



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
PICO WATER DISTRICT**

4843 S. Church Street  
Pico Rivera, California, 90660

**5:30 PM Wednesday, September 21, 2022**

**AGENDA**

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below to join by webcam or teleconference.

Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948      Passcode: **421745**

1. **ROLL CALL.**
2. **PLEDGE OF ALLEGIENCE.**
3. **INVOCATION.**

**4. TIME RESERVED FOR PUBLIC COMMENTS.**

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing \*9 on their phone if participating by teleconference.*

**5. ADOPTION OF AGENDA.**

**6. APPROVAL OF CONSENT CALENDAR.**

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consideration of approval of September 01, 2022 Regular Board Meeting Minutes.

**7. ACTION/DISCUSSION ITEMS.**

- A. Consideration of Board Approval of J De Sigio proposal to replace & install water service lines at a cost of \$16,200.00.  
*Recommended Action, that the Board discuss and Approve*
- B. Consideration of Possible Disciplinary Action against Director David Gonzalez:  
*Recommended action, to be discussed at the Board Meeting.*

**8. REPORTS.**

- A. General Manager.
- B. Legal Counsel.

**9. INFORMATIONAL ITEMS**

- A. Production & Water Level Report.
- B. Monthly Activity Report.
- C. Reservoir Conditions – September 14, 2022

**10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.**

**11. BOARD MEMBER COMMENTS.**

A. Report on Meetings Attended/Comments.

**12. CLOSED SESSION.**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9.

One Case.

**13. CLOSED SESSION REPORT.**

**14. ADJOURNMENT.**

**AGENDA POSTED ON:** September 15, 2022

**Next regularly scheduled meeting:** October 05, 2022

***NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.***

***Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.***

# **CONSENT ITEMS**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
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A. Consideration of approval of September 01, 2022 Regular Board Meeting Minutes.



MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, September 01, 2022 at 5:32 p.m.

The District's General Manager, Mr. Joe D. Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was Director Robert Martinez, Director David Gonzales, Director Victor Caballero and President Pete Ramirez. Mr. Jim Ciampa, Legal Counsel for the District.

Director Robert A Martinez led everyone in the Pledge of Allegiance.

Vice President Raymond Rodriguez gave the invocation.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none.

President Ramirez proceeded to the adoption of the Agenda. Director Robert A Martinez made the motion to approve the agenda and Vice President Raymond Rodriguez seconded the motion. The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. The General Manager advised Board of Directors the item 6B July 2022 Financial Statement was not prepared in time of meeting. Amendment and Motion made by Director Victor Caballero to only approve item 6A and Director David Gonzalez seconded the motion. The General Manager announced the motion passed by roll call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, consider Board Approval of Resolution 232-R proclaiming a State of Emergency persists, re-ratifying the proclamation of a State of Emergency by Governor Gavin Newsom, and authorizing continued remote teleconference meetings. President Ramirez made the motion to approve and Vice President Rodriguez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, General Manager Report. The General Manager informed the Board that Water Audit Report was completed and Submitted for FY 2021, we had a score of 70 / understanding that it was an updated version 6 requesting more information, goal is to improve score for the next Water Audit FY 2022 in years past our score was in 2019 – 76 / 2020- 78; VFD Update to be installed on September 19; Well #5A – Gate Completed; Well 11 – contractor is beginning to mobilize next week staff shall be meeting with them to give them access to Well site; I am going to be reviewing Budget I am looking complete items on the CIP Budget or carryover to next year; I held interviews last week for our field 1 maint. Position we had two good candidates, so I decided to start the process of hiring both individuals, and also our staff member informed me today that his last day with the District is September 19 as he accepted a job with City of Brea; Contacted 4 individuals for the Field superintendent position, looking to start the interview process on the September 22 – 29; Regarding Presidents Ramirez request, for GM to inform the Board of any Disciplinary actions, in the Pico Water Districts Rules and Regulations - Appendix J: Responsibilities and Authority of the General Manager / J5 and J6 which I provided you, on J5 Section II Personal 4. Going forward I would inform the Board with a brief statement of any discipline action I choose to execute, If the I determine the situation needs further discussion it would be conducted in closed session.

President Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel reported that Legislator wrapped work on the 31<sup>st</sup> of August, all bills moving forward are done wither on their way to governor or dead in the Legislator at this point. Couple of bills moving forward to the Governor that affect us AB2449 brown act bill that will authorize very limited circumstances for remote meetings; AB361 will remain in effect and we can continue to meet like this, under AB361 as long as there is a state of emergency and Covid conditions warrant remote meetings. Once AB361 is lifted then AB2449 would apply and is much more limited, on how it would apply, you would need at least three Directors in person and Directors can only call in because of an emergency situation, such as a health emergency or child care emergency, or a trip on District business, does not authorize calling in a meeting when you are on vacation; not as broad as AB361. Senate Bill 1157 indoor residential water use standard, bill would revise standard applicable in AB1668, which would move down the limit effected January 1<sup>st</sup> 2025 to 47gal per person per day and then down to 42gal per person per day effective January 1<sup>st</sup> 2030; SB222 low-income rate assistance program state wide; no funding source yet. These are three most significate bills moving forward more information to follow. And legal advice that there was no new development on prior rights issue for closed session and they are working on draft.

Ramirez proceeded to the next item on the Agenda, Director's Request of Future Agenda Items. There were none.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. Director David Gonzales advise Board that he attended the farmers market in Pico Rivera and spoke to the Army Core of Engineers for information on the Whittier Dam, regarding concerns of the Dam and ask if they would give a presentation, Director Gonzales ask the Board if they would be interested, they all agreed, Director Gonzales gave information to General Manager to make contact with the Army Core of Engineers to set up in the future. Director Gonzales also spoke to a

representative from WRD regarding Student Art Contest, Director Gonzales ask is we can post flyer on website.

The Board Closed Session was canceled no items to discuss

Director Robert A Martinez had a final question, he inquired about project on Stephens St. and project on Washington Bl., if we were aware and fine with the progress; The General manager stated that he was fine with the direction of the project thus far, with capacity charge and plan review; in regards to project on Washington Bl. the Fire flow test were completed that day.

There being no further business to come before the Board, the Board meeting adjourned at 5:54 p.m.

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Elpidio Ramirez, President

Attest:

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Joe D. Basulto, Secretary  
(Seal)

**ACTION/DISCUSSION  
ITEMS**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
PICO WATER DISTRICT  
4843 S. Church Street  
Pico Rivera, California, 90660**

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**AGENDA**

**7. ACTION/DISCUSSION ITEMS.**

- A. Consideration of Board Approval of J De Sigio proposal to replace & install water service lines at a cost of \$16,200.00.  
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## ***STAFF REPORT***

**To:** Honorable Board of Directors

**From:** Joe D. Basulto, General Manager

**Meeting Date:** September 21, 2022

**Subject:** Action Item 7A – Consider Board Approval of CIP project Replacement of Service Lines.

### **Recommendation**

That the Board approve J De Sigio to replace / install 4 service lines per proposal of \$16,200.00

### **Fiscal Impact**

Replacement of Service Lines per CIP Budget of \$20,000.00

### **Background**

Original installation of service lines, prior to 1990 were installed with galvanize pipe. In most residential areas they were installed with one 1” pipe to a tee to service two residential houses. In reality they are sharing one 1” line and over time corrosion builds up in galvanize pipe causing flow restrictions.

When a customer contacts our office, in regards to pressure or flow issues. Staff then goes out to residence to conduct a pressure and flow test. Staff checks pressure at residence and removes their meter to install flow device to test flow. If flow provided from our service line is less than 17gpm it is determined that the service line provided to customer from the main to meter would have to be replaced, results are reported to Field Superintendent to schedule job.

Replacement of service is then installed with each residence provided with their own individual service line with poly (plastic) pipe. Ensuring customer would have a minimum of 27gpm being provided from Pico Water District.

Proposed locations of services to be replaced are: 9502 & 9508 Havenwood St. and 9536 & 9542 Havenwood St.

