



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Thursday, October 5, 2022

AGENDA

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below to join by webcam or teleconference.

Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

- 1. ROLL CALL.**
- 2. PLEDGE OF ALLEGIENCE.**

3. INVOCATION.

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of September 21, 2022 Regular Board Meeting Minutes.
- B. Consider approval of July 2022 Financial Statement.
- C. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Approval of Resolution 235-R proclaiming a state of emergency persists, re-ratifying the proclamation of a state of emergency by Governor Gavin Newsom, and authorizing continued remote teleconference meetings. *Recommended action – that the Board approve Resolution 235-R proclaiming a state of emergency persists and ratifying the proclamation of a state of emergency by Governor Gavin Newsom. Recommended action – that the Board approve.*
- B. Consider Board Approval of Employee Appreciation event at end of the year. *Recommended action – that the Board Discuss and approve*

8. REPORTS.

A. General Manager.

B. Legal Counsel.

9. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.

10. BOARD MEMBER COMMENTS.

A. Report on Meetings Attended/Comments.

11. CLOSED SESSION.

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government
Code Section 54956.9.

One Case.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Subdivision (b)(1) of
Government Code Section 54957).

Title: General Manager

12. CLOSED SESSION REPORT.

13. ADJOURNMENT.

AGENDA POSTED ON: September 29, 2022

Next regularly scheduled meeting: October 19, 2022

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

5:30 PM Thursday, October 5, 2022

AGENDA

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of September 21, 2022 Regular Board Meeting Minutes.
- B. Consider approval of July 2022 Financial Statement.
- C. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.



MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, September 21, 2022 at 5:30 p.m.

The District's General Manager, Mr. Joe Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was Director Robert Martinez, Director David Gonzales, Director Victor Caballero, Vice President Raymond Rodriguez and President Pete Ramirez. Mr. Jim Ciampa, Legal Counsel for the District was also present via Zoom.

President Ramirez led everyone in the Pledge of Allegiance.

Director Caballero gave the invocation. The Board held a moment of silence for Queen Elizabeth II, Queen of England.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none.

President Ramirez proceeded to the adoption of the Agenda. Director Caballero made the motion to approve the agenda and Vice President Rodriguez seconded the motion. The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. Director Gonzales made the motion to approve and Director Caballero seconded the motion. The General Manager announced the motion passed by roll call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, consider Board approval of CIP Project Replacement of Service Lines at 9502, 9508, 9536 and 9542 Havenwood Street by J. DeSigio Construction, Inc. at a cost of \$16,200. The General Manager reviewed his staff report with the Board. Staff solicited bids from 3 contractors, J. Desigio, Doty Bros. Construction and Dominguez General Engineering and received bids from Desigio and Doty Bros. After a brief discussion Director Gonzales made the motion to approve the proposal from J. DeSigio in the amount of \$16, 200 and the motion was seconded by Vice President Rodriguez. The General Manager announced that the motion passed by roll-call vote 5 – 0.

President Ramirez proceeded to the next item on the Agenda, consideration of Possible Disciplinary Action against Director David Gonzales. President Ramirez made the motion that the Board of Directors issue a formal warning and reprimand to Director David Gonzales regarding his conduct of contacting a District employee during an ongoing personnel investigation and Vice President Rodriguez seconded the motion. The General Manager announced the motion passed by roll-call vote, 4 – 0 – 1, with Director Gonzales abstaining.

President Ramirez proceeded to the next item on the Agenda, General Manager Report. The General Manager informed the Board on Monday, September 26, 2022 two new employees will start as Water Maintenance I workers for the District; Five interviews have been scheduled for the Field Superintendent position beginning on September 22 and end on September 29, 2022; President Ramirez has asked that the General Manager gather information for an employee appreciation event and it will be presented at the next meeting. President Ramirez stated that he has suggested to the General Manager that the Board of Directors pay their own tab for this event. Director Martinez inquired regarding the WRD PFAS Remediation Program and the status of the project and reimbursements from WRD. The General Manager reported that the R.C. Foster is mobilizing and no invoices for reimbursement have been submitted as yet.

President Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel reported that Governor Newsom signed AB 2449 into law that amends the Brown Act to allow for additional teleconferencing by Board participants without posting their location under two limitations, just cause – for child care or caregiver requirement for a close relative issues, contagious illness limiting attendance, need related to a mental or physical disability, travel while on official business for the agency or another state or local agency, or an emergency circumstance – a physical or family medical emergency. A director would only be allowed to use a just cause reason twice in a calendar year and vacations are not considered just cause. Legal Counsel is preparing a memorandum on this information for the Public Waters Agency Group that the General Manager can forward to the Board; still going through a lot of bills, Governor Newsom has not vetoed or signed a lot of them so there still is action happening on various bills.

President Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager reported that since we implemented our water reduction plan our water production for June, July and August – typically our biggest months, are the lowest they have ever been. Customers are adhering to the restrictions and staff has been doing a great job notifying customers of leaks and violations. Field staff took care of service and meter leaks, activity is low regarding doing replacements but the General Manager sees that to increase with new staff members coming in.

President Ramirez proceeded to the next item on the Agenda, Director's Request of Future Agenda Items. President Ramirez stated that the Employee Appreciation event will be on the next agenda as an action item.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. Director Gonzales stated that the Pico Rivera Chamber of Commerce is having a networking luncheon at the Salsa Grill on Rosemead Boulevard on Tuesday, September 27, 2022. President Ramirez stated he attended the WRD CIP meeting.

The Board retreated to Closed Session at 6:10 p.m. regarding one matter.

