



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Wednesday, May 3, 2023

AGENDA

Any member of the public may participate this meeting in person or by accessing the Zoom link below. Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

1. **ROLL CALL.**
2. **PLEDGE OF ALLEGIENCE.**
3. **INVOCATION.**

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of April 19, 2023 Regular Board Meeting Minutes.
- B. Consider the accounts now due and payable, and receive and file bills approved by the General Manager.
- C. Consider the March 2023 Financial Statement.

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Approval of Opening a California Class Account and invest 50% of funds held in LAIF in the California Class account. – *Recommend Action – that Board Discussion / Approve*
- B. Discussion with Board of Directors regarding Well #5A Discharge Line – No Action Needed at this time – *Discussion Item Only*

8. REPORTS.

- A. General Manager.
- B. Legal Counsel.

9. INFORMATIONAL ITEMS

A. WRD – 13th Annual Ground Water Festival

10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.

11. BOARD MEMBER COMMENTS.

A. Report on Meetings Attended/Comments.

12. CLOSED SESSION.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967.

13. CLOSED SESSION REPORT.

14. ADJOURNMENT.

AGENDA POSTED ON: April 27, 2023

Next regularly scheduled meeting: May 17, 2023

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

5:30 PM Wednesday, May 3, 2023

AGENDA

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MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, April 19, 2023 at 5:30 p.m.

The District's General Manager, Mr. Joe Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was, Director David Gonzales, Director Victor Caballero, and President Pete Ramirez. Mr. Jim Ciampa, Legal Counsel for the District joined the meeting at 5:40p.m. Director David Angelo and Vice President Rodriguez were absent.

Director Gonzales led everyone in the Pledge of Allegiance.

General Manager, Joe Basulto, gave the invocation. The Board observed a moment of silence in honor of the victims in the Alabama birthday party shooting.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none.

President Ramirez proceeded to the adoption of the Agenda. Director Caballero made the motion to adopt and President Ramirez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 3 – 0.

President Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. Director Gonzales made the motion to approve and Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 3 – 0.

President Ramirez proceeded to the next item on the Agenda, consider Board approval to amend the Employee Handbook: Section 1 Employment Procedures, subsection I Work Hours. The General Manager reviewed the staff report with the Board. Director Gonzales made the motion to approve the revisions to address the District's schedule change to 4/10 workweeks, with weeks starting at 12:00 a.m. on Sunday and ending at 11:59 p.m. on Saturday. Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 3 – 0.

President Ramirez proceeded to the next item on the Agenda, approval to amend Employee Handbook: Section 2, Payroll Administration, subsection B. Paydays. The General Manager

reviewed the staff report with the Board. President Pete Ramirez made the motion to amend the Handbook to reflect the new bi-weekly payroll schedule beginning at 12:00 a.m. on Sunday and ending on Saturday at 11:59 p.m. with payroll checks being disbursed one day earlier on Thursday following the close of the pay period. This change will allow for staff to be onsite on payroll days in case there are any issues. President Ramirez made the motion to amend and Director Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 3 – 0.

President Ramirez proceeded to the next item on the Agenda, General Manager's Report. President Ramirez tabled this item until Legal Counsel had the opportunity to join the meeting and proceeded to Informational Items.

President Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager reviewed state reservoir levels. District water levels are good and drawdown levels are good. He stated he is working on slide presentations to give the Board visuals on the District's reporting. The frequency of the District Newsletter was also discussed.

President Ramirez proceeded to the next item on the Agenda, General Manager's Report. Staff has completed meter reading, performing follow-ups, handling miscellaneous work, small leaks and meter replacements; billing is in process; RC Foster finished the above ground piping at Well #11, held biweekly meeting, reviewed 3 week look ahead with painting and electrical work scheduled and have moved to Well #8 and will begin construction the first part of May to start the underground piping; along with our Director of Operations we met with our District 56 State Assemblywoman Lisa Calderon's representatives to introduce ourselves and discuss programs that may be available.

Legal Counsel reported that he will have a pretty thorough Legislative Report at the next meeting.

President Ramirez proceeded to the next item on the Agenda, Future Agenda Items. President Ramirez inquired about the WRD Groundwater Festival and whether or not it has to be pre-approved by the Board.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. President Ramirez stated he was listening to the Los Angeles County Sanitation District meeting and their concerns with flooding from snowpack. Director Gonzales asked the General Manager to check to see if Los Angeles County Sanitation District was going to hold their Earth Day celebration.

President Ramirez proceeded to the next item on the Agenda, Closed Session. The Board retreated to closed session at 5:56 p.m. regarding one matter:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967.

The Board reconvened from Closed Session at 5:59 p.m.

Legal Counsel gave the Closed Session report pursuant to Government Code Section 54956.9(d)(1) conference with Legal Counsel regarding existing litigation: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967, Board was updated on the current status of that litigation and no reportable action was taken.

There being no further business to come before the Board, the Board meeting adjourned at 6:00 p.m.

Elpidio Ramirez, President

Attest:

Joe D. Basulto, Secretary
(Seal)



