prepaid Expenses	52,578
14 Total Other Current Assets	<u>976,083</u>
15 Fixed Assets	
16 Utility Plant	29,509,267
17 Less: Accumulated Depreciation	(10,834,158)
18 Fixed Assets Total	<u>18,675,108</u>
19 Deferred Outflows of Resources (DOR)	318,011
20 TOTAL ASSETS & DOR	<u><u>\$ 23,067,571</u></u>
21 LIABILITIES	
22 Current Liabilities	
23 Accounts Payable	\$ 740,856
24 Accrued Interest	80,085
25 Refundable Deposits	481,122
26 Security Deposit - Rental House	2,250
27 Total Current Liabilities	<u>1,304,313</u>
28 Long-Term Liabilities	
29 Note Payable - IBank	6,533,606
30 OPEB Liability	878,089
31 Net Pension Liability	680,803
32 Total Long-Term Liabilities	<u>8,092,498</u>
33 TOTAL LIABILITIES	<u>9,396,811</u>
34 FUND BALANCE	
35 Retained Earnings	13,390,462
36 TOTAL FUND BALANCE	<u>13,390,462</u>
37 Deferred Inflows of Resources (DIR)	280,298
38 TOTAL LIABILITIES, FUND BALANCE & DIR	<u><u>\$ 23,067,571</u></u>

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Profit & Loss (Unaudited)

	November 2021	YTD 2021	Budget 2021	YTD Budget 92%
1 OPERATING REVENUES				
2 WS 1 - Potable Water Charges	\$ 203,019	\$ 2,033,593	\$ 2,027,570	100%
3 WS 2 - Recycled Water Charges	(9,950)	84,813	80,000	106%
4 MS 1 - Meter Charges	130,006	1,286,424	1,255,620	102%
5 MS 2 - Multi Unit Charges	131	19,049	113,000	17%
6 MS 3 - Fire Protection Charges	6,515	69,133	54,000	128%
7 Infrastructure Surcharge [RESTRICTED]	37,817	384,534	410,000	94%
8 <u>Misc. Charges</u>				
9 Water Other-Hydrant Surcharge/Setup	115	745	500	149%
10 Application Charges	360	5,635	5,000	113%
11 Reconnection Charges	-	480	2,000	24%
12 NSF Check Charges	90	675	525	129%
13 Late Fee Charges	4,464	26,532	10,000	265%
14 Damage/Lock Charges	-	-	200	0%
15 Testing-Mtr/Flow/Sample Charges	200	1,200	1,250	96%
16 Backflow Program	2,767	30,672	22,000	139%
17 Water Rights Income	-	108,000	90,000	120%
18 TOTAL OPERATING REVENUES	375,534	4,051,485	4,071,665	100%
19 OPERATING EXPENSE				
20 Source of Supply	95,176	1,122,036	1,158,584	97%
21 Pumping	51,166	471,599	487,500	97%
22 Water Treatment	6,733	111,361	129,550	86%
23 Transmission & Distribution	25,604	192,190	181,600	106%
24 Customer Accounts	15,525	154,258	227,500	68%
25 General & Administrative	94,085	1,175,471	1,330,450	88%
26 COVID-19 Salaries	-	4,819	30,000	16%
27 COVID-19 Miscellaneous	478	478	-	0%
28 TOTAL OPERATING EXPENSE	288,767	3,232,212	3,545,184	91%
29 OPERATING INCOME (LOSS)	86,767	819,273	526,481	156%
30 NON-OPERATING INCOME				
31 Interest - LAIF & Infrastructure Acct	2	4,567	30,000	15%
32 Investment Income	-	4,114	5,000	82%
33 Unrealized Gain / (Loss)	(519)	(6,006)	-	0%
34 Grant Revenue	-	20,092	-	0%
35 Other Income	-	15,800	5,000	316%
36 House Rental Income	1,700	18,500	20,400	91%
37 Gain/Loss Sale of Assets	-	28,295	-	0%
38 TOTAL NON-OPERATING INCOME	1,183	85,361	60,400	141%
39 NON-OPERATING EXPENSE				
40 Interest Expense / (Income)	20,021	223,952	246,052	91%
41 Annual Loan Fee Expense	1,633	18,244	20,075	91%
42 Other Non-Operating Expense	-	-	100	0%
43 Rental House Expense	-	-	1,000	0%
44 TOTAL NON-OPERATING EXPENSE	21,655	242,196	267,227	91%
45 NET INCOME / (LOSS) BEFORE CAPITAL CONTR. & DEPR.	66,295	662,438	319,654	207%
46 Contributed Capital	703,045	1,169,613	-	0%
47 Depreciation	(43,750)	(481,250)	(525,000)	92%
48 NET INCOME / (LOSS)	\$ 725,590	\$ 1,350,801	\$ (205,346)	