The Board reconvened at 6:12 p.m. Legal Counsel reported that closed session was held regarding one case of anticipated litigation under Government Code section 54956.9 paragraph (4) of subdivision (d) the Board was briefed on the current status of that item and no reportable action was taken.

There being no further business to come before the Board, the Board meeting adjourned at 6:15 p.m.

Elpidio Ramirez, President

Attest:

Joe D. Basulto, Secretary
(Seal)

PICO WATER DISTRICT

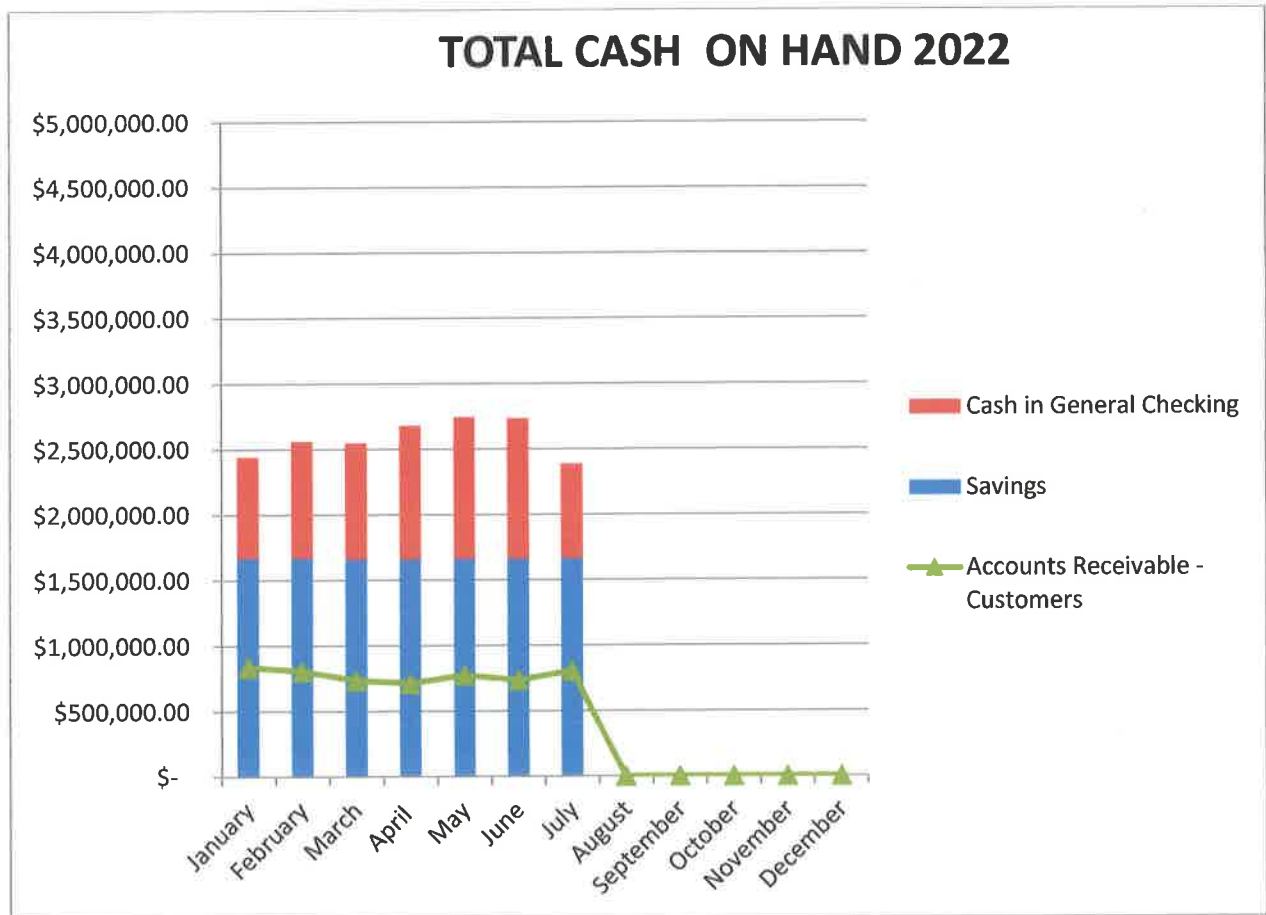
FINANCIAL STATEMENT SUMMARY

The July 2022 Financial Statement reflects that the District has \$1,562,012 deposited in the Local Area Investment Fund; \$101,133 invested with Cantella & Co., Inc.; \$180,773 on deposit as Restricted Cash in the Infrastructure Account for the IBank loan payments; and has \$722,959 deposited in our General, Business, and Payroll accounts.