Received proposals from the following contractors:

1. J De Sigio – \$16,200.00
2. Doty Bros – \$17,930.00
3. Dominguez – No Bid Submitted



Lic. No. 737593

## J. DE SIGIO CONSTRUCTION, INC.

General Engineering/Pipeline Contractors  
5055 Bleecker Street, Baldwin Park, CA 91706  
Phone: 626-480-8900 Fax: 626-480-0550

September 15, 2022

Pico Water District  
4843 S. Church St.  
Pico Rivera, Ca. 90660  
Attn: Mr. Joe Basulto

Project: 9502/9508 & 9536/9542 Havenwood St., Pico Rivera, Ca.  
Reference: Installation of 1" Water Services

Joe:

J. DeSigio Construction, Inc. (JDC) is pleased to offer the following proposal to provide personnel, and equipment to perform the installation of new 1" Water Services at the referenced locations per instructions/pictures from PWD. Our price for this installation is \$ 16,200.00.

All work shall be performed during normal work hours (Monday-Friday, 7:30 am – 4:30 pm) and shall be installed per the specifications of the Pico Water District and the City of Pico Rivera.

All service material shall be provided by the Pico Water District. Engineering, permit fees, and field staking/survey shall be by others.

Construction water shall be provided and paid for by others.

All excess spoil not required for backfill will be removed offsite by JDC.

Backfill is based on sand import to one foot over pipe. Remaining backfill shall be crushed miscellaneous base.

Our proposal is based upon one move-in to complete all work. Additional move-ins will be charged at a rate of \$4,500.00 each.

Our proposal excludes tree removal, landscaping, irrigation, electrical and painting.

Rock encountered during excavation that cannot be removed efficiently with the backhoe onsite will be classified as "rock excavation" and its removal shall be considered extra work. The extra work may involve the loss of production, and may require the use of a compressor and jackhammer, hoe-rams, larger backhoes or whatever methods JDC may deem necessary.

De-watering of excavations due to groundwater and/or perched water conditions will be handled as extras work and shall include the use of pumps, gravel/rock, well-points or whatever methods may be deemed as necessary.



**PROPOSAL CONTINUED**

September 15, 2022

Page 2

Mr. Joe Basulto

Project: 9502/9508 & 9536/9542 Havenwood St., Pico Rivera, Ca.

Reference: Installation of 1" Water Services

If we encounter any soils that are considered as hazardous by the Federal, State or local government, any and all costs associated with the handling, storage, transportation, disposal, etc. is to be treated as extra work. The responsibilities for and additional costs associated with these hazardous materials shall be assumed and paid for by others.

JDC will not accept responsibility for damage to any unmarked or unknown substructures when reasonable care has been taken.

This proposal will remain in effect for sixty (60) days and this document shall be included in our contract as an attachment.

This proposal is based on payment being made no later than *thirty (30)* days after date of invoice. Release of all retention money shall occur within thirty (30) days after completion of JDC's scope of work and *not* overall project completion.

We thank you for the opportunity to provide you with a proposal for this project. Should you have any questions, please contact us at (626) 480-8900.

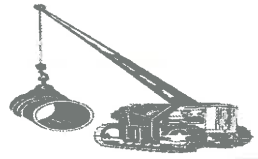
Best Regards,

**J. DeSigio Construction, Inc.**

A handwritten signature in blue ink, appearing to read 'D. Scott Walker', written over the company name.

D. Scott Walker

Vice President



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**PROPOSAL**

*jbasulto@picowaterdistrict.net*

August 29, 2022

**Pico Water District  
P.O. Box 758  
Pico Rivera, CA 90660**

**Reference: Pico Water District – Install services at three (2) locations  
9502/9508 and 9536/9542 Havenwood St  
Proposal 10220824dRev1**

Attn: Joe D. Basulto,

Thank you for providing Doty Bros. Construction Co. ("DBCC") with the opportunity to submit its price to perform its work on the above referenced project.

DBCC proposes to provide labor, equipment, and restoration for the work mentioned in the above reference line.

DBCC proposes to provide its work for the following price:

1. 9502/9508 Havenwood: Install 2-1 inch svcs	\$ 7,715.00
2. <u>9536/9542 Havenwood: Install 2-1 inch svcs</u>	<u>\$ 10,215.00</u>
	<b>\$ 17,930.00</b>

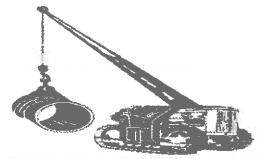
DBCC has prepared its proposal and is submitting its price based on your email request sent to Mike Clark and David Maestro on 8/23/2022. This proposal does not include any costs for permits. No other documents shall define DBCC's work, or have been considered in the preparation of its price.

