



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Wednesday, November 16, 2022

AGENDA

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below to join by webcam or teleconference.

Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

- 1. ROLL CALL.**
- 2. PLEDGE OF ALLEGIENCE.**

3. INVOCATION.

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

A. Consider of approval of November 02, 2022 Regular Board Meeting Minutes.

7. ACTION/DISCUSSION ITEMS.

A. Consider Board Discussion and Approval of General Manager Contract Section 4 Benefits and Special Compensation (C) – The District to provide General Manager with a suitable vehicle for use at all times on District Business. – *Recommended action – that Board Discussion and Approve.*

B. Consider/Discussion of District Property at 4852 Church St. – Rent Increase effective 01/01/2023; *Recommended action, to be discussed at the Board Meeting.*

8. REPORTS.

A. General Manager.

B. Legal Counsel.

9. INFORMATIONAL ITEMS

A. Production & Water Level Report.

- B. Monthly Activity Report.
- C. Reservoir Conditions – November 9, 2022

10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.

11. BOARD MEMBER COMMENTS.

- A. Report on Meetings Attended/Comments.

12. CLOSED SESSION.

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9.

13. CLOSED SESSION REPORT.

14. ADJOURNMENT.

AGENDA POSTED ON: November 10, 2022

Next regularly scheduled meeting: December 07, 2022

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT ITEMS

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- 6. APPROVAL OF CONSENT CALENDAR.**
(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).
 - A. Consider of approval of November 02, 2022 Regular Board Meeting Minutes.



MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, November 2, 2022, at 5:30 p.m.

The District's General Manager, Mr. Joe Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was Director Robert Martinez, Director David Gonzales, Director Victor Caballero, Vice President Rodriguez and President Pete Ramirez. Mr. Jim Ciampa, Legal Counsel for the District was also present via Zoom. David Angelo, Director Elect was also present.

Vice President Rodriguez led everyone in the Pledge of Allegiance.

Director Gonzales, gave the invocation.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none.

President Ramirez proceeded to the adoption of the Agenda. Director Martinez made the motion to adopt and Director Gonzales seconded the motion. The General Manager announced the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. Director Martinez made the motion to approve and it was seconded by Vice President Rodriguez. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, Consider Board Approval of Resolution 236-R proclaiming a state of emergency persists, re-ratifying the proclamation of a state of emergency by Governor Gavin Newsom, and authorizing continued remote teleconference meetings. Director Gonzales made the motion to approve and Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, consider Board Approval of General Manager Contract, Section 4 Benefits and Special Compensation (E) – the District to provided General Manager with a suitable vehicle for use at all times on District Business. President Ramirez moved that this matter be tabled until the Board Meeting on November 16, 2022

and Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 0 – 1, with Director Gonzales abstaining.

President Ramirez proceeded to the next item on the Agenda, consider selection of a candidate to fill the voting member vacancy on the Los Angeles County Agency Formation Commission. President Ramirez inquired if Legal Counsel was familiar with any of the candidates seeking to fill the vacancy. Director Gonzales made the motion to select Yvette Stevenson-Rodriguez of Orchard Dale Water and Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, General Manager Report. The General Manager informed the Board that the new Field Superintendent will start on November 7, 2022; the District has experienced a number of service leaks allowing our new field staff members the opportunity to work on these leaks, they also have completed standby rotations; District staff is working on the 2023 budget; RC Foster has started working at Well #11 for approximately 4 months they will then move to Well #8 then Well #5; currently working on reimbursement requests from WRD for the PFAS Remediation project and will be meeting with Tetra-Tech, WRD's Engineers, to review; the permit for Well #8 discharge line is \$953.00 and staff will be sending that out this week to facilitate receipt; the Veteran's Day and day after Thanksgiving holidays fall on the District's 9/80 day off and those days will be observed on December 16 and December 30, 2022; the General Manager will be taking vacation November 21- 23, 2022 returning to the office on November 28, 2002 and December 26 – 29, 2022 returning to the office on January 3, 2022.

President Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel reported that there will not be a closed session tonight as there has been no response from the City regarding the lawsuit; AB361 resolution regarding meetings will no longer be in effect as of February 28, 2023 and we will return to in-person meetings.

President Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager stated that the prior General Manager had previously completed the lot split for Church Street and Tobias and it is recorded with the county as of July 2022.

President Ramirez proceeded to the next item on the Agenda, Future Agenda Items. Director Gonzales requested that the disposition of the two parcels in the lot split, vacant lot and rental house be an agenda item in January 2023 with the seating of the new Board. Director Gonzales requested that a Water Resources Standing Committee Meeting be held on December 12, 2022 at 5:00 p.m.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. Director Gonzales met with members from the El Rancho Unified School District and announced that they will be having inspection tours at various school sites. He also would like to get the scholarship program up and running again. Director Martinez inquired whether or not other Board members may attend committee meetings as a member of the public but cannot participate in the meeting.

There being no further business to come before the Board, the Board meeting adjourned at 6:04 p.m.

Elpidio Ramirez, President

Attest:

Joe D. Basulto, Secretary
(Seal)

**ACTION/DISCUSSION
ITEMS**

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AGENDA

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Discussion and Approval of General Manager Contract Section 4 Benefits and Special Compensation (C) – The District to provide General Manager with a suitable vehicle for use at all times on District Business. – *Recommended action – that Board Discussion and Approve.*

STAFF REPORT

To: Honorable Board of Directors

From: Joe D. Basulto, General Manager

Meeting Date: November 16, 2022

Subject: Action Item 7A – Consider Board Discussion and Approval of General Manager Contract Section 4 Benefits and Special Compensation (E) – The District to provide General Manager with a suitable vehicle for use at all times on District Business. – *Recommended action – that Board Discussion and Approve*

Recommendation

To be discuss / considered at the Board Meeting for Approval

Fiscal Impact

Salaries Car Allowance -

Background

Per previous meeting, it was decided and acknowledge by both parties we would revisit this subdivision after staffing changes are implemented that would necessitate the use of current vehicle to another District employee. On November 7th our new Field Superintendent started working and my vehicle was provided to him for use of District activities and after hour response to emergencies.

As the duties of the General Manager require travel to meetings and conferences and other locations in connection with District business. I would like to discuss monthly compensation for General Manager for automobile allowance, which is intended to cover all the operating and maintenance expenses associated with use of the General Manager's vehicle for District business, including registration and license fees, maintenance, repairs, gasoline, insurance, and normal wear and tear.

Per other agencies of equal size average allowance was around \$550 + Gas card or Agency provided vehicle and covered all expenses.

Recommend allowance of \$500.00 – \$700.00 (Negotiable)

Option 1 - \$650.00 + Gas or allowed to charge Vehicle at District Office

Option 2 - \$575.00 + Gas or allowed to charge Vehicle at District Office

Option 3 - \$500.00 + Gas or allowed to charge Vehicle at District Office

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AGENDA

7. ACTION/DISCUSSION ITEMS.

- B. Consider/Discussion of District Property at 4852 Church St. – Rent Increase effective 01/01/2023; *Recommended action, to be discussed at the Board Meeting.*

STAFF REPORT

To: Honorable Board of Directors
From: Joe D. Basulto, General Manager
Meeting Date: November 16, 2022
Subject: Action Item 7B – Consider/Discussion of District Property at 4852 Church St. – Rent Increase effective 01/01/2023; *Recommended action, to be discussed at the Board Meeting.*

Recommendation

To be discuss / considered at the Board Meeting for Approval

Fiscal Impact

Rent increase for the District House would have a positive impact on budget

Background

In January of 2019, the Pico Water District Board of Directors voted to increase the rent for the District house by \$100.00, for a cost of \$1700.00 and has not been raised since.