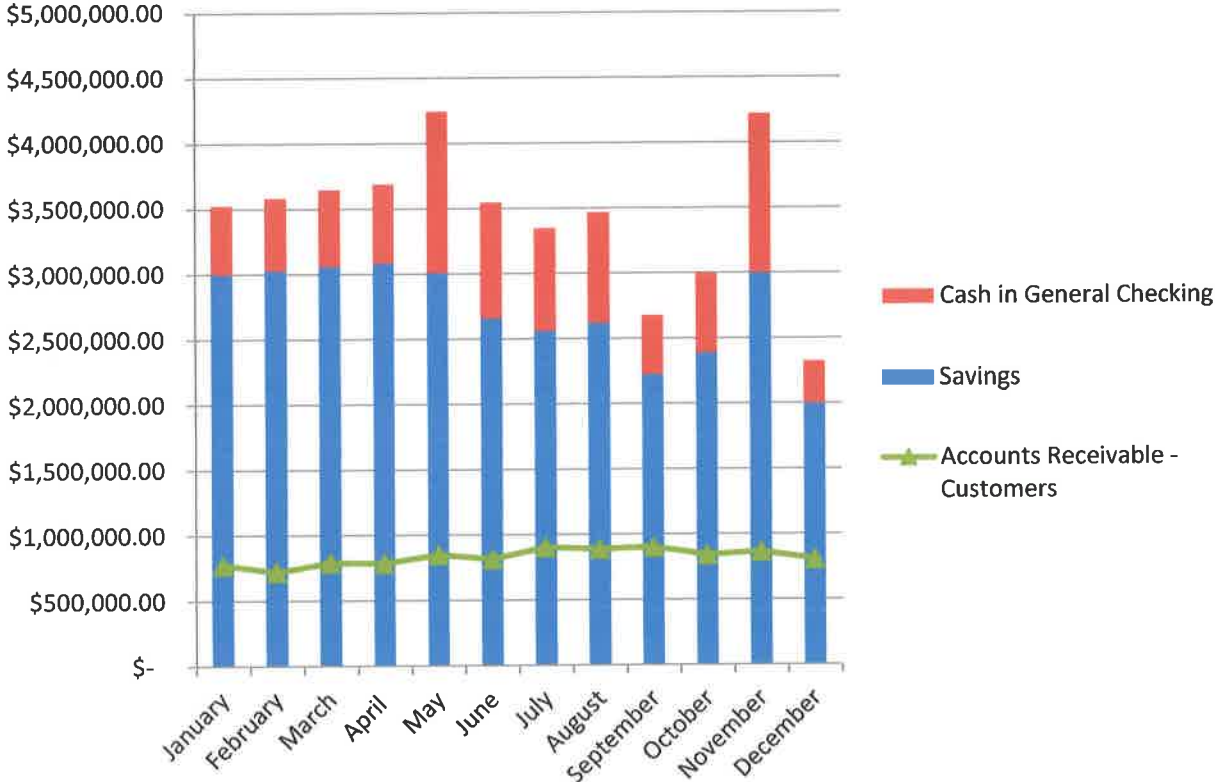
The Financial Statement also reflects that we collected \$406,873 in Total Operating Revenues, and that we incurred \$366,985 in Total Operating Expenses, which left us with a Net Loss for the month of July of \$19,989 before contributed capital and depreciation (Net Income also includes non-operating income and non-operating expense).

The District's year-to-date Net Income is \$262,943 before contributed capital and depreciation, and has spent year-to-date a total of \$56,620 on Capital Improvement Projects.

Included herein are two graphs. The first graph is the Financial History for 2022 indicating Total Cash on Hand in Banks, the amount of total savings that is included in Cash on Hand and the amount of Accounts Receivable from our customers. The second graph illustrates the same information for 2021. These graphs are a visual aid to view trends in our Financial History.



TOTAL CASH ON HAND 2021





Pico Water District

Financial Statements

Balance Sheet (Unaudited)

		July 2022
1	ASSETS	
2	Cash and Investments	
3	Cash on Hand in Banks	\$ 722,959
4	LAIF Investment	1,562,012
5	Cantella CDs	101,187
6	Total Cash and Investments	2,386,158
7	Cash and Investments - Restricted	
8	Restricted Cash - Infrastructure Acct [IBank]	180,773
9	Total Cash and Investments - Restricted	180,773
10	Other Current Assets	
11	Accounts Receivable - Customers Net	806,739
12	Inventory-Materials and Supplies	83,361
13	Prepaid Expenses	72,132
14	Total Other Current Assets	962,233
15	Fixed Assets	
16	Utility Plant	29,767,986
17	Less: Accumulated Depreciation	(10,959,728)
18	Fixed Assets Total	18,808,259
19	Deferred Outflows of Resources (DOR)	394,492
20	TOTAL ASSETS & DOR	\$ 22,731,914
21	LIABILITIES	
22	Current Liabilities	
23	Accounts Payable	\$ 371,207
24	Accrued Interest	120,127
25	Refundable Deposits	484,717
26	Security Deposit - Rental House	2,250
27	Total Current Liabilities	978,302
28	Long-Term Liabilities	
29	Note Payable - IBank	6,533,606
30	OPEB Liability	659,659
31	Net Pension Liability	76,836
32	Total Long-Term Liabilities	7,270,101
33	TOTAL LIABILITIES	8,248,403
34	FUND BALANCE	
35	Retained Earnings	13,460,514
36	TOTAL FUND BALANCE	13,460,514
37	Deferred Inflows of Resources (DIR)	1,022,997
38	TOTAL LIABILITIES, FUND BALANCE & DIR	\$ 22,731,914

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Profit & Loss (Unaudited)