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Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

	November 2021	YTD 2021	Budget 2021	YTD Budget 92%
1 OPERATING EXPENSE				
2 SOURCE OF SUPPLY				
3 Salaries & Wages	\$ 5,504	\$ 65,980	\$ 75,000	88%
4 Recycled Water	3,495	48,321	48,000	101%
5 Ground Water Replenishment	86,178	1,007,734	1,035,584	97%
6 TOTAL SOURCE OF SUPPLY	95,176	1,122,036	1,158,584	97%
7 PUMPING				
8 Salaries & Wages	16,438	170,801	180,000	95%
9 Maintenance	14,371	74,940	34,500	217%
10 Fuel or Power	20,357	225,858	273,000	83%
11 TOTAL PUMPING	51,166	471,599	487,500	97%
12 WATER TREATMENT				
13 Salaries & Wages	207	4,673	5,550	84%
14 Maintenance	4,080	34,066	44,000	77%
15 Water Treatment Regulations	2,447	72,622	80,000	91%
16 TOTAL WATER TREATMENT	6,733	111,361	129,550	86%
17 TRANSMISSION & DISTRIBUTION				
18 Salaries & Wages	7,665	102,333	92,000	111%
19 Maintenance	16,936	73,538	72,200	102%
20 Vehicle Maintenance	1,003	16,318	17,400	94%
21 TOTAL TRANSMISSION & DISTRIBUTION	25,604	192,190	181,600	106%
22 CUSTOMER ACCOUNTS				
23 Meter Reading Labor	1,619	19,388	26,500	73%
24 Billing/Customer Service Salaries & Wages	8,715	81,089	139,000	58%
25 Supplies	5,191	53,781	62,000	87%
26 TOTAL CUSTOMER ACCOUNTS	15,525	154,258	227,500	68%
27 GENERAL & ADMINISTRATIVE				
28 Salaries	16,296	173,396	240,000	72%
29 Vacation/Holiday/Other Payroll	10,054	127,081	140,000	91%
30 Directors Compensation	2,550	28,050	33,000	85%
31 Travel & Meetings (Board)	-	145	15,000	1%
32 Travel & Meetings (Staff)	-	200	2,500	8%
33 Board Room Expenses	-	2,517	1,000	252%
34 Office Supplies	603	7,693	12,000	64%
35 Office Utilities	2,522	20,690	23,000	90%
36 <u>Professional Services</u>				
37 Accounting	1,188	47,701	46,000	104%
38 Computer	635	3,661	4,500	81%
39 Engineering	-	1,200	4,500	27%
40 Legal	3,698	36,157	50,000	72%
41 Miscellaneous	244	27,899	1,500	1860%
42 PWAG - Emergency Services Coordinator	964	10,601	10,000	106%
43 Tyler Technologies Licensing and Support	1,645	14,879	13,250	112%
44 Nobel Systems - GIS Program	1,475	16,365	18,000	91%
45 Insurance	23,712	265,460	315,000	84%
46 Payroll Taxes	5,313	59,464	68,000	87%
47 Pension	9,545	129,949	140,000	93%
48 OPEB Expense	7,500	82,500	90,000	92%
49 Maintenance	1,423	18,087	23,500	77%

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Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

		November 2021	YTD 2021	Budget 2021	YTD Budget 92%
50	Dues & Meetings	\$ 1,909	\$ 21,712	\$ 15,000	145%
51	Noticing	-	3,435	7,000	49%
52	Education Expense	-	600	1,500	40%
53	Conservation Expense	2,810	18,818	25,000	75%
54	Grant Program	-	-	-	0%
55	Other Operating Expenses	-	-	1,200	0%
56	CBMWD Retail Meter Charge	-	-	-	0%
57	COVID-19 Salaries	478	5,297	30,000	18%
58	Election Expense	-	57,211	-	0%
59	TOTAL GENERAL & ADMINISTRATIVE	94,563	1,180,768	1,330,450	89%
60	TOTAL OPERATING EXPENSE	\$ 288,767	\$ 3,232,212	\$ 3,515,184	92%

