



MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, April 5, 2023 at 5:30 p.m.

The District's General Manager, Mr. Joe Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was Director David Angelo, Director David Gonzales, Director Victor Caballero, Vice President Raymond Rodriguez and President Pete Ramirez. Mr. Jim Ciampa, Legal Counsel for the District was also present.

President Ramirez led everyone in the Pledge of Allegiance.

Director Caballero gave the invocation. Afterward a moment of silence was held for the victims of the school shooting in Nashville, Tennessee and the victims of the army helicopter crash at Fort Campbell, Kentucky.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none.

President Ramirez proceeded to the adoption of the Agenda. Vice President Rodriguez made the motion to adopt and Director Angelo seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. The General Manager reviewed Item C - February 2023 Financial Statement. Director Gonzales made the motion to approve and it was seconded by Director Caballero. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, consider Board approval of Field Superintendent change of title and job description revisions. The General Manager reviewed the staff report with the Board requesting that the Field Superintendent position be changed to Director of Operations and to approve the job description revisions. After a brief question and answer period with Field Superintendent Matt Tryon, Director Gonzales made the motion to approve and Director Angelo seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, consider approval to establish new Office Assistant. The General Manager reviewed the staff report and proposed job description with the Board. Director Caballero made the motion to approve and Vice President Rodriguez seconded the motion. After a brief discussion, the General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Ramirez proceeded to the next item on the Agenda, General Manager's Report. The General Manager reported that staff has been conducting business as usual – April 4, 2023 staff turned off 17 residential accounts and April 5, 2023 staff turned off 2 commercial accounts for non-payment; field staff repaired 2 – 2" service lines at Manning Beef which were encased in slurry and utilized Doty Bros to assist; this month staff will be attending Traffic Control/Defensive Driving and Trenching training through ACWA/JPIA; monthly staff meeting was held this morning; RC Foster continues work at Well #11 installing above ground piping and expect to gradually begin work at Well #8 in approximately two weeks and have begun potholing to verify and check depths; AKM is in the process of amending our permit with the state for Well #11 before we will be able to run the treatment facility.

President Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel reported that they have been working on a letter to the California Air Resources Board (CARB) in response to the Advanced Clean Fleet Regulations being proposed; Director Caballero inquired whether there was any avenue to increase the amount of acre feet of water rights we can lease and he believes that currently this is not something that can be done as the District's ability to lease water rights is the result of a court judgment; Legal Counsel will be calling in for the Board meeting scheduled for April 19, 2023; President Ramirez inquired whether or not Central Basin Municipal Water District (CBMWD) has the ability to stop having Zoom meetings as they are now holding meetings all over. Legal Counsel responded that CBMWD has the right to hold their meetings anywhere within their jurisdiction and there is no requirement that they have electronic meetings.

President Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager reported to the Board that the District will be moving to a 4/10 schedule beginning May 1, 2023 with a Monday – Thursday schedule from 6:30 a.m. to 5:00 p.m. We have notified the Department of Labor Standards and customers via monthly/bimonthly bills and mailed notices to customers who were not in the billing cycle. A brief discussion regarding the topic was held. Legal Counsel stated that there should be an amendment to the Employee Handbook for the Board to approve recognizing the change.

President Ramirez proceeded to the next item on the Agenda, Future Agenda Items. There were none.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. Director Gonzales reported that he and Director Angelo attended the Water Education for Latino Leaders Annual Conference in Van Nuys. He mentioned that he met with Director Juan Garza with CBMWD in an effort to look into funding for recycled water infrastructure, but Legal Counsel pointed out that the District does not have any recycled water, that Central Basin is the purveyor for recycled water in the area.

President Ramirez proceeded to the next item on the Agenda, Closed Session. The Board

retreated to closed session at 6:48 p.m. regarding one matter:

- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Subdivision (b)(1) of Government Code Section 54957).

Title: General Manager

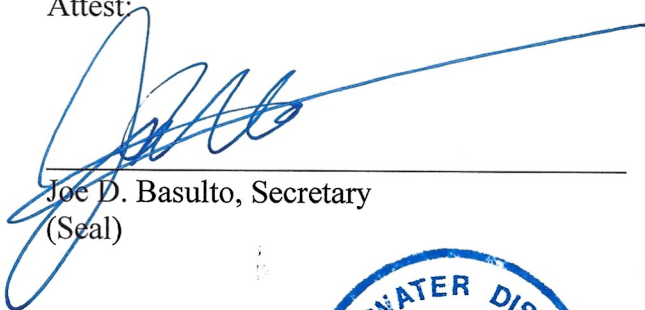
The Board reconvened from Closed Session at 6:56.

Legal Counsel gave the Closed Session report pursuant to Subdivision (b)(1) of Government Code Section 54957 – Public Employee Performance Evaluation, General Manager, the quarterly review and evaluation of the General Manager took place and no reportable action was taken.

There being no further business to come before the Board, the Board meeting adjourned at 6:57 p.m.

  
Elpidio Ramirez, President

Attest:

  
Joe D. Basulto, Secretary  
(Seal)