	July 2022	YTD 2022	Budget 2022	YTD Budget 58%
1 OPERATING REVENUES				
2 WS 1 - Potable Water Charges	\$ 207,550	\$ 1,235,226	\$ 2,213,695	56%
3 WS 2 - Recycled Water Charges	6,071	38,909	44,000	88%
4 MS 1 - Meter Charges	138,877	881,844	1,330,224	66%
5 MS 2 - Multi Unit Charges	66	1,136	-	0%
6 MS 3 - Fire Protection Charges	6,475	46,044	57,200	80%
7 Infrastructure Surcharge [RESTRICTED]	38,052	245,729	409,450	60%
8 <u>Misc. Charges</u>				
9 Water Other-Hydrant Surcharge/Setup	-	430	500	86%
10 Application Charges	330	3,660	5,000	73%
11 Reconnection Charges	315	5,040	2,000	252%
12 NSF Check Charges	75	420	525	80%
13 Late Fee Charges	6,144	38,016	30,000	127%
14 Damage/Lock Charges	-	500	200	250%
15 Testing-Mtr/Flow/Sample Charges	-	525	1,250	42%
16 Backflow Program	2,780	19,454	23,300	83%
17 Credit & Collections	138	416	-	0%
18 Water Rights Income	-	18,463	45,000	41%
19 Capacity Charge	-	20,463	-	0%
20 TOTAL OPERATING REVENUES	406,873	2,556,274	4,162,344	61%
21 OPERATING EXPENSE				
22 Source of Supply	108,781	674,300	1,233,768	55%
23 Pumping	74,980	374,345	470,468	80%
24 Water Treatment	16,146	50,583	117,668	43%
25 Transmission & Distribution	14,265	99,908	206,268	48%
26 Customer Accounts	19,067	135,064	198,770	68%
27 General & Administrative	133,746	828,417	1,358,076	61%
28 COVID-19 Salaries	-	4,464	5,000	89%
29 TOTAL OPERATING EXPENSE	366,985	2,167,081	3,585,017	60%
30 OPERATING INCOME (LOSS)	39,888	389,193	577,327	67%
31 NON-OPERATING INCOME				
32 Interest - LAIF & Infrastructure Acct	3	4,787	30,000	16%
33 Investment Income	100	1,187	5,000	24%
34 Unrealized Gain / (Loss)	-	(988)	-	0%
35 Grant Revenue	-	-	-	0%
36 Other Income	-	8,776	5,000	176%
37 House Rental Income	1,700	11,900	20,400	58%
38 Gain/Loss Sale of Assets	-	-	-	0%
39 TOTAL NON-OPERATING INCOME	1,756	25,661	60,400	42%
40 NON-OPERATING EXPENSE				
41 Interest Expense	20,021	140,477	240,254	58%
42 Annual Loan Fee Expense	1,633	11,434	19,601	58%
43 Other Non-Operating Expense	-	-	-	0%
44 Rental House Expense	-	-	2,500	0%
45 TOTAL NON-OPERATING EXPENSE	21,655	151,911	262,355	58%
46 NET INCOME / (LOSS) BEFORE CAPITAL CONTR. & DEPR.	19,989	262,943	375,372	70%
47 Contributed Capital	-	-	-	0%
48 Depreciation	(45,000)	(315,000)	(540,000)	58%
49 NET INCOME / (LOSS)	\$ (25,011)	\$ (52,057)	\$ (164,628)	32%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

	July 2022	YTD 2022	Budget 2022	YTD Budget 58%
1 OPERATING EXPENSE				
2 SOURCE OF SUPPLY				
3 Salaries & Wages	\$ 4,948	\$ 34,266	\$ 81,768	42%
4 Recycled Water	4,607	29,525	52,000	57%
5 Ground Water Replenishment	99,227	610,509	1,100,000	56%
6 TOTAL SOURCE OF SUPPLY	108,781	674,300	1,233,768	55%
7 PUMPING				
8 Salaries & Wages	13,795	132,226	202,768	65%
9 Maintenance	12,137	85,583	37,400	229%
10 Fuel or Power	49,048	156,535	230,300	68%
11 TOTAL PUMPING	74,980	374,345	470,468	80%
12 WATER TREATMENT				
13 Salaries & Wages	268	1,510	12,668	12%
14 Maintenance	4,631	21,557	35,000	62%
15 Water Treatment Regulations	11,247	27,516	70,000	39%
16 TOTAL WATER TREATMENT	16,146	50,583	117,668	43%
17 TRANSMISSION & DISTRIBUTION				
18 Salaries & Wages	4,329	43,556	126,568	34%
19 Maintenance	7,319	38,643	58,700	66%
20 Vehicle Maintenance	2,617	17,710	21,000	84%
21 TOTAL TRANSMISSION & DISTRIBUTION	14,265	99,908	206,268	48%
22 CUSTOMER ACCOUNTS				
23 Meter Reading Labor	1,144	14,902	27,724	54%
24 Billing/Customer Service Salaries & Wages	11,424	81,941	122,046	67%
25 Supplies	6,499	38,221	49,000	78%
26 TOTAL CUSTOMER ACCOUNTS	19,067	135,064	198,770	68%
27 GENERAL & ADMINISTRATIVE				
28 Salaries	13,123	125,483	210,000	60%
29 Vacation/Holiday/Other Payroll	12,848	123,703	152,652	81%
30 Directors Compensation	2,700	22,200	30,000	74%
31 Travel & Meetings (Board)	-	1,383	15,000	9%
32 Travel & Meetings (Staff)	-	157	2,500	6%
33 Board Room Expenses	-	285	5,000	6%
34 Office Supplies	1,184	6,600	8,000	82%
35 Office Utilities	2,482	13,918	22,000	63%
36 <u>Professional Services</u>				
37 Accounting	7,528	37,714	40,000	94%
38 Computer	365	3,263	5,000	65%
39 Engineering	-	4,200	4,000	105%
40 Legal	30,238	50,575	45,000	112%
41 Miscellaneous	131	3,876	1,500	258%
42 PWAG - Emergency Services Coordinator	964	7,480	12,000	62%
43 Tyler Technologies Licensing and Support	461	7,515	13,000	58%
44 Nobel Systems - GIS Program	1,486	10,268	19,000	54%
45 Insurance	28,994	172,967	301,250	57%
46 Payroll Taxes	4,785	46,727	70,537	66%
47 Pension	8,994	91,918	169,937	54%
48 OPEB Expense	7,500	52,500	90,000	58%
49 Maintenance	2,410	11,726	23,200	51%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