Pico Water District

2021 Work In Progress (CIP)

10-000-1890		2021 CIP Budget	Nov-21	YTD Total
I	Buildings/Land			
1	No plans	0	0.00	0.00
	Sub-total	0	0.00	
II	Office Equipment Purchase Management System	11,250	0.00	0.00
	Sub-total	11,250	0.00	0.00
III	Field Equipment Purchase No Planned Purchases	0	0.00	0.00
	Sub-total	213500	0	0.00
IV	Replacement Programs			
A.	Hydrants			
1	Repairs	8,000	0.00	0.00
	Sub-total	8,000	0.00	0.00
B.	Meters - proposal to change out all remaining manual read meters			
1	No plans going forward w/exception		0.00	23,191.18
	Sub-total	0	0.00	23,191.18
C.	Service Lines			
1	Repairs	15,000	0.00	0.00
	Sub-total	15,000	0.00	0.00
D.	Main Lines			
1	Repairs	35,000	0.00	0.00
	Sub-total	35,000	0.00	0.00
C.	Valves			
1	Repairs	8,000		0.00
	Sub-total	70000	8,000	0.00
V	Consulting Services			
1	Water Master Plan Upgrade carry	150,000		57,723.75
2	Risk Resilience Assmnt/Emrgncy	50,000	1,460.25	29,614.75
3	New Development Charge/Fee carryover			8,547.50
4	PFAS/PFOA Treatment carryover		19,278.00	118,558.75
5	Urban Water Management Plan		4,988.75	27,826.00
6	As-Builts - Nobel Systems			13,440.00
	Sub-total	200,000	25,727.00	255,710.75
VI	Well Rehabilitation & Equipment Upgrade			
1	Rehabilitation Well 4	90,000	74,795.89	83,695.89
2	Reservoir Maintenance Work	30,000		0.00
	Sub-total	120,000	74,795.89	83,695.89
VII	Future Planned Work			
1	Install Treatment Facilities - Well	2,000,000		1,324,854.77
		2,000,000	0.00	1,324,854.77
	Total	2,397,250	100,522.89	1,687,462.69
VIII	I-Bank Projects			
	New Well 11			
1	carryover Union/Walnut/Olym		18,998.16	61,008.29
2	plc carryover		0.00	503.07
3	Layman carryover Beverly Blvd.		0.00	291,214.98
4	Carryover			956,290.83
	IBank CIP Sub-total	0	18,998.16	1,309,017.17
	Grand Total	2,397,250	119,521.05	2,996,469.76
	Water Rate Study (carryover)			2,250.00
	City of Pico Rivera Hotspots Project			450.00
	Well 2 - 4852 Lot Split			5,140.00
	Rosemead Extension - Material			52,078.53
	Burma Road			192,502.95
	Stephens Street			318,977.50
			119,521.05	3,567,868.74