Pico Water District, CA

Open Payable Report

As Of 06/30/2023

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 10-000-2000 - Accounts Payable							
Vendor: 1002	ABBA TERMITE & PEST CONTROL						Payable Count: (1) 65.00
53138	Yard Maint. - Pest Control Services	03/30/2023	65.00	0.00	0.00	0.00	65.00
Vendor: 1019	AUTOZONE, INC.						Payable Count: (1) 154.34
5219453805	Unit #52 - Battery Replacement	04/18/2023	154.34	0.00	0.00	0.00	154.34
Vendor: 1026	BELL PIPE & SUPPLY CO						Payable Count: (3) 762.62
S26660234.002	JAN 2020 - RETURN OF PRODUCT	01/31/2020	-74.10	0.00	0.00	0.00	-74.10
S3016205.001	Service Repair Material	04/03/2023	502.39	0.00	0.00	0.00	502.39
S3016353.001	Service Repair Material	04/03/2023	334.33	0.00	0.00	0.00	334.33
Vendor: 1054	CINTAS 0168 - ORANGE CA FAS						Payable Count: (1) 385.81
5154538291	Safety - First Aid	04/18/2023	385.81	0.00	0.00	0.00	385.81
Vendor: 1066	CREDIT UNION OF SOUTHERN CALIFORNIA						Payable Count: (1) 628.16
INV0001541	FEB 2023 - POWER CHRGS #700529608223 OFFICE	02/28/2023	628.16	0.00	0.00	0.00	628.16
Vendor: 1077	DIEGO'S AUTO REPAIR						Payable Count: (2) 866.68
29074	UNIT# 74 - Maint. of Air Sensor	04/15/2023	423.34	0.00	0.00	0.00	423.34
29080	Unit #59 - Maint. Replace Mass Air Flow Sensor	04/18/2023	443.34	0.00	0.00	0.00	443.34
Vendor: 1092	GARVEY EQUIPMENT COMPANY						Payable Count: (1) 715.24
152154	Repair Services - 3" Pump Repair	04/03/2023	715.24	0.00	0.00	0.00	715.24
Vendor: 1202	SHELL						Payable Count: (1) 50.00
001443	Fuel Expense - Field Vehicle Unit #74	10/28/2022	50.00	0.00	0.00	0.00	50.00
Vendor: 1237	UNDERGROUND SERVICE ALERT						Payable Count: (2) 204.22
22-2303485	Field Supplies - Dig Alert CA State Regulatory Fee	04/01/2023	47.22	0.00	0.00	0.00	47.22
320230535	Field Supplies - Dig Alert Month of 3/2023	04/01/2023	157.00	0.00	0.00	0.00	157.00
Vendor: 1251	WATERLINE TECHNOLOGIES, INC						Payable Count: (1) 975.00
5610707	Chemicals - NaOCl for Wells	11/09/2022	975.00	0.00	0.00	0.00	975.00
Payable Account 10-000-2000							Payable Count: (14) Total: 4,807.07

Payable Account Summary

Account	Count	Amount
10-000-2000 - Accounts Payable	14	4,807.07
Report Total:	14	4,807.07

Payable Fund Summary

Fund	Count	Amount
10 - General Operating	14	4,807.07
Report Total:	14	4,807.07



Pico Water District, CA

Check Report

By Check Number

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
1070	DAVID R. GONZALES	04/05/2023	Regular	0.00	74.53	62809
1008	ACWA/JPIA	04/07/2023	Regular	0.00	30,359.95	62810
1178	ADT COMMERCIAL	04/07/2023	Regular	0.00	676.01	62811
1013	AMERICAN WATER WORKS ASSOCIATION	04/07/2023	Regular	0.00	2,428.00	62812
1019	AUTOZONE, INC.	04/07/2023	Regular	0.00	26.42	62813
1043	CARDMEMBER SERVICE	04/07/2023	Regular	0.00	1,599.90	62814
1053	CINTAS #053	04/07/2023	Regular	0.00	513.75	62815
1054	CINTAS 0168 - ORANGE CA FAS	04/07/2023	Regular	0.00	392.60	62816
1055	CIVILTEC ENGINEERING, INC.	04/07/2023	Regular	0.00	1,597.50	62817
1064	COUNTY SANITATION DISTRICT NO. 2	04/07/2023	Regular	0.00	2,748.81	62818
1069	CV STRATEGIES	04/07/2023	Regular	0.00	1,005.00	62819
1071	DE LAGE LANDEN FINANCIAL	04/07/2023	Regular	0.00	349.16	62820
1311	DOTY BROS EQUIPMENT CO.	04/07/2023	Regular	0.00	14,543.61	62821
1090	FRONTIER COMMUNICATIONS	04/07/2023	Regular	0.00	409.04	62822
1100	GRAINGER	04/07/2023	Regular	0.00	1,879.74	62823
1233	JOHNSON CONTROLS	04/07/2023	Regular	0.00	694.11	62824
1136	LAW FIRE PROTECTION	04/07/2023	Regular	0.00	1,382.27	62825
1163	PAC COMM TECHNOLOGIES, INC.	04/07/2023	Regular	0.00	150.00	62826
1368	PUBLIC WATER AGENCIES GROUP	04/07/2023	Regular	0.00	963.75	62827
1183	QUILL CORPORATION	04/07/2023	Regular	0.00	132.29	62828
1190	REGISTRAR-RECORDER/COUNTY CLERK	04/07/2023	Regular	0.00	185.55	62829
1228	THE JANKOVICH COMPANY	04/07/2023	Regular	0.00	2,365.18	62830
1421	T-MOBILE	04/07/2023	Regular	0.00	100.94	62831
15	VERIZON WIRELESS	04/07/2023	Regular	0.00	133.10	62832
19	VOTACALL, INC.	04/07/2023	Regular	0.00	144.43	62833
1250	WATER REPLENISHMENT DISTRICT OF	04/07/2023	Regular	0.00	76,746.03	62834
1251	WATERLINE TECHNOLOGIES, INC	04/07/2023	Regular	0.00	675.00	62835
1178	ADT COMMERCIAL	04/21/2023	Regular	0.00	676.01	62836
1378	AKM CONSULTING ENGINEERS, INC.	04/21/2023	Regular	0.00	66,689.50	62837
1428	Alan Cazares	04/21/2023	Regular	0.00	170.66	62838
1348	CALIFORNIA ASSOC. OF MUTUAL WATER COMI	04/21/2023	Regular	0.00	5,000.00	62839
1046	CENTRAL BASIN MUNICIPAL WATER DISTRICT	04/21/2023	Regular	0.00	2,404.82	62840
1080	EDISON COMPANY	04/21/2023	Regular	0.00	14,280.49	62841
1111	HOME DEPOT CREDIT SERVICE	04/21/2023	Regular	0.00	249.89	62842
1132	JUAN ROMAN	04/21/2023	Regular	0.00	180.00	62843
1153	NASA SERVICES	04/21/2023	Regular	0.00	240.42	62844
1183	QUILL CORPORATION	04/21/2023	Regular	0.00	422.34	62845
1430	ROWLAND WATER DISTRICT	04/21/2023	Regular	0.00	2,375.00	62846
1209	SOUTHERN CALIFORNIA GAS COMPANY	04/21/2023	Regular	0.00	137.41	62847
1251	WATERLINE TECHNOLOGIES, INC	04/21/2023	Regular	0.00	975.00	62848
1252	WECK LABORATORIES, INC.	04/21/2023	Regular	0.00	8,192.00	62849
1429	Xavier A. Diaz	04/21/2023	Regular	0.00	165.62	62850
1415	APPLIED TECHNOLOGY GROUP, INC.	04/21/2023	Regular	0.00	30.00	62851
1431	ARJANG DENTAL CORPORATION	04/21/2023	Regular	0.00	1,500.00	62852
1017	AT & T	04/21/2023	Regular	0.00	108.43	62853
1069	CV STRATEGIES	04/21/2023	Regular	0.00	2,006.25	62854
1080	EDISON COMPANY	04/21/2023	Regular	0.00	3,583.56	62855
1351	RC FOSTER CORPORATION	04/21/2023	Regular	0.00	181,907.94	62856
1211	SPECTRUM	04/21/2023	Regular	0.00	435.32	62857
1212	SPRINT	04/21/2023	Regular	0.00	48.63	62858
1249	VOTACALL, INC.	04/21/2023	Regular	0.00	144.43	62859