	July 2022	YTD 2022	Budget 2022	YTD Budget 58%
50 Dues & Meetings	\$ 2,592	\$ 10,972	\$ 18,000	61%
51 Noticing	4,369	4,768	7,000	68%
52 Education Expense	593	1,475	1,500	98%
53 Conservation Expense	-	16,745	25,000	67%
54 COVID-19 Salaries	-	4,464	5,000	89%
55 Election Expense	-	-	62,000	0%
56 TOTAL GENERAL & ADMINISTRATIVE	133,746	832,881	1,358,076	61%
57 TOTAL OPERATING EXPENSE	\$ 366,985	\$ 2,167,081	\$ 3,585,017	60%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

2022 CAPITAL IMPROVEMENT PROJECTS (CIP)			2022 BUDGET	JUL - 22	YTD TOTAL
I	Buildings				
		1 No major plans.			
			Sub-total		
II	Office Equipment Purchase				
		1 Upgrade office and Boardroom AC	\$ 50,000.00		
			Sub-total	\$ 50,000.00	
III	Field Equipment Purchase				
		1 Vehicle - Utility Truck	\$ 40,000.00		
			Sub-total	\$ 40,000.00	
IV	Replacement Programs				
	A. Hydrants				
		1 Replace five (5) four-inch blow off hydrants with newer four-inch blow-offs	\$ 25,000.00		
			Sub-total	\$ 25,000.00	
	B. Meters -				
		1 At this time we are not setting aside CIP funds and looking for other sources of funding	\$ -	305.69	11,656.16
			Sub-total	\$ -	305.69
	C. Service Lines				
		1 Replace ten (10) services on 7400 Lindell & 7500 Serapis	\$ 20,000.00		
			Sub-total	\$ 20,000.00	
	B. Main Lines				
		1 Road to existing six-inch mainline on the south side of Beverly Road east of Rosemead Blvd.	\$ 55,000.00		
		2 Beverly Road to existing four-inch mainline on the south side of Beverly Road west of	\$ 55,000.00		
			Sub-total	\$ 110,000.00	
	C. Valves				
		1 Repairs	\$ -		
			Sub-total	\$ -	
V	Consulting Services				
		1 None	\$ -		
			Sub-total	\$ -	
VI	Work at Wells & Equipment Upgrade				
		1 Consider Maintenance work on the Reservoir - access door and overflow pipe	\$ 35,000.00		
		2 Consider raising the block wall fence height at well 11	\$ 25,000.00	6,988.50	11,928.50
		3 the installation of the PFAS Treatment System	\$ 95,000.00		
			Sub-total	\$ 155,000.00	6,988.50
VII	PFAS Remediation Treatment Plants				
		1 Well 5A Waste Water Discharge Line	\$ 150,000.00		
		2 Well 8 Waste Water Discharge Line	\$ 70,000.00		14,547.88
		3 Additional Work Needed for the New PFAS Removal Treatment Plants	\$ 400,000.00	745.00	6,479.30
			Sub-total	\$ 620,000.00	745.00
		GRAND TOTAL	\$ 1,020,000.00	\$ 8,039.19	\$ 44,611.84
CARRY OVER		Well 11 - Generator			4,744.57
CARRY OVER		Well 11 - Discharge Line			1,700.00
CARRY OVER		Burma Road			1,796.51
CARRY OVER		Stephens Street			2,120.25
CARRY OVER		Consulting - Risk/Resilience			3,910.58
CARRY OVER		4852 Church Lot Split			4,387.46
		Well # 8 - Change from Oil Lube to Water Lube			4,735.29
		Reservoir Maintenance			3,097.50
		TOTAL CIP			64,659.43



Pico Water District, CA

Open Payable Report

As Of 12/31/2022

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: <u>10-000-2000 - Accounts Payable</u>							
Vendor: <u>1026</u> <u>526660234.002</u>	BELL PIPE & SUPPLY CO JAN 2020 - RETURN OF PRODUCT	01/31/2020	-74.10	0.00	0.00	0.00	-74.10
					Payable Count: (1)		-74.10
Vendor: <u>1054</u> <u>5123428736</u>	CINTAS 0168 - ORANGE CA FAS Safety Exp. - First Aid Restock	09/06/2022	345.96	0.00	0.00	0.00	345.96
					Payable Count: (1)		345.96
Vendor: <u>1060</u> <u>8532035</u>	CORE & MAIN Misc. Well Maint. - Material for Blow Off Ext.	09/21/2022	1,323.28	0.00	0.00	0.00	1,323.28
					Payable Count: (1)		1,323.28
Vendor: <u>1069</u> <u>6849</u>	CV STRATEGIES AUG 2022 - COMMUNICATION SERVICES	08/31/2022	5,972.23	0.00	0.00	0.00	5,972.23
					Payable Count: (1)		5,972.23
Vendor: <u>1111</u> <u>2523740</u> <u>4091142</u> <u>WP46536689</u>	HOME DEPOT CREDIT SERVICE Field Supplies - Field Keys Misc. Well Maint. - Material for Clz Repairs Well #11 - Security Camera	09/12/2022 09/20/2022 09/20/2022	69.29 143.23 551.21	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	69.29 143.23 551.21
					Payable Count: (3)		763.73
Vendor: <u>1372</u> <u>2022-0090</u>	HUNTER ELECTRIC SERVICE, INC. Well #8 - V & D Maint.	09/09/2022	1,382.04	0.00	0.00	0.00	1,382.04
					Payable Count: (1)		1,382.04
Vendor: <u>1251</u> <u>5601726</u>	WATERLINE TECHNOLOGIES, INC Chemicals - NAOCl for Wells Disinfectant	09/08/2022	1,050.00	0.00	0.00	0.00	1,050.00
					Payable Count: (1)		1,050.00
			Payable Account 10-000-2000		Payable Count: (9)	Total:	10,763.14

