



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Wednesday, July 19, 2023

AGENDA

Any member of the public may attend this meeting in person or by accessing the Zoom link below. Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

- 1. ROLL CALL.**
- 2. PLEDGE OF ALLEGIENCE.**
- 3. INVOCATION.**

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of July 05, 2023 Regular Board Meeting Minutes.
- B. Consider the accounts now due and payable, and receive and file bills approved by the General Manager for June 2023
- C. Consider the May 2023 Financial Statement

7. ACTION/DISCUSSION ITEMS.

- A. Consider approval of Resolution No. 246-R Pico Water District Authorizing Investment in the Local Agency Investment Fund, Replacing Resolution 207-R – *Recommend Action that the Board Approve*
- B. Discussion with Board of Directors regarding Sponsorship of Pico Rivera Smith Park Baseball Team – *Recommend Action that the Board Discuss and take action as determined.*

8. REPORTS.

- A. General Manager.
- B. Legal Counsel.

9. INFORMATIONAL ITEMS.

- A. Water Level Report & Reservoir Conditions
- B. Monthly Activity Report.
- C. Ground Water Production Report

10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.

11. BOARD MEMBER COMMENTS.

- A. Report on Meetings Attended/Comments.

12. CLOSED SESSION.

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967.
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9.

One Case.
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Subdivision (b)(1) of Government Code Section 54957).

Title: General Manager

13. CLOSED SESSION REPORT.

14. ADJOURNMENT.

AGENDA POSTED ON: July 14, 2023

Next regularly scheduled meeting: August 02, 2023

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT ITEMS



MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, July 5, 2023 at 5:30 p.m.

The District's General Manager, Mr. Joe D. Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was, Director David Angelo, Director Victor Caballero, Director David Gonzales, President Pete Ramirez and in place of Mr. Jim Ciampa is Andy Turner, Legal Counsel for the District. Vice President Raymond Rodriguez was absent.

General Manager, Mr. Joe D. Basulto led everyone in the Pledge of Allegiance.

Director David Angelo, gave the invocation. The Board did not observe a moment of silence for this board meeting.

President Ramirez proceeded to the next item on the Agenda, Public Comments. There were none, there were one person in the audience.

President Ramirez proceeded to the adoption of the Agenda. Director David Angelo made the motion to adopt and Director David Gonzales seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 0.

President Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. Director Victor Caballero made the motion to approve and Director David Angelo seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4– 0.

President Ramirez proceeded to the next item on the Agenda, Discussion with Board of Directors regarding the approval of Well #5A Waste Water Discharge Line, Engineer proposal to design, survey, recordation of easement, and prepare/ process L.A. County Permit. The General Manager, Joe Basulto, stated his recommendation for the Engineer proposal for the board to approve Kabbara Engineering. Discussion was held, Director David Gonzales asked why there were other proposal bids when the District has a preferred engineering company, Kabbara Engineering, used for District past construction. The General Manager, Joe Basulto, stated as the District does have a preferred engineering company used in the past and most recent construction, it is in the District's interest to have competitive bidding. Director David Angelo stated he would like to have had the board members included in the whole process of the bidding proposal. The

General Manager, Joe Basulto, agreed to include the board members in all the steps of this process. President Pete Ramirez posed a question about the construction process and if all the way there is a holt or issue, can the construction contract then be voided. Legal Counsel, Andy Turner, advised that based on the timeline of the project, if there are certain deadlines not meet by the engineers, then based on those details, the District can choose whether or not they continue with the contract. Director David Angelo stated that his concern is that he does not want to encounter any hiccups along the way that would cost extra on the District's part. Legal Counsel, Andy Turner, then stated that with any construction contract, big or small, hiccups may occur, it is at times unavoidable. Director David Gonzales suggested, during the process of the competitive bidding, if the board members could not necessarily have to be informed at the board meetings, but be included in perhaps a zoom meeting so the questions they have can be asked to the engineer. Director David Angelo stated that he would be okay if the General Manager, Joe Basulto, would keep the board members up to date with the progress of this project. The General Manager, Joe Basulto, agreed to keep the board members in the loop regarding the project. David Gonzales made the motion of the approval of Well #5A Waste Water Discharge Line, Engineer proposal to design, survey, recordation of easement, and prepare/ process L.A. County Permit, awarded to Kabbara Engineering and Director Victor Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 0.

President Ramirez proceeded to the next item on the Agenda, General Manager's Report. The General Manager reported that the field staff encountered one service line leak on Saturday, July 1, 2023, 5200 block of Rosemead Blvd and it was repaired the same evening. Office staff had turn offs scheduled for July 6,2023, with 2 residential and 1 commercial account to be turned off for nonpayment. Well #11 operation plan has been submitted to the State Department and is under review. Well #8 is waiting for the vessels to be delivered. Delivery is scheduled for next Thursday, July 13, 2023. Well #5 has some below ground work that has started, the foundation is also being checked to confirm it is secure. A compaction test will be done and the foundation may not need to be replaced. More discussion was held about the other wells operation and non-operational.

President Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel reported on his Legislative Report, No closed session tonight.

President Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager reported on the Pico Water District first annual Employee picnic. The General manager would like to invite all the Board Director's, legal counsel, and their families, this is the first time we have an event like this, all funded by the District staff. The goal is to come together as a District and introduce ourselves to our families, to boost our company moral and to build a stronger foundation with staff and their families. This would elevate the District status and show that we are more than a standard company, we are a company that cares about the employees.

President Ramirez proceeded to the next item on the Agenda, Future Agenda Items. There were none.

President Ramirez proceeded to the next item on the Agenda, Board Member Comments. President Pete Ramirez commented about the recent Central Basin Board meeting progress.

President Ramirez proceeded to the next item on the Agenda, Closed Session. Closed session began at 6:12 p.m. ended at 6:23pm as closed session was held pursuant to government code section 54956.9 to discuss one item of existing litigation; board received a status report. A closed session also held to conduct a Public Employee Performance Evaluation Subdivision (b)(1) of Government Code Section 54957, after some discussion the board elected to postpone this item pending preparation of formal evaluation and the manager's self-evaluation. No action was taken.

There being no further business to come before the Board, the Board meeting adjourned at 6:24 p.m. Next Meeting to be held on July 19, 2023 at 5:30pm.

Elpidio Ramirez, President

Attest:

Joe D. Basulto, Secretary
(Seal)

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of July 05, 2023 Regular Board Meeting Minutes.
- B. Consider the accounts now due and payable, and receive and file bills approved by the General Manager for June 2023
- C. Consider the May 2023 Financial Statement

JUNE 01, 2023 - JUNE 31, 2023

**BILLS APPROVED BY THE
GENERAL MANAGER**



Pico Water District, CA

Check Report

By Check Number

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
1170	PICO RIVERA CHAMBER OF COMMERCE	06/22/2023	Regular	0.00	-140.00	62716
1008	ACWA/JPIA	06/06/2023	Regular	0.00	6,970.86	62964
1415	APPLIED TECHNOLOGY GROUP, INC.	06/06/2023	Regular	0.00	525.00	62965
1415	APPLIED TECHNOLOGY GROUP, INC.	06/06/2023	Regular	0.00	-525.00	62965
1053	CINTAS #053	06/06/2023	Regular	0.00	116.14	62966
1060	CORE & MAIN	06/06/2023	Regular	0.00	2,118.87	62967
1311	DOTY BROS EQUIPMENT CO.	06/06/2023	Regular	0.00	13,257.34	62968
1109	HENRY BARRIENTOS	06/06/2023	Regular	0.00	180.00	62969
1422	MATTHEW TRYON	06/06/2023	Regular	0.00	340.00	62970
1153	NASA SERVICES	06/06/2023	Regular	0.00	233.42	62971
1163	PAC COMM TECHNOLOGIES, INC.	06/06/2023	Regular	0.00	495.00	62972
1368	PUBLIC WATER AGENCIES GROUP	06/06/2023	Regular	0.00	963.75	62973
1209	SOUTHERN CALIFORNIA GAS COMPANY	06/06/2023	Regular	0.00	26.60	62974
1421	T-MOBILE	06/06/2023	Regular	0.00	102.60	62975
1234	TYLER TECHNOLOGIES	06/06/2023	Regular	0.00	1,362.53	62976
1237	UNDERGROUND SERVICE ALERT	06/06/2023	Regular	0.00	242.72	62977
1245	VERIZON WIRELESS	06/06/2023	Regular	0.00	123.32	62978
1249	VOTACALL, INC.	06/06/2023	Regular	0.00	144.43	62979
1256	WESTERN WATER WORKS	06/06/2023	Regular	0.00	2,893.97	62980
1259	WHITTIER FERTILIZER	06/06/2023	Regular	0.00	35.28	62981
1415	APPLIED TECHNOLOGY GROUP, INC.	06/06/2023	Regular	0.00	30.00	62982
1351	RC FOSTER CORPORATION	06/13/2023	Regular	0.00	93,290.00	62983
1017	AT & T	06/13/2023	Regular	0.00	104.19	62984
1019	AUTOZONE, INC.	06/13/2023	Regular	0.00	19.76	62985
1053	CINTAS #053	06/13/2023	Regular	0.00	116.14	62986
1080	EDISON COMPANY	06/13/2023	Regular	0.00	7,462.50	62987
1117	INFOSEND	06/13/2023	Regular	0.00	1,829.47	62988
1135	LAGERLOF, LLP	06/13/2023	Regular	0.00	7,577.50	62989
1153	NASA SERVICES	06/13/2023	Regular	0.00	7.00	62990
1184	QUINN COMPANY	06/13/2023	Regular	0.00	1,661.53	62991
1240	USA BLUEBOOK	06/13/2023	Regular	0.00	321.84	62992
1250	WATER REPLENISHMENT DISTRICT OF	06/13/2023	Regular	0.00	4,971.11	62993
1428	Alan Cazares	06/19/2023	Regular	0.00	1,345.47	62994
1428	Alan Cazares	06/19/2023	Regular	0.00	686.49	62995
1428	Alan Cazares	06/19/2023	Regular	0.00	1,223.63	62996
1178	ADT COMMERCIAL	06/22/2023	Regular	0.00	676.01	62997
1027	BENITEZ FRAMES AND CABINETS	06/22/2023	Regular	0.00	1,510.50	62998
1046	CENTRAL BASIN MUNICIPAL WATER DISTRICT	06/22/2023	Regular	0.00	326.45	62999
1053	CINTAS #053	06/22/2023	Regular	0.00	116.14	63000
1055	CIVILTEC ENGINEERING, INC.	06/22/2023	Regular	0.00	4,120.00	63001
1063	COUNTY OF LOS ANGELES	06/22/2023	Regular	0.00	1,450.35	63002
1365	CRAIG D. CHENG, DDS INC.	06/22/2023	Regular	0.00	123.00	63003
1111	HOME DEPOT CREDIT SERVICE	06/22/2023	Regular	0.00	241.39	63004
1233	JOHNSON CONTROLS	06/22/2023	Regular	0.00	746.17	63005
1170	PICO RIVERA CHAMBER OF COMMERCE	06/22/2023	Regular	0.00	140.00	63006
1211	SPECTRUM	06/22/2023	Regular	0.00	445.32	63007
1212	SPRINT	06/22/2023	Regular	0.00	49.64	63008
1234	TYLER TECHNOLOGIES	06/22/2023	Regular	0.00	8,180.60	63009
1256	WESTERN WATER WORKS	06/22/2023	Regular	0.00	3,066.28	63010
1428	Alan Cazares	06/22/2023	Regular	0.00	246.64	63011