Check Report

Date Range: 04/01/2023 - 04/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1051	CHEVROLET OF MONTEBELLO	04/24/2023	Regular	0.00	48,052.38	62860

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	52	0.00	482,252.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	84	52	0.00	482,252.77

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	52	0.00	482,252.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<hr/> 84	<hr/> 52	<hr/> 0.00	<hr/> 482,252.77

Fund Summary

Fund	Name	Period	Amount
10	General Operating	4/2023	482,252.77
			<hr/> 482,252.77

PICO WATER DISTRICT

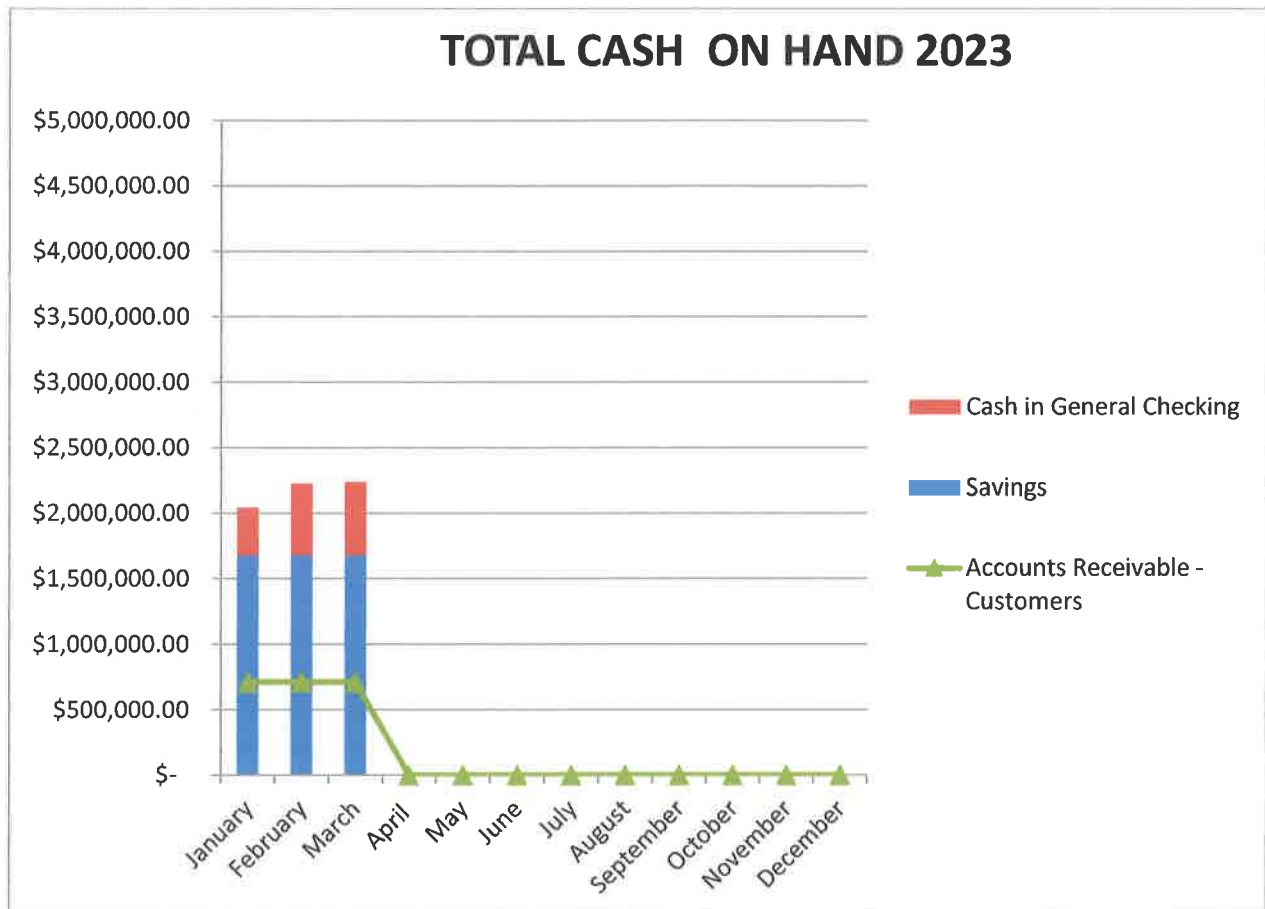
FINANCIAL STATEMENT SUMMARY

The March 2023 Financial Statement reflects that the District has \$1,575,549 deposited in the Local Area Investment Fund; \$103,003 invested with Cambridge Investment; \$86,686 on deposit as Restricted Cash in the Infrastructure Account for the IBank loan payments; and has \$560,036 deposited in our General, Business, and Payroll accounts.