Payable Account Summary

Account	Count	Amount
10-000-2000 - Accounts Payable	9	10,763.14
Report Total:	9	10,763.14

Payable Fund Summary

Fund	Count	Amount
10 - General Operating	9	10,763.14
Report Total:	9	10,763.14

**AUGUST 1, 2022 –
SEPTEMBER 30, 2022
BILLS APPROVED BY THE
GENERAL MANAGER**

10-05-22



Pico Water District, CA

Check Report

By Check Number

Date Range: 08/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
1008	ACWA/JPIA	08/03/2022	Regular	0.00	20,405.68	62344
1178	ADT COMMERCIAL	08/03/2022	Regular	0.00	620.19	62345
1378	AKM CONSULTING ENGINEERS, INC.	08/03/2022	Regular	0.00	745.00	62346
1027	BENITEZ FRAMES AND CABINETS	08/03/2022	Regular	0.00	6,988.50	62347
1043	CARDMEMBER SERVICE	08/03/2022	Regular	0.00	897.27	62348
1047	CENTRAL BASIN WATER ASSOCIATION	08/03/2022	Regular	0.00	-4,659.11	62349
1047	CENTRAL BASIN WATER ASSOCIATION	08/03/2022	Regular	0.00	4,659.11	62349
1069	CV STRATEGIES	08/03/2022	Regular	0.00	4,168.75	62350
1071	DE LAGE LANDEN FINANCIAL	08/03/2022	Regular	0.00	33.41	62351
1003	DELCO SERVICE, INC	08/03/2022	Regular	0.00	2,821.69	62352
1080	EDISON COMPANY	08/03/2022	Regular	0.00	10,853.74	62353
1369	EIDE BAILLY LLP	08/03/2022	Regular	0.00	8,201.60	62354
1090	FRONTIER COMMUNICATIONS	08/03/2022	Regular	0.00	412.97	62355
1413	GRUBER AND LOPEZ, INC.	08/03/2022	Regular	0.00	7,000.00	62356
1117	INFOSEND	08/03/2022	Regular	0.00	1,500.65	62357
1135	LAGERLOF, LLP	08/03/2022	Regular	0.00	4,210.00	62358
1142	QUADIENT LEASING USA	08/03/2022	Regular	0.00	206.61	62359
1417	RACE ENGINEERING	08/03/2022	Regular	0.00	870.89	62360
1243	VARIABLE SPEED SOLUTIONS INC.	08/03/2022	Regular	0.00	815.00	62361
1249	VOTACALL, INC.	08/03/2022	Regular	0.00	85.80	62362
1250	WATER REPLENISHMENT DISTRICT OF	08/03/2022	Regular	0.00	91,912.32	62363
1070	DAVID R. GONZALES	08/04/2022	Regular	0.00	138.53	62364
1046	CENTRAL BASIN MUNICIPAL WATER DISTRICT	08/11/2022	Regular	0.00	4,659.11	62365
053	CINTAS #053	08/11/2022	Regular	0.00	333.38	62366
.054	CINTAS 0168 - ORANGE CA FAS	08/11/2022	Regular	0.00	332.55	62367
1071	DE LAGE LANDEN FINANCIAL	08/11/2022	Regular	0.00	396.92	62368
1003	DELCO SERVICE, INC	08/11/2022	Regular	0.00	10,350.84	62369
1080	EDISON COMPANY	08/11/2022	Regular	0.00	35.46	62370
1127	JEFFREY W JOE, DDS INC	08/11/2022	Regular	0.00	1,500.00	62371
1144	MARK J. GRAJEDA	08/11/2022	Regular	0.00	220.00	62372
1183	QUILL CORPORATION	08/11/2022	Regular	0.00	290.66	62373
1194	S & J SUPPLY CO., INC.	08/11/2022	Regular	0.00	505.61	62374
1245	VERIZON WIRELESS	08/11/2022	Regular	0.00	163.10	62375
1252	WECK LABORATORIES, INC.	08/11/2022	Regular	0.00	1,702.00	62376
1005	ACWA - JOINT POWERS INSURANCE AUTHORITY	08/18/2022	Regular	0.00	27,762.37	62377
1007	ACWA-JOINT POWERS INSURANCE AUTHORITY	08/18/2022	Regular	0.00	4,351.43	62378
1415	APPLIED TECHNOLOGY GROUP, INC.	08/18/2022	Regular	0.00	60.00	62379
1017	AT & T	08/18/2022	Regular	0.00	115.89	62380
1375	AUTOMATED WATER TREATMENT	08/18/2022	Regular	0.00	4,630.50	62381
1035	CALIFORNIA COMPUTER SCHOOLS, INC.	08/18/2022	Regular	0.00	34.00	62382
1063	COUNTY OF LOS ANGELES	08/18/2022	Regular	0.00	1,577.66	62383
1080	EDISON COMPANY	08/18/2022	Regular	0.00	20,160.79	62384
1103	GRM INFO MGMNT SVCS OF CA, LLC	08/18/2022	Regular	0.00	75.00	62385
1110	HERRON PRINTING, INC.	08/18/2022	Regular	0.00	568.38	62386
1135	LAGERLOF, LLP	08/18/2022	Regular	0.00	6,080.00	62387
1155	NOBEL SYSTEMS	08/18/2022	Regular	0.00	16,200.00	62388
1163	PAC COMM TECHNOLOGIES, INC.	08/18/2022	Regular	0.00	190.00	62389
1194	S & J SUPPLY CO., INC.	08/18/2022	Regular	0.00	1,849.21	62390
1209	SOUTHERN CALIFORNIA GAS COMPANY	08/18/2022	Regular	0.00	27.66	62391
1212	SPRINT	08/18/2022	Regular	0.00	52.79	62392
1237	UNDERGROUND SERVICE ALERT	08/18/2022	Regular	0.00	151.72	62393
1249	VOTACALL, INC.	08/18/2022	Regular	0.00	144.43	62394
1252	WECK LABORATORIES, INC.	08/18/2022	Regular	0.00	3,222.00	62395
008	ACWA/JPIA	08/26/2022	Regular	0.00	20,405.68	62396