For this proposal to be effective, we must receive your written acceptance within thirty (30) days from the date first written above. If your acceptance is not received within that period, this proposal shall be deemed revoked.

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Doty Bros. Construction Co., ("DBCC") hereby reserves its right to accept, reject, or negotiate applicable terms and conditions of any contract to be entered into, in good faith, with the customer upon award of the work, and by submission of this proposal DBCC shall not be bound to accept or perform the proposed work until terms are fully agreed to by both parties in writing.

This proposal is an offer to provide services under these exact terms only and is limited to acceptance of these exact terms without modification. Any additional or different terms in your acceptance will be construed as proposals and will not become part of our contract with you unless we agree in writing to your additional terms. Until receipt of written acceptance, we retain the right to change or withdraw this proposal based on scope, site or contract conditions or terms not previously known.



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**WE EXCLUDE THE FOLLOWING:**

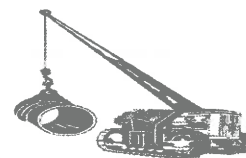
1. Costs for special permits or insurance, bonds, engineering, soil testing, field staking/survey, inspection, agency connection fees and/or assessments, or any City fees or charges.

**CLARIFICATIONS TO PROPOSAL:**

- Our proposal is based upon completing all work during normal working hours (Monday through Friday 7:00 AM to 5:00 PM -- no overtime).
- All pipe material, fittings, boxes, etc., to be provided by Pico Water District.
- DBCC will not accept responsibility for damage to any unmarked or unknown substructures when reasonable care has been taken.
- All demolition, removal or replacement of existing pipelines, substructures or utilities shall be by others.
- If we encounter any soils or material that are considered hazardous or contaminated by the Federal Government, the State of California or any other agency having jurisdiction or authority, any and all costs for the handling, storage, transportation, disposal, etc., is to be treated as an extra to the contract. These additional costs and the responsibilities for these materials will be paid for and assumed by others.
- Offsets as may be required due to existing utilities and/or substructures shall be handled as extra work and performed on a Time & Material/Cost Plus basis.
- When rock is encountered that cannot be excavated efficiently with the backhoe used on the job, alternate methods or means will be employed to excavate said rock. Such alternate methods are defined as the use of (1) larger backhoes, (2) hand held pneumatic hammers, (3) mobile mounted impact hammer, (4) rock drills and blasting and/or any other methods as may be deemed required. All costs incurred due to these alternative methods will be handled on a Time and Material basis to the contract.
- De-watering of excavations due to groundwater and/or perched water conditions will be handled as extra work and shall include the use of pumps, gravel/rock, well-points or whatever methods may be deemed as necessary.
- Our proposal is based upon unapproved plans and is subject to revision based upon issuance of signed/approved plans.
- If a Performance Bond is required, one will be provided at a premium rate of 1.5%.
- This proposal is based upon release of all retention money within thirty (30) days after completion of Doty's scope of work and not overall project completion.
- Any work that we have completed and has been accepted by the City of the appropriate agency and invoiced in a calendar month, unless otherwise specified above, is due and payable the following month in full with no retention held. Any invoices not paid when due shall draw interest at the rate of 1 1/2% per month (18% per annum.) until paid. If this rate exceeds the maximum rate allowed by law, the maximum legal rate shall apply.
- In the event that this agreement is placed with an attorney to enforce its provisions, the prevailing party shall be entitled to reasonable attorney fees and costs.
- This price is subject to the starting of construction within 60 days from this date.
- Adequate access to work site to be provided by the Owner/Agency.

This proposal defines the scope and price, and time if any, for the performance of the work by DBCC. In the event that you wish to award this work to DBCC, please prepare and submit any contractual documents (including a copy of the Owner/Prime Contract, if applicable) to the

Doty Bros. Construction Co.  
11232 E. Firestone Blvd.  
Norwalk, CA 90650  
Telephone (562) 864-6566 facsimile (562) 929-9368



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Contracts Administration office of DBCC. Our Contracts department will work with you to put a contract in place in a timely manner.

DBCC can proceed to schedule its work, order materials and mobilize to perform as soon as a fully executed contract is in place, and the California Preliminary Notice information has been provided.

If you should have any questions or require further information, please do not hesitate to call our office.