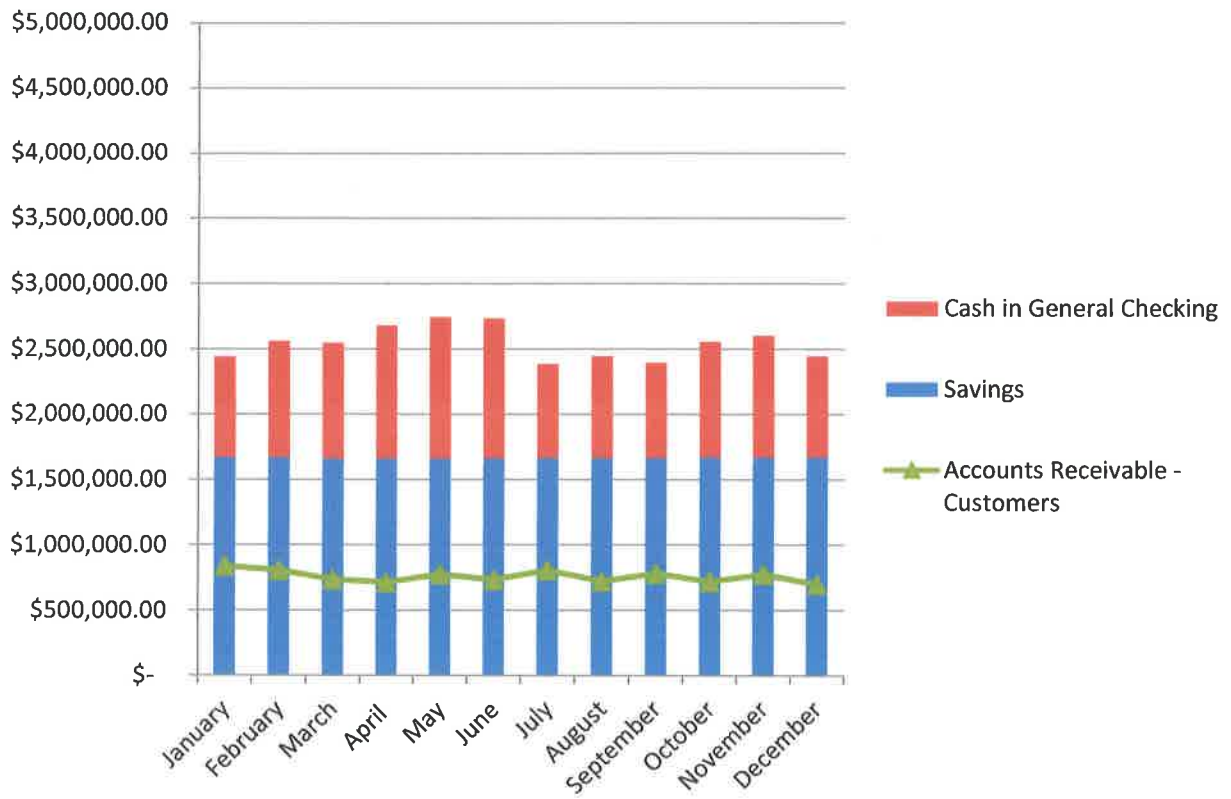
The Financial Statement also reflects that we collected \$368,984 in Total Operating Revenues, and that we incurred \$269,176 in Total Operating Expenses, which left us with a Net Income for the month of March of \$91,942 before contributed capital and depreciation (Net Income also includes non-operating income and non-operating expense).

The District's year-to-date Net Income is \$125,151 before contributed capital and depreciation, and has spent year-to-date a total of \$57,516 on Capital Improvement Projects.

Included herein are two graphs. The first graph is the Financial History for 2023 indicating Total Cash on Hand in Banks, the amount of total savings that is included in Cash on Hand and the amount of Accounts Receivable from our customers. The second graph illustrates the same information for 2022. These graphs are a visual aid to view trends in our Financial History.



TOTAL CASH ON HAND 2022





Pico Water District

Financial Statements

Balance Sheet (Unaudited)

		March 2023
1	ASSETS	
2	Cash and Investments	
3	Cash on Hand in Banks	\$ 560,036
4	LAIF Investment	1,575,549
5	Cambridge Investment	103,003
6	Total Cash and Investments	<u>2,238,588</u>
7	Cash and Investments - Restricted	
8	Restricted Cash - Infrastructure Acct [IBank]	86,686
9	Total Cash and Investments - Restricted	<u>86,686</u>
10	Other Current Assets	
11	Accounts Receivable - Customers Net	711,043
12	Accounts Receivable-Other	282,512
13	Inventory-Materials and Supplies	83,602
14	Prepaid Expenses	17,123
15	Total Other Current Assets	<u>1,094,280</u>
16	Fixed Assets	
17	Utility Plant	31,146,654
18	Less: Accumulated Depreciation	(10,644,728)
19	Fixed Assets Total	<u>20,501,927</u>
20	Deferred Outflows of Resources (DOR)	394,492
21	TOTAL ASSETS & DOR	<u>\$ 24,315,972</u>
22	LIABILITIES	
23	Current Liabilities	
24	Accounts Payable	\$ 544,685
25	Accrued Interest	39,041
26	Refundable Deposits	478,403
27	Security Deposit - Rental House	2,250
28	Total Current Liabilities	<u>1,064,379</u>
29	Long-Term Liabilities	
30	Note Payable - IBank	6,369,696
31	Other Postemployment Benefits Liability	607,159
32	Net Pension Liability	76,836
33	Total Long-Term Liabilities	<u>7,053,691</u>
34	TOTAL LIABILITIES	<u>8,118,069</u>
35	FUND BALANCE	
36	Retained Earnings	15,174,905
37	TOTAL FUND BALANCE	<u>15,174,905</u>
38	Deferred Inflows of Resources (DIR)	1,022,997
39	TOTAL LIABILITIES, FUND BALANCE & DIR	<u>\$ 24,315,972</u>



Pico Water District

Financial Statements

Budget to Actual (Unaudited)