CONFIDENTIAL

Information is being provided
for public information



Pico Water District, CA

Open Payable Report

As Of 12/30/2021

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 10-000-2000 - Accounts Payable							
Vendor: 1360 INV0001227	ADRIAN CHAVEZ Safety Exp. - Adrian C. - Work Boots	12/20/2021	168.51	0.00	0.00	0.00	168.51
					Payable Count: (1)		168.51
Vendor: 1026 S26660234.002	BELL PIPE & SUPPLY CO JAN 2020 - RETURN OF PRODUCT	01/31/2020	-74.10	0.00	0.00	0.00	-74.10
					Payable Count: (1)		-74.10
Vendor: 1051 CVCS344226	CHEVROLET OF MONTEBELLO Unit #74 - Vehicle Maint Replace Radio	12/13/2021	1,489.91	0.00	0.00	0.00	1,489.91
					Payable Count: (1)		1,489.91
Vendor: 1054 5086932077	CINTAS 0168 - ORANGE CA FAS Safety Exp. - First Aid Kits Restored	12/08/2021	216.27	0.00	0.00	0.00	216.27
Vendor: 1054 5087109246	Safety Exp. - Face Mask Disposable	12/09/2021	110.15	0.00	0.00	0.00	110.15
					Payable Count: (2)		326.42
Vendor: 1078 21123	DIVE /CORR, INC. Reservoir - Tank Inspection	12/16/2021	3,200.00	0.00	0.00	0.00	3,200.00
					Payable Count: (1)		3,200.00
Vendor: 1088 0780007	FERGUSON WATERWORKS #1083 Meter Order	12/03/2021	5,828.72	0.00	0.00	0.00	5,828.72
					Payable Count: (1)		5,828.72
Vendor: 1305 INV0001219	GARCIA'S TREE SERVICE Reservoir - Building Retaining Wall	12/08/2021	8,500.00	0.00	0.00	0.00	8,500.00
					Payable Count: (1)		8,500.00
Vendor: 1105 001Y5659	HARRINGTON INDUSTRIAL PLASTICS LLC Misc. Well Maint.-Misc. Material for NaOCI System	12/09/2021	917.90	0.00	0.00	0.00	917.90
Vendor: 1105 001Y5841	Misc. Well Maint. - Housing for NaOCI System	12/14/2021	103.14	0.00	0.00	0.00	103.14
					Payable Count: (2)		1,021.04
Vendor: 1111 3592628	HOME DEPOT CREDIT SERVICE Misc. Well Maint. - Well Supplies for Clean Up	11/26/2019	15.84	0.00	0.00	0.00	15.84
Vendor: 1111 2592692	Yard Maint. - Supplies for Cleaning Crew	11/27/2019	79.55	0.00	0.00	0.00	79.55
Vendor: 1111 8105491	Well #11 - Material for Irrigation	12/11/2019	19.84	0.00	0.00	0.00	19.84
Vendor: 1111 8562235	Meter Repair-PVC Parts for Irrigation Line HookUp	12/11/2019	48.27	0.00	0.00	0.00	48.27
Vendor: 1111 CM00000006	NOV 2019 CREDIT MEMO FOR RETURN THAT WAS PAID	12/31/2019	-80.75	0.00	0.00	0.00	-80.75
Vendor: 1111 9612420	Misc. Well Maint-Light Fixtures Repair/Replacement	11/29/2021	279.34	0.00	0.00	0.00	279.34
Vendor: 1111 8525217	Misc. Well Maint. - Junction Box & Swivel Mount	11/30/2021	62.35	0.00	0.00	0.00	62.35
Vendor: 1111 1613470	Well #11 - Locks for Shed	12/07/2021	132.21	0.00	0.00	0.00	132.21
Vendor: 1111 0625035	Yard Maint. - Supplies & Material Field Restroom	12/28/2021	174.61	0.00	0.00	0.00	174.61
Vendor: 1111 0634008	Yard Maint. - Supplies & Material Field Restroom	12/28/2021	1,063.62	0.00	0.00	0.00	1,063.62
					Payable Count: (10)		1,794.88
Vendor: 1135 38627	LAGERLOF, LLP NOV 2021 - LEGAL FEES - PERSONNEL MATTERS	11/30/2021	155.00	0.00	0.00	0.00	155.00
Vendor: 1135 38628	NOV 2021 - LEGAL FEES GENERAL MATTERS	11/30/2021	2,799.00	0.00	0.00	0.00	2,799.00
Vendor: 1135 38629	NOV 2021 - LEGAL SERVICES BRD MTGS	11/30/2021	744.00	0.00	0.00	0.00	744.00
					Payable Count: (3)		3,698.00
Vendor: 1176 9520	PRINTWEAR SALES COMPANY Field Supplies - PWD Polo Shirts	12/05/2021	144.04	0.00	0.00	0.00	144.04
					Payable Count: (1)		144.04
Vendor: 1194 S100184720.001	S & J SUPPLY CO., INC. Meter Cover	12/09/2021	162.00	0.00	16.61	0.00	178.61
					Payable Count: (1)		178.61
Vendor: 1202 696765	SHELL Misc. Fuel Exp. - Diesel Fuel Unit #50	09/09/2019	81.18	0.00	0.00	0.00	81.18
Vendor: 1202 708693	Misc. Fuel Exp. - Compressor	09/10/2019	53.36	0.00	0.00	0.00	53.36
Vendor: 1202 858530	Misc. Fuel Exp. - Diesel Fuel - Backhoe	09/26/2019	87.82	0.00	0.00	0.00	87.82
Vendor: 1202 60855926	SEPT 2019 - FUEL CHARGES	09/30/2019	115.89	0.00	0.00	0.00	115.89
Vendor: 1202 652362	Fuel Exp. - Diesel Fuel for Backhoe	11/27/2019	89.52	0.00	0.00	0.00	89.52
					Payable Count: (5)		427.77
Vendor: 1228 1228	THE JANKOVICH COMPANY				Payable Count: (1)		2,727.22

Open Payable Report

As Of 12/30/2021

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
5400085	Fuels Exp. - Gasoline for Vehicles	12/09/2021	2,727.22	0.00	0.00	0.00	2,727.22
Vendor: 1251	WATERLINE TECHNOLOGIES, INC					Payable Count: (1)	00
5562728	Chemicals - NaOCl for Wells	12/14/2021	1,004.00	0.00	0.00	0.00	1,004.00
Payable Account 10-000-2000			Payable Count: (32)		Total:		30,435.02

Payable Account Summary

Account	Count	Amount
10-000-2000 - Accounts Payable	32	30,435.02
Report Total:	32	30,435.02