Check Report

Date Range: 08/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1360	ADRIAN CHAVEZ	08/26/2022	Regular	0.00	833.09	62397
	Void	08/26/2022	Regular	0.00	0.00	62398
1019	AUTOZONE, INC.	08/26/2022	Regular	0.00	2.25	62399
1048	CENTRAL VOICE	08/26/2022	Regular	0.00	1,008.42	62400
1111	HOME DEPOT CREDIT SERVICE	08/26/2022	Regular	0.00	524.57	62401
1127	JEFFREY W JOE, DDS INC	08/26/2022	Regular	0.00	988.00	62402
1416	LIEBERT CASSIDY WHITMORE	08/26/2022	Regular	0.00	12,130.50	62403
1153	NASA SERVICES	08/26/2022	Regular	0.00	443.06	62404
1211	SPECTRUM	08/26/2022	Regular	0.00	426.21	62405
1178	ADT COMMERCIAL	08/26/2022	Regular	0.00	1,989.02	62406
1027	BENITEZ FRAMES AND CABINETS	09/09/2022	Regular	0.00	8,080.00	62407
1053	CINTAS #053	09/09/2022	Regular	0.00	337.30	62408
1069	CV STRATEGIES	09/09/2022	Regular	0.00	1,217.50	62409
1071	DE LAGE LANDEN FINANCIAL	09/09/2022	Regular	0.00	321.49	62410
1080	EDISON COMPANY	09/09/2022	Regular	0.00	7,936.90	62411
1369	EIDE BAILLY LLP	09/09/2022	Regular	0.00	7,475.40	62412
1090	FRONTIER COMMUNICATIONS	09/09/2022	Regular	0.00	405.19	62413
1305	GARCIA'S TREE SERVICE	09/09/2022	Regular	0.00	900.00	62414
1109	HENRY BARRIENTOS	09/09/2022	Regular	0.00	100.00	62415
1343	HI-TECH ENGINEERING	09/09/2022	Regular	0.00	276.00	62416
1117	INFOSEND	09/09/2022	Regular	0.00	1,910.40	62417
1159	ORANGE COAST PETROLEUM EQUIP, INC.	09/09/2022	Regular	0.00	1,781.59	62418
1167	PETER TRAN, DDS INC	09/09/2022	Regular	0.00	1,015.00	62419
1368	PUBLIC WATER AGENCIES GROUP	09/09/2022	Regular	0.00	963.75	62420
1370	QUADIENT FINANCE USA, INC.	09/09/2022	Regular	0.00	744.07	62421
1418	SAVANNAH GALLARZO	09/09/2022	Regular	0.00	567.00	62422
1207	SOUTH COAST A.Q.M.D.	09/09/2022	Regular	0.00	759.17	62423
1186	SOUTHERN TIRE MART, INC.	09/09/2022	Regular	0.00	20.00	62424
1245	VERIZON WIRELESS	09/09/2022	Regular	0.00	148.10	62425
1250	WATER REPLENISHMENT DISTRICT OF	09/09/2022	Regular	0.00	90,962.78	62426
1254	WEST WHITTIER PAINT CO.	09/09/2022	Regular	0.00	136.39	62427
1360	ADRIAN CHAVEZ	09/23/2022	Regular	0.00	302.00	62428
1415	APPLIED TECHNOLOGY GROUP, INC.	09/23/2022	Regular	0.00	30.00	62429
1017	AT & T	09/23/2022	Regular	0.00	114.92	62430
1375	AUTOMATED WATER TREATMENT	09/23/2022	Regular	0.00	4,630.50	62431
1019	AUTOZONE, INC.	09/23/2022	Regular	0.00	164.49	62432
1027	BENITEZ FRAMES AND CABINETS	09/23/2022	Regular	0.00	381.15	62433
1080	EDISON COMPANY	09/23/2022	Regular	0.00	20,021.80	62434
1103	GRM INFO MGMT SVCS OF CA, LLC	09/23/2022	Regular	0.00	75.00	62435
1117	INFOSEND	09/23/2022	Regular	0.00	2,447.05	62436
1139	LOS ANGELES COUNTY FIRE DEPARTMENT	09/23/2022	Regular	0.00	4,860.00	62437
1163	PAC COMM TECHNOLOGIES, INC.	09/23/2022	Regular	0.00	740.00	62438
1184	QUINN COMPANY	09/23/2022	Regular	0.00	380.18	62439
1202	SHELL	09/23/2022	Regular	0.00	308.56	62440
1209	SOUTHERN CALIFORNIA GAS COMPANY	09/23/2022	Regular	0.00	29.40	62441
1212	SPRINT	09/23/2022	Regular	0.00	52.79	62442
1228	THE JANKOVICH COMPANY	09/23/2022	Regular	0.00	2,795.33	62443
1234	TYLER TECHNOLOGIES	09/23/2022	Regular	0.00	14,597.78	62444
1237	UNDERGROUND SERVICE ALERT	09/23/2022	Regular	0.00	235.75	62445
1249	VOTACALL, INC.	09/23/2022	Regular	0.00	144.43	62446
1251	WATERLINE TECHNOLOGIES, INC	09/23/2022	Regular	0.00	600.00	62447
1008	ACWA/JPIA	09/29/2022	Regular	0.00	20,405.68	62448
1178	ADT COMMERCIAL	09/29/2022	Regular	0.00	676.01	62449
1012	AMERICAN MARKER	09/29/2022	Regular	0.00	40.79	62450
1035	CALIFORNIA COMPUTER SCHOOLS, INC.	09/29/2022	Regular	0.00	34.00	62451
1034	CAL-LIFT INC.	09/29/2022	Regular	0.00	176.47	62452
1048	CENTRAL VOICE	09/29/2022	Regular	0.00	614.62	62453
1063	COUNTY OF LOS ANGELES	09/29/2022	Regular	0.00	7,547.85	62454
1365	CRAIG D. CHENG, DDS INC.	09/29/2022	Regular	0.00	740.00	62455
1311	DOTY BROS EQUIPMENT CO.	09/29/2022	Regular	0.00	49,059.60	62456
1111	HOME DEPOT CREDIT SERVICE	09/29/2022	Regular	0.00	234.57	62457