For the Period July 1, 2022 through March 31, 2023

	March 2023	YTD 2023	Budget 2023	YTD Budget 25%
1 OPERATING REVENUES				
2 Water Sales 1 - Potable Water Charges	\$ 146,653	\$ 455,709	\$ 2,308,900	20%
3 Water Sales 2 - Recycled Water Charges	1,845	8,719	60,000	15%
4 Meter Service 1 - Meter Charges	146,335	400,625	1,597,500	25%
5 Meter Service 3 - Fire Protection Charges	6,892	19,972	82,900	24%
6 Infrastructure Surcharge [RESTRICTED]	38,103	107,361	425,000	25%
7 <u>Misc. Charges</u>				
8 Late Fees & Other Water Charges	4,792	19,266	73,800	26%
9 Backflow Program	2,764	8,332	33,300	25%
10 Water Rights Income	21,600	21,600	18,500	117%
11 TOTAL OPERATING REVENUES	368,984	1,041,584	4,599,900	23%
12 OPERATING EXPENSE				
13 Source of Supply	78,482	243,844	1,254,700	19%
14 Pumping	31,604	103,320	580,000	18%
15 Water Treatment	42,697	50,271	127,300	39%
16 Transmission & Distribution	8,726	41,677	186,300	22%
17 Customer Accounts	18,808	57,350	221,200	26%
18 General & Administrative	88,859	373,223	1,528,700	24%
19 COVID-19 Salaries	-	814	-	N/A
20 TOTAL OPERATING EXPENSE	269,176	870,498	3,898,200	22%
21 OPERATING INCOME (LOSS)	99,808	171,086	701,700	
22 NON-OPERATING INCOME				
23 Interest Income	10,977	11,563	21,800	53%
24 House Rental Income	1,870	5,440	22,400	24%
25 Other Income	400	400	-	N/A
26 TOTAL NON-OPERATING INCOME	13,247	17,403	44,200	39%
27 NON-OPERATING EXPENSE				
28 Loan Principal	-	-	169,900	0%
29 Interest Expense	19,520	58,561	234,200	25%
30 Annual Loan Fee Expense	1,592	4,777	19,100	25%
31 Rental House Expense	-	-	2,600	0%
32 TOTAL NON-OPERATING EXPENSE	21,113	63,338	425,800	15%
33 NET INCOME / (LOSS) BEFORE CAPITAL CONTR.	91,942	125,151	320,100	39%
34 Capital Improvement Projects (District Funded)	(68,287)	(66,876)	(703,200)	10%
35 NET INCOME / (LOSS)	\$ 23,655	\$ 58,275	\$ (383,100)	

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

	March 2023	YTD 2023	Budget 2023	YTD Budget 25%
1 OPERATING EXPENSE				
2 SOURCE OF SUPPLY				
3 Salaries & Wages	\$ 5,441	\$ 15,650	\$ 70,000	22%
4 Recycled Water	1,400	6,616	54,700	12%
5 Ground Water Replenishment	71,641	221,578	1,130,000	20%
6 TOTAL SOURCE OF SUPPLY	78,482	243,844	1,254,700	19%
7 PUMPING				
8 Salaries & Wages	15,389	47,398	240,000	20%
9 Maintenance	2,654	7,128	66,600	11%
10 Power	13,561	48,793	273,400	18%
11 TOTAL PUMPING	31,604	103,320	580,000	18%
12 WATER TREATMENT				
13 Salaries & Wages	239	755	20,000	4%
14 Maintenance	1,650	3,450	40,000	9%
15 Water Treatment Regulations	40,808	46,066	67,300	68%
16 TOTAL WATER TREATMENT	42,697	50,271	127,300	39%
17 TRANSMISSION & DISTRIBUTION				
18 Salaries & Wages	5,267	22,199	85,000	26%
19 Maintenance	983	14,428	69,500	21%
20 Vehicle Maintenance & Fuel	2,476	5,051	31,800	16%
21 TOTAL TRANSMISSION & DISTRIBUTION	8,726	41,677	186,300	22%
22 CUSTOMER ACCOUNTS				
23 Meter Reading Labor	2,279	5,828	35,000	17%
24 Billing/Customer Service Salaries & Wages	12,436	35,795	128,201	28%
25 Supplies	4,093	15,727	58,000	27%
26 TOTAL CUSTOMER ACCOUNTS	18,808	57,350	221,200	26%
27 GENERAL & ADMINISTRATIVE				
28 Salaries	19,590	48,932	275,500	18%
29 Vacation/Holiday/Other Payroll	6,598	38,812	171,500	23%
30 Directors Compensation	2,400	7,950	35,000	23%
31 Travel & Meetings (Board)	350	350	15,000	2%
32 Travel & Meetings (Staff)	-	50	3,000	2%
33 Board Room Expenses	101	101	2,600	4%
34 Office Supplies	2,040	3,531	12,000	29%
35 Office Utilities	1,410	5,966	26,400	23%
36 <u>Professional Services</u>				
37 Accounting	4,293	7,795	70,400	11%
38 Computer	150	1,530	6,000	26%
39 Engineering	-	-	5,000	0%
40 Legal	-	10,035	45,000	22%
41 Miscellaneous	-	789	4,000	20%
42 PWAG - Emergency Services Coordinator	3,369	5,326	13,000	41%
43 Tyler Technologies Licensing and Support	-	15,096	25,000	60%
44 Nobel Systems - GIS Program	-	9,600	20,000	48%
45 Insurance	23,417	88,073	331,300	27%
46 Payroll Taxes	5,221	20,166	84,600	24%
47 Pension	14,431	58,372	214,800	27%
48 Other Postemployment Benefits Trust Contribution	-	22,500	90,000	25%
49 Maintenance	1,030	5,738	18,000	32%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

	March 2023	YTD 2023	Budget 2023	YTD Budget 25%
50 Dues & Subscriptions	\$ 3,169	\$ 11,457	\$ 19,600	58%
51 Noticing	-	9,354	12,000	78%
52 Education Expense	100	509	4,000	13%
53 Conservation Expense	1,005	1,005	25,000	4%
54 COVID-19 Salaries	-	814	-	N/A
55 Election Expense	186	186	-	N/A
56 TOTAL GENERAL & ADMINISTRATIVE	88,859	374,036	1,528,700	24%
57 TOTAL OPERATING EXPENSE	\$ 269,176	\$ 870,498	\$ 3,898,200	22%

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Pico Water District

Financial Statements

Capital Improvement Projects (Unaudited)