Payable Fund Summary

Fund	Count	Amount
10 - General Operating	32	30,435.02
Report Total:	32	30,435.02

**DECEMBER 1, 2021 –
DECEMBER 31, 2021
BILLS APPROVED BY THE
GENERAL MANAGER**

12-02-2021



Pico Water District, CA

Check Report

By Check Number

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
1002	ABBA TERMITE & PEST CONTROL	12/09/2021	Regular	0.00	65.00	61864
1008	ACWA/JPIA	12/09/2021	Regular	0.00	19,907.80	61865
1040	CALMAT dba VULCAN MATERIALS CO.	12/09/2021	Regular	0.00	1,327.77	61866
1043	CARDMEMBER SERVICE	12/09/2021	Regular	0.00	856.78	61867
1046	CENTRAL BASIN MUNICIPAL WATER DISTRICT	12/09/2021	Regular	0.00	5,380.92	61868
1055	CIVILTEC ENGINEERING, INC.	12/09/2021	Regular	0.00	2,302.50	61869
1069	CV STRATEGIES	12/09/2021	Regular	0.00	2,810.00	61870
1071	DE LAGE LANDEN FINANCIAL	12/09/2021	Regular	0.00	333.53	61871
1308	E & M, INC.	12/09/2021	Regular	0.00	3,040.00	61872
1080	EDISON COMPANY	12/09/2021	Regular	0.00	7,282.50	61873
1369	EIDE BAILLY LLP	12/09/2021	Regular	0.00	1,187.50	61874
1088	FERGUSON WATERWORKS #1083	12/09/2021	Regular	0.00	3,124.31	61875
1090	FRONTIER COMMUNICATIONS	12/09/2021	Regular	0.00	410.96	61876
1095	GENERAL PUMP COMPANY	12/09/2021	Regular	0.00	74,795.89	61877
1372	HUNTER ELECTRIC SERVICE, INC.	12/09/2021	Regular	0.00	19,576.89	61878
1114	I.S. BLUEPRINT SERVICE, INC.	12/09/2021	Regular	0.00	19.89	61879
1117	INFOSEND	12/09/2021	Regular	0.00	229.07	61880
1135	LAGERLOF, LLP	12/09/2021	Regular	0.00	3,069.00	61881
1144	MARK J. GRAJEDA	12/09/2021	Regular	0.00	135.00	61882
1183	QUILL CORPORATION	12/09/2021	Regular	0.00	51.63	61883
1184	QUINN COMPANY	12/09/2021	Regular	0.00	2,452.80	61884
1215	STETSON ENGINEERS, INC.	12/09/2021	Regular	0.00	5,797.00	61885
1245	VERIZON WIRELESS	12/09/2021	Regular	0.00	86.16	61886
1250	WATER REPLENISHMENT DISTRICT OF	12/09/2021	Regular	0.00	100,473.94	61887
1	BENITEZ FRAMES AND CABINETS	12/13/2021	Regular	0.00	2,250.00	61888
1178	ADT COMMERCIAL	12/16/2021	Regular	0.00	620.19	61889
1017	AT & T	12/16/2021	Regular	0.00	147.49	61890
1375	AUTOMATED WATER TREATMENT	12/16/2021	Regular	0.00	4,080.13	61891
1080	EDISON COMPANY	12/16/2021	Regular	0.00	14,362.06	61892
1088	FERGUSON WATERWORKS #1083	12/16/2021	Regular	0.00	3,890.55	61893
1105	HARRINGTON INDUSTRIAL PLASTICS LLC	12/16/2021	Regular	0.00	157.35	61894
1372	HUNTER ELECTRIC SERVICE, INC.	12/16/2021	Regular	0.00	445.68	61895
1153	NASA SERVICES	12/16/2021	Regular	0.00	209.96	61896
1184	QUINN COMPANY	12/16/2021	Regular	0.00	766.93	61897
1194	S & J SUPPLY CO., INC.	12/16/2021	Regular	0.00	2,369.21	61898
1212	SPRINT	12/16/2021	Regular	0.00	52.75	61899
1220	TAKAMATSU, D.D.S., INC.	12/16/2021	Regular	0.00	84.00	61900
1237	UNDERGROUND SERVICE ALERT	12/16/2021	Regular	0.00	267.18	61901
1391	AQUEOUS VETS	12/21/2021	Regular	0.00	648,011.03	61902
1079	DOMINGUEZ GENERAL ENGINEERING INC	12/21/2021	Regular	0.00	59,145.00	61903
1378	AKM CONSULTING ENGINEERS, INC.	12/22/2021	Regular	0.00	14,579.00	61904
1025	BDC SPECIAL WASTE SERVICES	12/22/2021	Regular	0.00	838.43	61905
1049	CENTURY ROOTER	12/22/2021	Regular	0.00	65.00	61906
1064	COUNTY SANITATION DISTRICT NO. 2	12/22/2021	Regular	0.00	89.13	61907
1080	EDISON COMPANY	12/22/2021	Regular	0.00	18.52	61908
1100	GRAINGER	12/22/2021	Regular	0.00	33.16	61909
1233	JOHNSON CONTROLS	12/22/2021	Regular	0.00	645.69	61910
1149	MISSION FENCE & PATIO BUILDERS	12/22/2021	Regular	0.00	1,540.00	61911
1163	PAC COMM TECHNOLOGIES, INC.	12/22/2021	Regular	0.00	150.00	61912
1368	PUBLIC WATER AGENCIES GROUP	12/22/2021	Regular	0.00	963.75	61913
1184	QUINN COMPANY	12/22/2021	Regular	0.00	1,061.09	61914
1194	S & J SUPPLY CO., INC.	12/22/2021	Regular	0.00	3,262.10	61915
17	SOUTHERN CALIFORNIA GAS COMPANY	12/22/2021	Regular	0.00	33.08	61916
12.	SPECTRUM	12/22/2021	Regular	0.00	313.94	61917