Check Report

Date Range: 08/01/2022 - 09/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1155	NOBEL SYSTEMS	09/29/2022	Regular	0.00	2,500.00	62458
368	PUBLIC WATER AGENCIES GROUP	09/29/2022	Regular	0.00	963.75	62459
1142	QUADIENT LEASING USA	09/29/2022	Regular	0.00	39.00	62460
1409	QUEST BUILDING SERVICES	09/29/2022	Regular	0.00	1,450.00	62461
1183	QUILL CORPORATION	09/29/2022	Regular	0.00	549.31	62462
1211	SPECTRUM	09/29/2022	Regular	0.00	426.21	62463
1237	UNDERGROUND SERVICE ALERT	09/29/2022	Regular	0.00	47.22	62464
1252	WECK LABORATORIES, INC,	09/29/2022	Regular	0.00	3,185.00	62465

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	209	121	0.00	581,701.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-4,659.11
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	209	123	0.00	577,042.10

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	209	121	0.00	581,701.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-4,659.11
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	209	123	0.00	577,042.10

Fund Summary

Fund	Name	Period	Amount
10	General Operating	8/2022	309,382.86
10	General Operating	9/2022	267,659.24
			577,042.10

**ACTION/DISCUSSION
ITEMS**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Thursday, October 5, 2022

AGENDA

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Approval of Resolution 235-R proclaiming a state of emergency persists, re-ratifying the proclamation of a state of emergency by Governor Gavin Newsom, and authorizing continued remote teleconference meetings. *Recommended action – that the Board approve Resolution 235-R proclaiming a state of emergency persists and ratifying the proclamation of a state of emergency by Governor Gavin Newsom. Recommended action – that the Board approve.*



RESOLUTION NO. 235-R

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PICO WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF PICO WATER DISTRICT FOR THE PERIOD OCTOBER 05, 2022 TO NOVEMBER 03, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Pico Water District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, COVID-19, and its Delta, Omicron and BA.2 variants, which remain highly contagious and, therefore, a threat to the

health, safety and well-being of the District's employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the District's Board of Directors does hereby find that a state of emergency exists within the District's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Directors desires to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the District's Board of Directors and all standing committees shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all District Board of Directors' and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF PICO WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation Regarding Local Emergency. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency now exists throughout the District, and that conducting District Board of Directors and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his delegate, and the Board of Directors and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this

Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution is adopted, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Pico Water District this 5th day of October, 2022, by the following vote:

Ayes:

Nays:

Abstains:

Absent:

By: _____
Elpidio Ramirez, President

Attest:

Joe Basulto, Secretary

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

5:30 PM Thursday, October 5, 2022

AGENDA

7. ACTION/DISCUSSION ITEMS.

- B. Consider Board Approval of Employee Appreciation event at end of the year.
Recommended action – that the Board Discuss and approve.

STAFF REPORT

To: Honorable Board of Directors
From: Joe D. Basulto, General Manager
Meeting Date: October 05, 2022
Subject: Action Item 7B – Consider Board Approval of Employee Appreciation event at end of the year

Recommendation

To be discuss / considered at the Board Meeting.

Fiscal Impact

Charged to Other Non – Operating Expenses

Background

Location & options for event:

1. Steak n Stein – No Room Charge / Banquet Package \$50per Guest – estimated \$1,100 (11 Staff Members + 1 Guest) (See Attached)
2. Del Rey – \$125 Room Charge / \$3000 – \$3500 minimum / \$500 Deposit
3. Other Suggestions:

Additional Information to Discuss:

- All Board members / Legal to pay for themselves
- Date of Event: 12/15/2022 6:00pm



Banquet Packages

All dinner entrees include baked potato, onion rings, salad, red cabbage, and cheese bread (onion rings excluded on lunch entrees).



~~\$20 per Guest~~

~~Lunch Entrées
Clearman's Cheeseburger
Patty Melt
Albacore Tuna Sandwich
Chicken Caesar Salad~~

~~*Available before 3pm~~

~~\$25 per Guest~~

~~Lunch Entrées
Prime Rib Dip
Shrimp Po Boy Sandwich
Bruschetta Chicken
Filet Salmon~~

~~*Available before 3pm~~

\$35 per Guest

Dinner Entrées
Ground Steak
Half a Chicken
5oz Grilled Salmon
5oz Petite Filet

\$40 per Guest

Dinner Entrées
Beef Brochette
Special Steak
Mahi Mahi
Jumbo Shrimp

\$50 per Guest

Dinner Entrées
Filet Mignon
Steak & Shrimp
Boneless Rib Eye
Grilled Salmon



*This package includes our house red and white wine served throughout your party as well as a dessert to finish off your night!

Steak n' Stein
562.699.8823 • clearmans.com