Best Regards,

A handwritten signature in blue ink. The signature is stylized, starting with a large 'D' and 'M' that are connected, followed by a long horizontal line that extends to the right.

David Maestro

**Doty Bros. Construction Co.**

**Proposal**

DOTY BROS. CONSTRUCTION CO.

Job Code: 10220824aREV1

Description: Pico Water District: Install services at three (2) locations

Job Code 10220824aREV1  
Job Description Pico Water District: Install services at three (2) locations  
  
Job Location 9502/9508 & 9536/9542 Havenwood St  
Job City Pico Rivera  
Job County Los Angeles  
Job State CA  
  
Bid Date 26-Aug-2022  
Bid Time 5:00:00 PM

Proposal						
Line No.	Pay Item No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
		Subtotal Description				
2	01	9502/9508 Havenwood St	1.00	LS	7,715.00	7,715.00
3	02	9536/9542 Havenwood St	1.00	LS	10,215.00	10,215.00
					<b>Subtotal:</b>	17,930.00
<b>GRAND TOTAL:</b>						17,930.00

**Proposal Certification**

Submitted By: David Maestro  
Doty Bros. Construction Co.  
(562) 864-6566 ext.285  
(562) 929-9368

# **INFORMATIONAL ITEMS**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
PICO WATER DISTRICT**

4843 S. Church Street  
Pico Rivera, California, 90660

**5:30pm Wednesday, September 21, 2022**

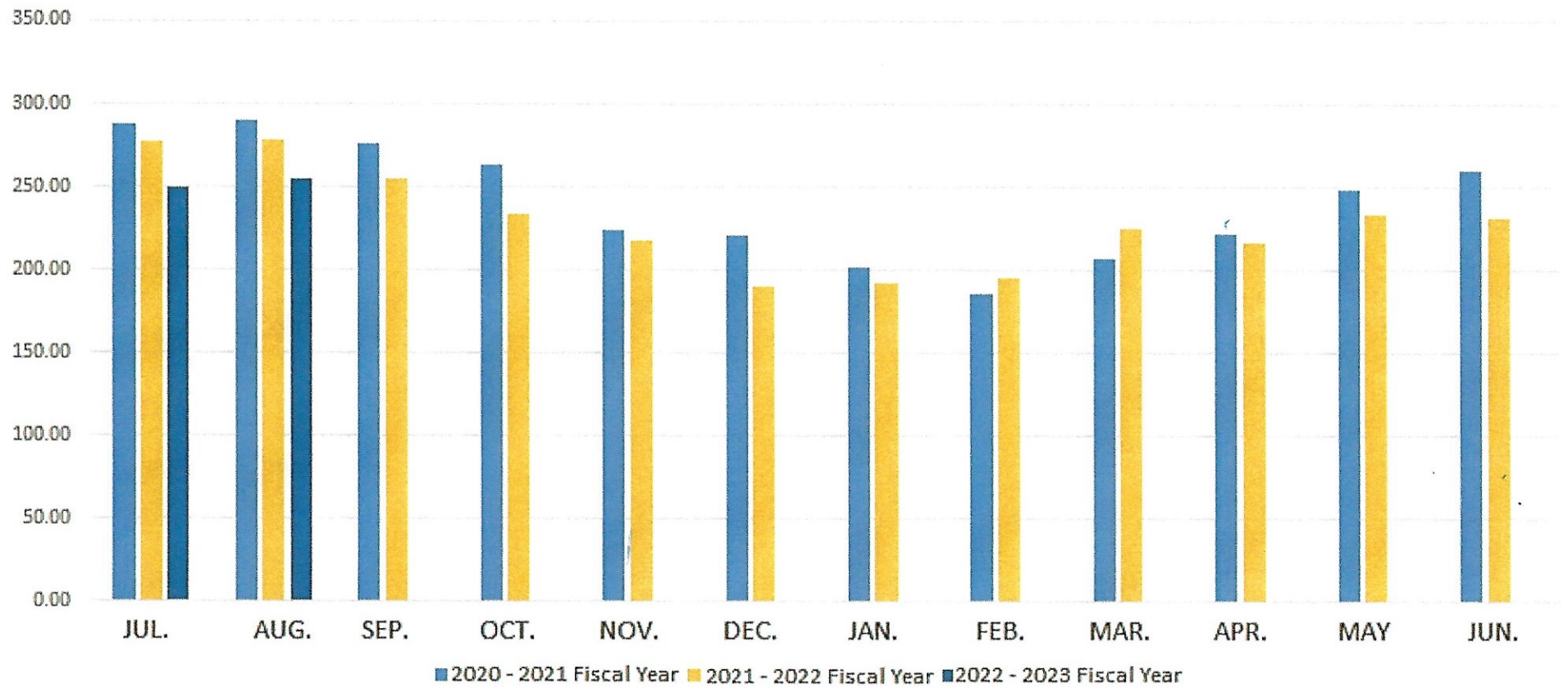
**AGENDA**

**9. INFORMATIONAL ITEMS**

- A. Production & Water Level Report.
- B. Monthly Activity Report.
- C. Reservoir Conditions – September 14, 2022

PWD Water Production per Fiscal Water Year

Acre Ft.



## WATER LEVELS REPORT

### Water Levels for August 2022

Listed below are the water levels for the two key monitoring wells used by the Water Replenishment District of Southern California (WRD), and the District's active wells.

WRD is charged with monitoring the water levels in both the Central Basin and West Coast Basin, and with making sure both basins are replenished annually. As a means of monitoring the levels in both basins WRD measures the depth of water in two specific wells, 1601T located in between the San Gabriel River and the Rio Hondo spreading grounds, and the second Carson #1 located in the City of Carson. WRD compares the levels of these two wells month to month, and year to year as a means of gaging the reliability of both basins (levels listed are in feet below surface). As this report is specific to the Central Basin, we are only showing the Central Basin Monitoring Well results below.