The District rental house is 3 bedroom, 2 baths, approx. 1500sq ft. Refurbish in 2018

Per Zillow Rental Manager Market Summary, the average 3 bedroom House in Pico Rivera is \$3,299.00

Per Rent.com - \$3,500.00 – Actually current listings

Realtor.com - \$3,500.00 – Actually current listings

Currently a 1 – 2 Bedroom Apartment in Pico Rivera is \$2,095.00 - \$3,074.00

Recommend to the Board the Following:

Scenario 1 – Raise Rent to \$2,000.00 and \$100.00 every year after affective Jan 1st for 5years

Scenario 2 – Raise Rent to \$2,000.00 and \$50.00 every year after affective Jan 1st for 5years

Scenario 3 – Raise Rent to \$2,000.00 and \$25.00 every year after affective Jan 1st for 5years

Scenario 4 – Raise Rent to \$2,300.00 and no Cost adjustment for 3years

Scenario 5 – Raise Rent to \$2,500.00 and no Cost adjustment for 3years

Scenario 6 – Director Recommendation

INFORMATIONAL ITEMS

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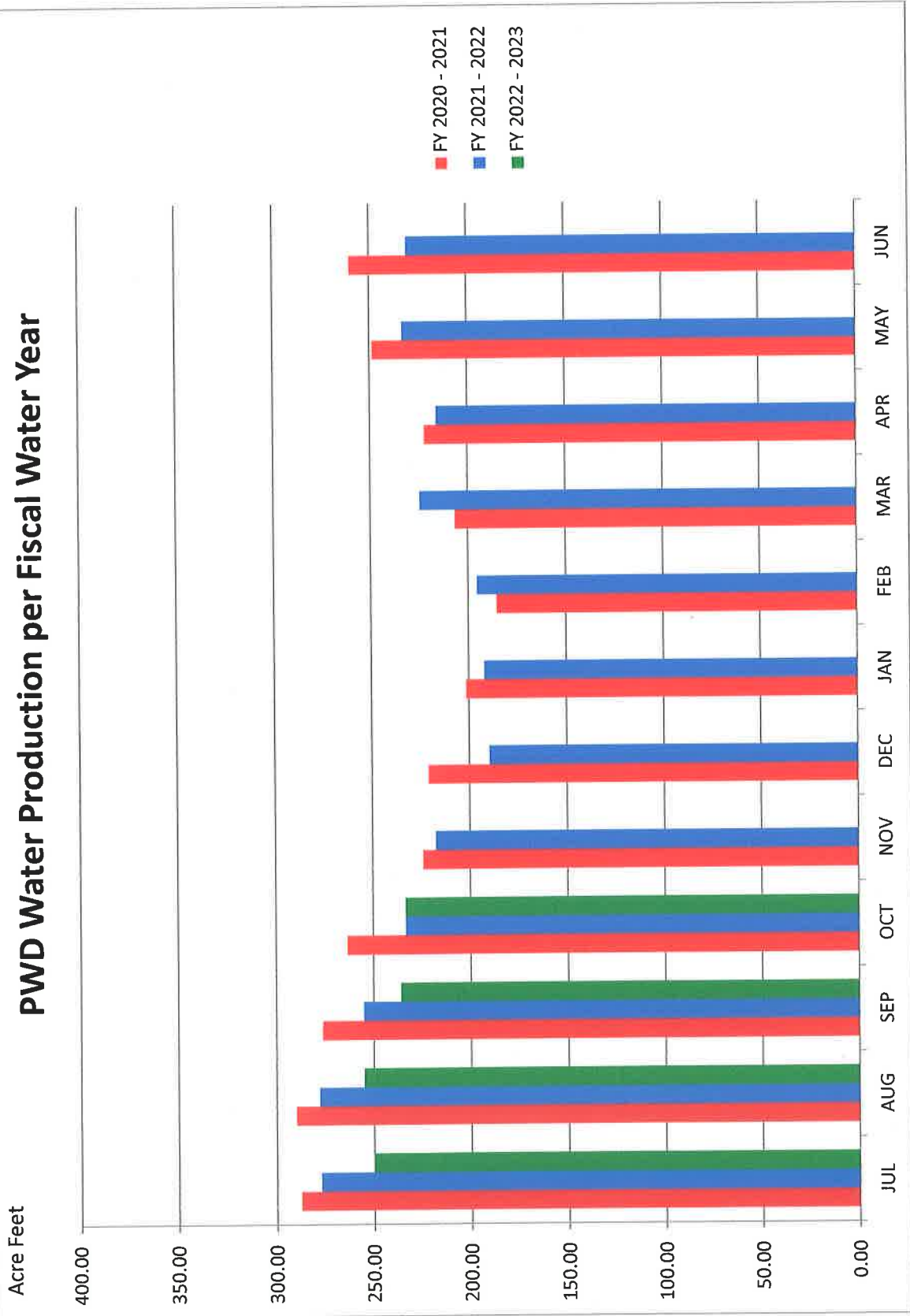
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9. INFORMATIONAL ITEMS