Check Report

Date Range: 12/01/2021 - 12/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1236	U.S. POSTMASTER	12/22/2021	Regular	0.00	498.00	61918
1249	VOTACALL, INC.	12/22/2021	Regular	0.00	144.43	61919
1256	WESTERN WATER WORKS	12/22/2021	Regular	0.00	2,594.33	61920

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	57	0.00	1,018,406.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	80	57	0.00	1,018,406.00

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	80	57	0.00	1,018,406.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	80	57	0.00	1,018,406.00

Fund Summary

Fund	Name	Period	Amount
10	General Operating	12/2021	1,018,406.00
			1,018,406.00

ACTION/DISCUSSION ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

6:00 PM Wednesday, January 5, 2022

AGENDA

7. ACTION/DISCUSSION ITEMS.

- A. Consider Approval of Resolution 222-R a Resolution to Change the Regular Board Meeting Time. *Recommended action – to be considered at the Board Meeting.*



**RESOLUTION NO. 222-R
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT
CHANGING THE BOARD MEETING TIME**

WHEREAS, the Ralph M. Brown Act at Section 54954 of the Government Code requires the adoption of a resolution specifying the time and place of regular meetings of the Board of Directors of the Pico Water District ("District"); and

WHEREAS, the Board of Directors has previously established the District's regular Board of Directors' meetings to occur on the first and third Wednesdays of each month at 6:00 p.m.; and

WHEREAS, the Board of Directors by this Resolution to revise the time all regular meetings of the Board of Directors,

NOW, THEREFORE, BE IT RESOLVED, that effective immediately, meetings of the Board of Directors of Pico Water District shall be held at 5:30 p.m., on the first and third Wednesdays of each month at the principal office of the District at 4843 Church Street, Pico Rivera, California 90660.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Pico Water District, held January 5, 2022.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

E.A. "Pete" Ramirez, President

ATTEST:

Mark J. Grajeda, Secretary

INFORMATIONAL ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

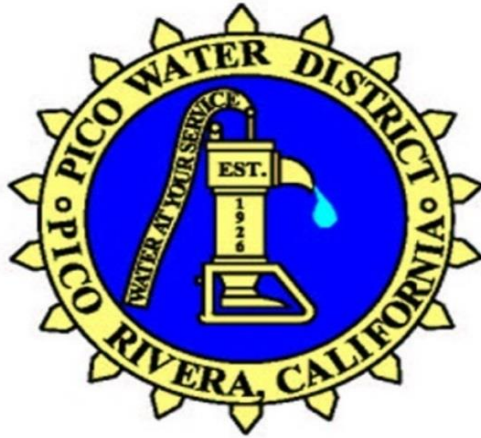
4843 S. Church Street
Pico Rivera, California, 90660

6:00 PM Wednesday, January 5, 2022

AGENDA

9. INFORMATIONAL ITEMS

- A. 2022 Board Approved Operating Budget.
- B. Nomination of Candidates for Special District Voting Member and Special District Alternate Member