	March 2023	YTD 2023	Budget 2023	Remaining Under / (Over) Budget
1 Studies & Plans				
2 Water Master Plan	\$ 1,598	\$ 9,360	\$ 94,300	\$ 84,940
3 Total Studies & Plans	1,598	9,360	94,300	84,940
4 Office Equipment Purchase				
5 Office & Boardroom AC Upgrade	-	-	25,000	25,000
6 Document Management Program & Scanners	-	-	17,000	17,000
7 Total Office Equipment Purchase	-	-	42,000	42,000
8 Field Equipment Purchase				
9 Utility Truck - 2022	-	-	40,000	40,000
10 Utility Truck - 2023	-	-	40,000	40,000
11 Total Field Equipment Purchase	-	-	80,000	80,000
12 Replacement Programs				
13 Main Lines	-	-	100,000	100,000
14 Hydrants	-	-	25,000	25,000
15 Service Lines	-	-	25,000	25,000
16 Meters	-	-	90,000	90,000
17 Valves	-	-	15,000	15,000
18 Total Replacement Programs	-	-	255,000	255,000
19 Wells & Equipment Upgrade				
20 Reservoir: Access Door & Overflow Pipe	-	-	31,900	31,900
21 Well 5A Waste Water Discharge Line	-	-	200,000	200,000
22 Total Wells & Equipment Upgrade	-	-	231,900	231,900
23 PFAS Remediation Treatment Plants				
24 Treatment Plants Wells 11, 8, 5	66,690	327,483	2,337,800	2,010,317
25 WRD - PFAS Capital Contributions	-	(269,967)	(2,337,800)	(2,010,317)
26 Net PFAS Remediation Treatment Plants	66,690	57,516	-	-
27 TOTAL CAPITAL IMPROVEMENT PROJECTS	\$ 68,287	\$ 66,876	\$ 703,200	\$ 693,840

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.

**ACTION/DISCUSSION
ITEMS**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

5:30 PM Wednesday, May 3, 2023

AGENDA

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Approval of Opening a California Class Account and invest 50% of funds held in LAIF in the California Class account. – *Recommend Action – that Board Discussion / Approve*

STAFF REPORT

To: Honorable Board of Directors
From: Joe D. Basulto, General Manager
Meeting Date: May 03, 2023
Subject: Action Item A – Consider Board Approval of Opening Class Account

Recommendation:

Staff recommends that the District open the CLASS account and invest 50% of funds held in LAIF in the CLASS account. As of March 31, 2023 the LAIF account balance was \$1,579,546, and 50% of that would be \$789,773.

Fiscal Impact:

No Impact

Background:

District staff researched the newly formed California Cooperative Liquid Assets Securities System (CLASS), which is a JPA that functions similar to LAIF, but includes features that make it an attractive alternative. Similar to LAIF, CLASS investments are a stable net asset valuation, following California State Code Section 53601, offer same day withdrawals, and feature safe investments which is the primary goal of an investment policy. They are Endorsed by the California Special Districts Association and the League of California Cities.

The CLASS Prime fund is AAAm rated by S&P Global, which represents the highest rating for stability of principal. The asset holdings in this fund have a weighted average maturity of 61 days.

As of April 7, 2023, the Daily Effective Yield in the CLASS Prime Fund was near 4.98%, while the yield for LAIF was 2.87%. LAIF holds assets with an average maturity of 272 days and as a result LAIF has not been able to capitalize on quickly rising interest rates. While yield is not the primary concern of an investment strategy, if all other things are equal, which appears to be the case with LAIF and CLASS, then a higher yield is preferred.

The proposed action is consistent with policies adopted by the Board including the District Investment Policy.

There is no penalty to trasher funds out of LAIF, but there maybe a wire transfer fee.

What is California CLASS?

California Cooperative Liquid Assets Securities System (California CLASS) is a joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. California CLASS offers public agencies a convenient method for investing in highly liquid, investment-grade securities carefully selected to optimize interest earnings while maximizing safety and liquidity. The California CLASS Prime and Enhanced Cash funds offer public agencies the opportunity to strengthen and diversify their cash management programs in accordance with the safety, liquidity, and yield hierarchy that provides the framework for the investment of public funds.

How is it governed and managed?

California CLASS is overseen and governed by a Board of Trustees. The Board is made up of public agency finance professionals who participate in California CLASS and are members of the Joint Powers Authority (JPA). The Board of Trustees has entered into an Investment Advisor and Administrator Agreement with Public Trust Advisors, LLC. Public Trust is responsible to the Board for all program investment and administrative activities as well as many of the services provided on behalf of the Participants.

How can we participate?

Enrolling in California CLASS is simple. Public agencies may become Participants simply by filling out the Participant Registration Form that can be found in the document center on the California CLASS website. Public agencies may submit the completed registration packet to California CLASS Client Services for processing at clientservices@californiaclass.com. To obtain account forms and fund documents, visit www.californiaclass.com/document-center/.

Endorsed By:



LEAGUE OF
**CALIFORNIA
CITIES**

www.calcities.org



**California Special
Districts Association**

Districts Stronger Together

www.csda.net

Participants benefit from the following:

- Same-day availability of funds in Prime Fund (11:00 a.m. PT cut-off)
- Deposits by wire or ACH
- Ratings of 'AAAm' & 'AAAf/S1'
- Prime fund transacts at stable NAV
- Portfolio securities marked-to-market daily
- Secure online access for transactions and account statements
- No withdrawal notices for Prime Fund
- Participant-to-Participant transactions
- Interest accrues daily and pays monthly
- No maximum contributions
- No minimum balance requirements
- No transaction fees*
- Annual audit conducted by independent auditing firm**
- Dedicated client service representatives available via phone or email on any business day

*You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no transaction fees charged from California CLASS for such transactions.
**External audits may not catch all instances of accounting errors and do not provide an absolute guarantee of accuracy.



What are the objectives of California CLASS?

Safety

The primary investment objective of the California CLASS Prime fund is preservation of principal. Both California CLASS portfolios are managed by a team of investment professionals who are solely focused on the management of public funds nationwide. The custodian for California CLASS is U.S. Bank, N.A.

Liquidity

When you invest in the California CLASS Prime fund, you have access to your funds on any business day. You must notify California CLASS of your funds transaction requests by 11:00 a.m. PT via the internet or phone. There are no withdrawal notices for the daily-liquid California CLASS Prime fund. Enhanced Cash is a variable NAV fund that provides next-day liquidity and a one-day notification of withdrawal.

Competitive Returns

California CLASS strives to provide competitive returns while adhering to the objectives of safety and liquidity. Participants benefit from the investment expertise and institutional knowledge provided by the team of Public Trust professionals. Portfolio performance is strengthened by the extensive knowledge of California public agency cash flows that the Public Trust team possesses.