	August 2022	August 2021
Central Basin 1601T	84.00	84.90
Carson Well	64.30	48.49

Listed below are the static and pumping levels (in feet below surface) for the District's five active wells, and pump settings (depth).

	August 2022		August 2021		
	<u>Static</u>	<u>Pumping</u>	<u>Static</u>	<u>Pumping</u>	<u>Pump depth</u>
Well #4	99	N/A	86	N/A	150
Well #5	107	127	112	127	242
Well #8	118	N/A	102	N/A	243
Well #10	93	101	72	76	182
Well #11	115	135	104	118	312

NOTE:

## Annual Activity Report

2022		January	February	March	April	May	June	July	August	September	October	November	December	Total
1	Mainline leaks	0	0	0	0	3	1	0	0					4
2	Service line leaks	2	1	4	5	0	1	1	4					18
3	Meter leaks	4	2	5	6	2	2	2	5					28
4	Number of Valves exercised	4	8	7	6	9	5	8	0					47
5	Well issues	0	0	0	0	0	1	0	0					1
6	Hit FH	0	0	0	0	0	0	1	0					1
7	Accidents	0	0	0	0	0	0	0	0					0
8	Installation / Repalcement of new meters	0	14	20	8	5	10	1	2					60
9	Replacement of new service laterals	2	0	1	2	0	0	0	0					5
10	Installation / Replacement of new valves	0	0	0	0	0	0	1	0					1
11	Hydrant Repair & Replace	2	0	1	0	0	0	1	0					4
12	Installation of new mains	0	0	0	0	0	0	0	0					0
13	New potable services	0	0	1	0	0	0	0	0					1
14	New recycled water services	0	0	0	0	0	0	0	0					0
Billing Issues														
1	Water Shortage Compliants	0	0	0	0	0	0	0	0					0
2	Billing complaints	0	0	0	0	0	0	0	0					0
3	Water quality complaints	2	0	5	1	4	1	0	3					16
Water Conservation Violations														
1	Wtr. Conserv. Violt. 1 Warning	0	0	0	0	0	0	50	11					61
2	Wtr. Conserv. Violt. 2 Warning	0	0	0	0	0	0	28	0					28
3	Wtr. Conserv. Violt. 3 Fine	0	0	0	0	0	0	0	0					0
4	Wtr. Conserv. Violt. 4 Fine	0	0	0	0	0	0	0	0					0
5	Wtr. Conserv. Violt. 5 Fine & Subsequent	0	0	0	0	0	0	0	0					0



# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - September 14, 2022

### CURRENT CONDITIONS