PICO WATER DISTRICT

2022 BUDGET

Mark J. Grajeda
Secretary/General Manager

Approved December 15, 2021

PICO WATER DISTRICT 2022 BUDGET**2022
BUDGET****OPERATING REVENUES**

WS 1 - Potable Water Charges	\$ 2,213,695
WS 2 - Recycled Water Charges	44,000
MS 1 - Meter Charges	1,330,224
MS 2 - MULTI UNIT CHARGE	0
MS 3 - Fire Protection Charges	57,200
Infrastructure Surcharge [RESTRICTED]	409,450
Water Other-Hydrant Surchg/Setup	500
Application Charges	5,000
Reconnection Charges	2,000
NSF Check Charges	525
Late Fee Charges	30,000
Damage/Lock Charges	200
Testing-Mtr/Flow/Sample Charges	1,250
Backflow Program	23,300
Water Rights Income	45,000
TOTAL OPERATING REVENUES	\$ 4,162,344

OPERATING EXPENSE

Source of Supply	\$ 1,233,768
Pumping	470,468
Water Treatment	117,668
Transmission & Distribution	206,268
Customer Accounts	198,769
General & Administrative	1,358,076
TOTAL OPERATING EXPENSE	3,585,017
OPERATING INCOME (LOSS)	\$ 577,327

NON-OPERATING INCOME

Interest - LAIF & Infrastructure Acct	\$ 30,000
Investment Income	5,000
Realized Gains/Loss	
Gain/Loss Sale of Assets	
Grant Revenue Federal	
Other Income	5,000
House Rental Income	20,400
TOTAL NON-OPERATING INCOME	\$ 60,400

NON-OPERATING EXPENSE

Interest	\$ 240,254
Annual Fee Expense - IBank Loan	19,601
Other Non-Op Expense	0
Rental House Expense	2,500
TOTAL NON-OPERATING EXPENSE	262,355
NET INCOME (LOSS) Before Contributed Capital	\$ 375,372

Contributed Capital

Depreciation (540,000)**NET INCOME/LOSS**

CAPITAL IMPROVEMENTS
1,020,000
\$ (1,184,628)

PICO WATER DISTRICT 2022 BUDGET

2022 BUDGET

SOURCE OF SUPPLY

Salaries & Wages	\$ 81,768
Recycled Water	52,000
Ground Water Replenishment	1,100,000

TOTAL SOURCE OF SUPPLY	<u>\$ 1,233,768</u>
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PUMPING EXPENSE

Salaries & Wages	\$ 202,768
Maintenance	37,400
Fuel or Power	230,300

TOTAL PUMPING EXPENSE	<u>\$ 470,468</u>
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WATER TREATMENT

Salaries & Wages	\$ 12,668
Maintenance	35,000
Water Treatment Regulations	70,000

TOTAL WATER TREATMENT	<u>\$ 117,668</u>
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TRANSMISSION & DISTRIBUTION

Salaries & Wages	\$ 126,568
Maintenance	58,700
Vehicle Maintenance	21,000

TOTAL TRANSMISSION & DISTRBN	<u>\$ 206,268</u>
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CUSTOMER ACCOUNTS

Meter Reading Labor	\$ 27,724
Svc Calls, T/On's, Field Ofc, Cust Service, Billing&Collections Ofc	122,046
Supplies	49,000

TOTAL CUSTOMER ACCOUNTS	<u>\$ 198,769</u>
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PICO WATER DISTRICT 2022 BUDGET

OPERATING EXPENSE DETAIL

	2022 BUDGET
GENERAL & ADMINISTRATIVE	
Salaries	\$ 210,000
Directors Compensation	30,000
Travel & Meetings-Board	15,000
Travel & Meetings-Staff	2,500
Board Room Expenses	5,000
Office Supplies	8,000
Office Utilities	22,000
Professional Services	
Accounting	40,000
Computer	5,000
Engineering	4,000
Legal	45,000
Miscellaneous	1,500
PWAG - Emergency Services Coordinator	12,000
Tyler Technologies Licensing and Support	13,000
Nobel Systems - GIS Program	19,000
Insurance	301,250
Payroll Taxes	70,537
Pension	169,937
OPEB Expense	90,000
Maintenance	23,200
Dues & Subscriptions	18,000
Noticing	7,000
Education Expense	1,500
Conservation Expense	25,000
Grant Program	0
Other Operating Expenses	0
CBMWD Retail Meter Charge	0
Election Expense	62,000
COVID-19 - Salaries	5,000
Vacation/Holiday/Other Payroll	152,652
TOTAL GENERAL & ADMINISTRATIVE	\$ 1,358,076

2022 DRAFT CAPITAL IMPROVEMENT PROJECTS (CIP)

I Buildings

1	No major plans.	\$	-
	Sub-total	\$	-

II Office Equipment Purchase

1	Upgrade office and Boardroom AC	\$	50,000.00
	Sub-total	\$	50,000.00

III Field Equipment Purchase

1	Vehicle - Utility Truck	\$	40,000.00
	Sub-total	\$	40,000.00

IV Replacement Programs

A. Hydrants

	Replace five (5) four-inch blow off hydrants with newer four-		
1	inch blow-offs	\$	25,000.00
	Sub-total	\$	25,000.00