Ease of Use

To make cash management streamlined and efficient, California CLASS includes many features that make it easy to access account information and simplify record keeping. Participants can transact on any business day using the California CLASS phone number (877) 930-5213, fax number (877) 930-5214, email clientservices@californiaclass.com or via the California CLASS Online Transaction Portal at www.californiaclass.com.

Flexibility

You may establish multiple California CLASS subaccounts. You will receive comprehensive monthly statements that show all of your transaction activity, interest accruals, and rate summaries. These statements have been specifically designed to facilitate public sector fund accounting and to establish a clear accounting and audit trail for your records.

Legality

California CLASS only invests in securities permitted by California State Code Section 53601; permitted investments are further restricted to those approved by the Board of Trustees as set forth in the California CLASS Investment Policies.

Have Questions? Contact us or visit www.californiaclass.com for more information.



Bob Shull

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Any financial and/or investment decision should be made only after considerable research, consideration, and involvement with an experienced professional engaged for the specific purpose. **Past performance is not an indication of future performance. Any financial and/or investment decision may incur losses.** Please see the Information Statement for further details on the fee calculation and other key aspects about California CLASS. California CLASS Prime is rated 'AAAm' by S&P Global Ratings. A 'AAAm' rating by S&P Global Ratings is obtained after S&P evaluates a number of factors including credit quality, market price exposure, and management. For a full description on rating methodology, please visit www.spglobal.com. California CLASS Enhanced Cash is rated by 'AAA/S1' by FitchRatings. The 'AAA' rating is Fitch's opinion on the overall credit profile within a fixed-income fund/portfolio and indicates the highest underlying credit quality of the pool's investments. The 'S1' volatility rating is Fitch's opinion on the relative sensitivity of a portfolio's total return and/or net asset value to assumed changes in credit spreads and interest rates. The 'S1' volatility rating indicates that the fund possesses a low sensitivity to market risks. For a full description on rating methodology, please visit www.fitchratings.com. Ratings are subject to change and do not remove credit risk.

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

5:30 PM Wednesday, May 3, 2023

AGENDA

7. ACTION/DISCUSSION ITEMS.

- B. Discussion with Board of Directors regarding Well #5A Discharge Line – No Action Needed at this time – *Discussion Item Only*

STAFF REPORT

To: Honorable Board of Directors
From: Joe D. Basulto, General Manager
Meeting Date: May 03, 2023
Subject: Discussion Item B – Well #5A Discharge Line

Recommendation:

Discuss

Fiscal Impact:

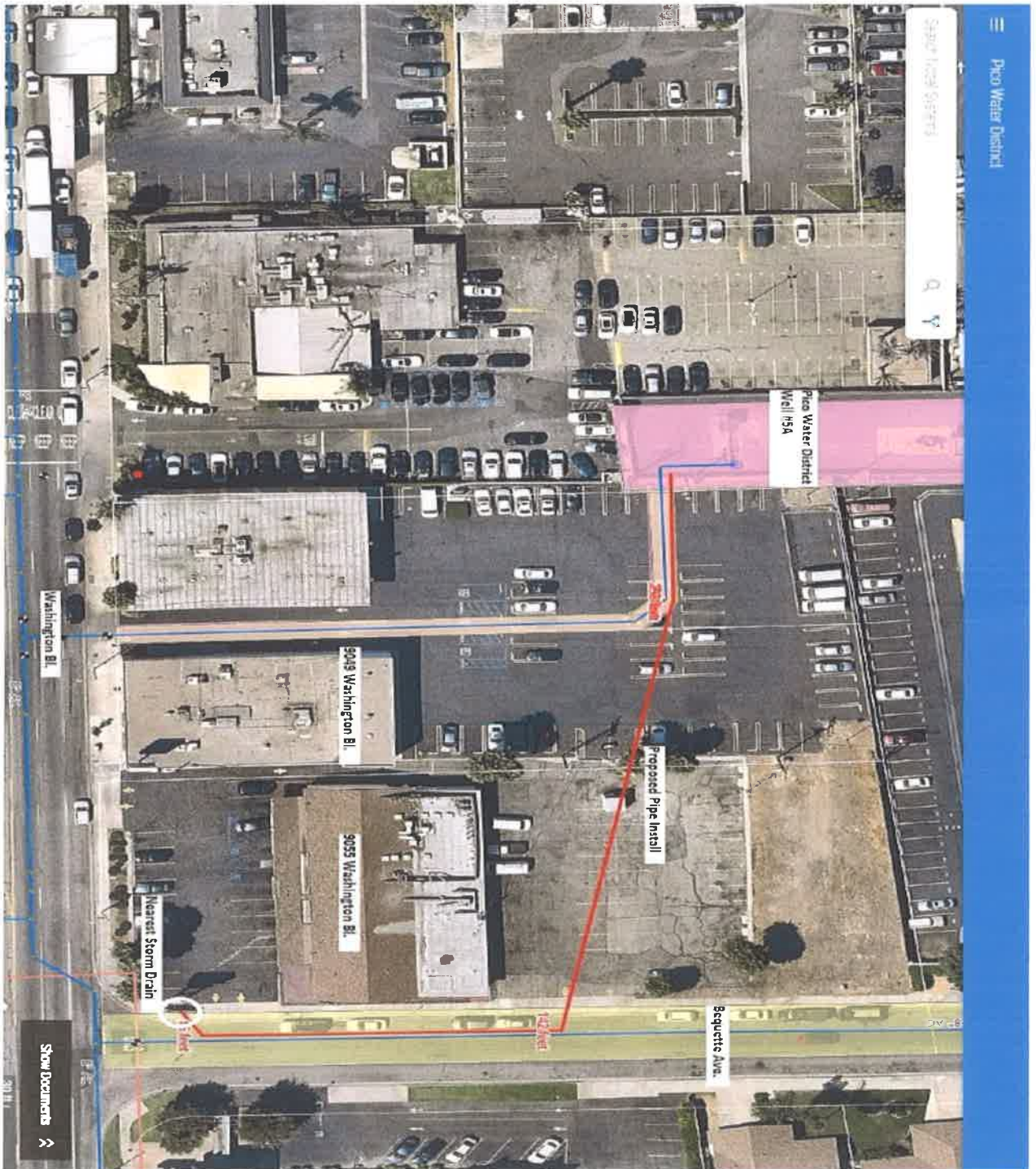
No Impact at this time

Background:

As part of the design and construction of the treatment facility required to be installed at that well #5A, the District must install a discharge pipeline from the Well through the middle portion of the back parking lot of the properties at 9049 & 9055 Washington Blvd. (see the attached maps). We have inspected and researched the area very thoroughly, and this proposed configuration is the only possible way the District can install the discharge line.