- A. Production & Water Level Report.
- B. Monthly Activity Report.
- C. Reservoir Conditions – November 9, 2022

PWD Water Production per Fiscal Water Year



WATER LEVELS REPORT

Water Levels for October 2022

Listed below are the water levels for the two key monitoring wells used by the Water Replenishment District of Southern California (WRD), and the District's active wells.

WRD is charged with monitoring the water levels in both the Central Basin and West Coast Basin, and with making sure both basins are replenished annually. As a means of monitoring the levels in both basins WRD measures the depth of water in two specific wells, 1601T located in between the San Gabriel River and the Rio Hondo spreading grounds, and the second Carson #1 located in the City of Carson. WRD compares the levels of these two wells month to month, and year to year as a means of gaging the reliability of both basins (levels listed are in feet below surface). As this report is specific to the Central Basin, we are only showing the Central Basin Monitoring Well results below.

	October 2022	October 2021
Central Basin 1601T	79.90	80.30
Carson Well	64.20	38.89

Listed below are the static and pumping levels (in feet below surface) for the District's five active wells, and pump settings (depth).

	October 2022		October 2021		
	<u>Static</u>	<u>Pumping</u>	<u>Static</u>	<u>Pumping</u>	<u>Pump depth</u>
Well #4	102	N/A	90	N/A	150
Well #5	12	146.5	119	132	242
Well #8	120	135	101	N/A	243
Well #10	95	111	86	100	182
Well #11	122.5	137.5	102	119	312

NOTE:

Annual Activity Report

2022	January	February	March	April	May	June	July	August	September	October	November	December	Total
1 Mainline leaks	0	0	0	0	3	1	0	0	0	2			6
2 Service line leaks	2	1	4	5	0	1	1	4	5	3			26
3 Meter leaks	4	2	5	6	2	2	2	5	3	5			36
4 Number of Valves exercised	4	8	7	6	9	5	8	0	4	8			59
5 Well issues	0	0	0	0	0	1	0	0	0	0			1
6 Hit FH	0	0	0	0	0	0	1	0	0	0			1
7 Accidents	0	0	0	0	0	0	0	0	0	0			0
8 Installation / Replacement of new meters	0	14	20	8	5	10	1	2	0	0			60
9 Replacement of new service laterals	2	0	1	2	0	0	0	0	0	0			5
10 Installation / Replacement of new valves	0	0	0	0	0	0	1	0	0	0			1
11 Hydrant Repair & Replace	2	0	1	0	0	0	1	0	0	0			4
12 Installation of new mains	0	0	0	0	0	0	0	0	0	0			0
13 New potable services	0	0	1	0	0	0	0	0	0	0			1
14 New recycled water services	0	0	0	0	0	0	0	0	0	0			0

Billing Issues													
1 Water Shortage Compliants	0	0	0	0	0	0	0	0	0	0			0
2 Billing complaints	0	0	0	0	0	0	0	0	0	0			0
3 Water quality complaints	2	0	5	1	4	1	0	3	1	0			17

Water Conservation Violations													
1 Wtr. Conserv. Viol. 1 Warning	0	0	0	0	0	0	50	11	37	13			111
2 Wtr. Conserv. Viol. 2 Warning	0	0	0	0	0	28	0	1	0	0			29
3 Wtr. Conserv. Viol. 3 Fine	0	0	0	0	0	0	0	0	0	0			0
4 Wtr. Conserv. Viol. 4 Fine	0	0	0	0	0	0	0	0	0	0			0
5 Wtr. Conserv. Viol. 5 Fine & Subsequent	0	0	0	0	0	0	0	0	0	0			0



CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - November 9, 2022

CURRENT CONDITIONS