B. Meters -

	At this time we are not setting aside CIP funds and looking for		
1	other sources of funding	\$	-
	Sub-total	\$	-

C. Service Lines

1	Replace ten (10) services on 7400 Lindell & 7500 Serapis	\$	20,000.00
	Sub-total	\$	20,000.00

B. Main Lines

	Install new eight-inch line connecting new eight-inch mainline on the north side of Beverly Road to existing six-inch mainline on the south side of Beverly Road east of Rosemead Blvd.	\$	55,000.00
	Install new eight-inch line connecting existing twelve-inch mainline on the north side of Beverly Road to existing four-inch mainline on the south side of Beverly Road west of Rosemead Blvd to provide service to the Pico Plaza.	\$	55,000.00
	Sub-total	\$	110,000.00

C. Valves

1	Repairs	\$	-
	Sub-total	\$	-

V Consulting Services

1	None	\$	-
	Sub-total	\$	-

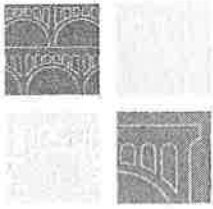
VI Work at Wells & Equipment Upgrade

	Consider Maintenance work on the Reservoir - access door and overflow pipe	\$	35,000.00
2	Consider raising the block wall fence height at well 11	\$	25,000.00
	Consider pulling the motor & pump from Well 5 to inspect and rehabilitate as needed prior to the installation of the PFAS Treatment System	\$	95,000.00
3		\$	95,000.00
	Sub-total	\$	155,000.00

VII PFAS Remediation Treatment Plants

1	Well 5A Waste Water Discharge Line	\$	150,000.00
2	Well 8 Waste Water Discharge Line	\$	70,000.00
	Additional Work Needed for the New PFAS Removal Treatment Plants	\$	400,000.00
3		\$	400,000.00
	Sub-total	\$	620,000.00

GRAND TOTAL \$ 1,020,000.00



PAID - REC'D
PICO WATER DIST.

21 DEC -8 AM 8:16

Lagerlof
LLP

MEMORANDUM

To: Los Angeles County Independent Special Districts

From: William F. Kruse, Special Counsel

Date: December 6, 2021

Subject: Nomination of Candidates for Special District Voting Member
and Special District Alternate Member

As you know, since 1994 special districts in Los Angeles County have been represented by two voting members and one alternate member of the Local Agency Formation Commission. On May 2, 2022, the four-year terms for Special District Voting Member Jerry Gladbach and Special District Alternate Voting Member Mel Matthews will conclude. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the elections to fill these vacancies.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing the voting member and the alternate member, I have included a form to be used to nominate candidates for consideration for each of the positions. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidates as reasonably possible. Any biographical information and/or candidate statement should be limited to one page. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, LLP, **ATTN: WILLIAM F. KRUSE**, no later than **5:00 p.m. on February 18, 2022**.

Please feel free to contact me directly with any questions.
Voice: (626) 793-9400
Fax: (626) 793-5900

G:\LAFCO 2022\WFK Memo to LAFCO Special Districts re 2022 Nominations.docx

Lagerlof LLP
155 N Lake Avenue, 11th Floor
Pasadena, CA 91101

Lagerlof.com
Email: wkruse@lagerlof.com

T: (626)-793-9400
F: (626)-793-5900

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT VOTING MEMBER
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: _____

Date: _____

Name of Candidate: _____

_____ is pleased to nominate
_____ as a candidate for appointment as special district voting
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or
a member of the board of an independent special district appointed for a fixed term. For your
consideration, we submit the following additional information together with a resume of the candidate's
qualifications.

Elective office: _____

Agency: _____

Type of Agency: _____

Term Expires: _____

Residence Address: _____

Telephone: _____

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

(Name of Agency)

By: _____

Its: _____

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: _____

Date: _____

Name of Candidate: _____

_____ is pleased to nominate
_____ as a candidate for appointment as special district
alternate member to the Los Angeles Local Agency Formation Commission. The nominee is an elected
official or a member of the board of an independent special district appointed for a fixed term. For your
consideration, we submit the following additional information together with a resume of the candidate's
qualifications.

Elective office: _____

Agency: _____

Type of Agency: _____

Term Expires: _____

Residence Address: _____

Telephone: _____

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

(Name of Agency)

By: _____

Its: _____