I have been in previously discussed with the property owners in several phone calls since September 2022, and from our last conversation, that due to their current circumstances, they did not desire to further discuss this situation at this time. However, the District must proceed with its treatment project, as time is of the essence. Thus, I have sent a letter (Attached) to the property owners of our intention to schedule the installation of the discharge pipeline through the middle portion of the back parking lot, as shown in the attached pictures in June 2023. Letter to property owners was reviewed by our legal counsel, and discussed in administrative committee and sent out on 04/26/2023.

We have already been engaged with Kabbara engineering on this project, I have given them direction on developing the plans to install the discharge line for Well #5A. Once completed we shall send it out for bid from our preferred contractors list, I would then review proposals and present to board for approval. We would also be considering to do the installation with our own staff as well, and the District shall be supping all material for this project.



OFFICERS
E.A. "PETE" RAMIREZ, PRESIDENT
RAYMOND RODRIGUEZ, VICE PRESIDENT
JOE D. BASULTO, GEN. MGR./SECRETARY
LORRAINE D. LAIBLE, TREASURER

Pico Water District
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PICO RIVERA, CALIFORNIA 90660
TEL: (562) 692-3756 FAX: (562) 695-5627
www.picowaterdistrict.net

DIRECTORS
DAVID ANGELO
VICTOR CABALLERO
DAVID R. GONZALES
E. A. "PETE" RAMIREZ
RAYMOND RODRIGUEZ

April 26, 2023

Termechi Kamrouz
Naziri Peyman
272 S Maple Dr.
Beverly Hills, Ca. 90212-4014 C068
&
1240 Amherst Ave. #301
Los Angeles Ca. 90025-1198 C014

Re: Pico Water District – Well Discharge Line
9049 & 9055 Washington Blvd.

Dear Termechi Kamrouz and Naziri Peyman:

This letter is a follow up to our prior telephone discussions regarding your property, located at 9049 & 9055 Washington Blvd. in the City of Pico Rivera. As I have informed you, the Pico Water District (District) has a potable groundwater well adjacent to your properties. Due to contamination found in the groundwater below that well, the District is required by the California State Water Resource Control Board Division of Drinking Water (DDW) to implement wellhead treatment facility at that well.

As part of the design and construction of the treatment facility required to be installed at that well, the District must install a discharge pipeline from the Well through the middle portion of your back parking lot of the properties at 9049 & 9055 Washington Blvd. (see the attached maps). We have inspected and researched the area very thoroughly, and this proposed configuration is the only possible way the District can install the discharge line.

We have previously discussed with you in several phone calls since September 2022, and I understand from our last conversation, that due to your current circumstances, you do not desire to further discuss this situation at this time. However, the District must proceed with its treatment project. Thus, the District will be scheduling the installation of the discharge pipeline through the middle portion of your back parking lot, as shown in the attached pictures in June 2023, as time is crucial on this project. Please sign and return a copy of this letter to me in the enclosed stamped return envelope.

This work will not impact any of your tenants' businesses or their water service, and we will notify them and work with them to accommodate them if need be. Once you are in a better situation and position to discuss please contact me so that we can prepare a permanent easement document regarding the location of that discharge line.

Thank you,


Joe D. Basulto, General Manager

I acknowledge and agree to the Pico Water District's installation of a discharge line through my property located at 9049 and 9055 Washington Blvd. in the City of Pico Rivera, as shown in the pictures attached to this letter.

Dated: _____, 2023 _____

INFORMATIONAL ITEMS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT
4843 S. Church Street
Pico Rivera, California, 90660**

5:30 PM Wednesday, May 3, 2023

AGENDA

9. INFORMATIONAL ITEMS.

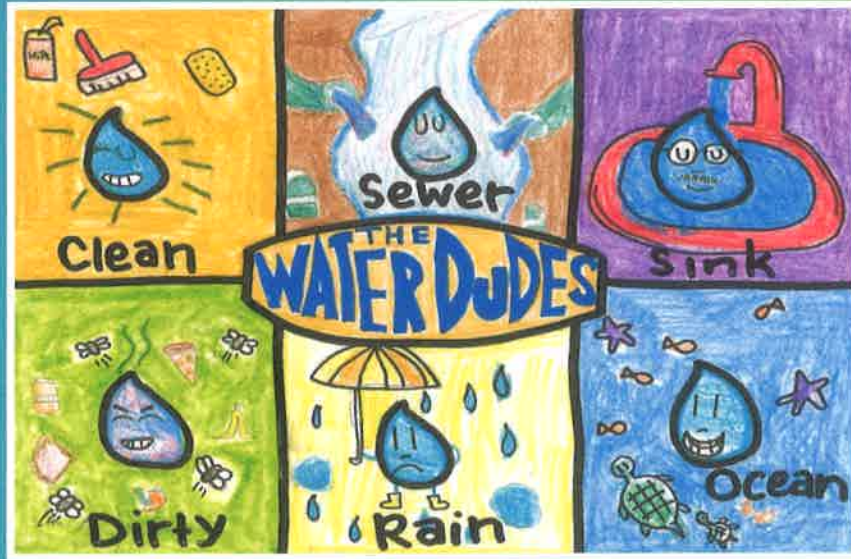
- A. WRD – 13th Annual Ground Water Festival



13th Annual

GROUNDWATER FESTIVAL

Treasure Beneath Our Feet



- Mye -

3rd Grade - Intensive Learning Center

The Water Replenishment District (WRD) is proud to present the 13th Annual Groundwater Festival on Saturday, May 6, 2023. Please join us for this family friendly event full of activities, educational booths, food, and prizes!

WHERE

WRD
4040 Paramount Blvd.
Lakewood, CA 90712

WHEN

Saturday,
May 6, 2023
10:00 AM - 2:00 PM

FOOD, FACE PAINTING, AND MORE!

For more info please contact Shane Hardy at (562) 275-4228 or via email at shardy@wrld.org

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4040 Paramount Blvd., Lakewood, CA 90712



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