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number 1163	Vendor Name PAC COMM TECHNOLOGIES, INC.	Payment Date 06/27/2023	Payment Type Regular	Discount Amount 0.00	Payment Amount 280.00	Number 63012
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Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	49	0.00	172,496.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-665.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	70	51	0.00	171,831.95

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	49	0.00	172,496.95
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-665.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	70	51	0.00	171,831.95

Fund Summary

Fund	Name	Period	Amount
10	General Operating	6/2023	171,831.95
			171,831.95

ACTION/DISCUSSION ITEMS

7. ACTION/DISCUSSION ITEMS.

- A. Consider approval of Resolution No. 246-R Pico Water District Authorizing Investment in the Local Agency Investment Fund, Replacing Resolution 207-R
– *Recommend Action that the Board Approve*

STAFF REPORT

To: Honorable Board of Directors

From: Joe D. Basulto, General Manager

Meeting Date: July 19, 2023

Subject: Action Item 7A – Approval of Resolution No. 246-R Pico Water District Authorizing Investment in the Local Agency Investment Fund, Replacing Resolution 207-R

Recommendation

That Approve Resolution No. 246 – R

Fiscal Impact

None at this time.

Background

District Staff brings to the Board of Directors Resolution No. 246-R, which would update and authorize current and future staff. To deposit and withdrawal funds from the Local Agency Investment Fund (LAIF).

This Resolution would replace Resolution 207-R, where only previous General Manger and Office Manager were authorize to deposit and withdrawal funds. And authorization replaces and supersedes all prior authorization on file with LAIF for the transfer of funds.

RESOLUTION NO. 246-R

A RESOLUTION OF THE BOARD OF DIRECTORS
OF PICO WATER DISTRICT AUTHORIZING
INVESTMENT IN THE LOCAL
AGENCY INVESTMENT FUND & REPLACING
RESOLUTION 207-R

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors of Pico Water District does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the Pico Water District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Pico Water District does hereby authorize the deposit and withdrawal of Pico Water District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer’s Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Pico Water District officers or their successors in the office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

<u>Joe D. Basulto</u> (Name)	<u>Matthew Tryon</u> (Name)	<u>(Vacant)</u> (Name)	<u>(Vacant)</u> (Name)
<u>General Manager</u> (Title)	<u>Director of Operations</u> (Title)	<u>Office Manager</u> (Title)	<u>Office Manager Assistant</u> (Title)
_____ (Signature)	_____ (Signature)	_____ (Signature)	_____ (Signature)

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Pico Water District, held July 19, 2023 by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

Elipido Ramirez, President

ATTEST:

Joe D. Basulto, Secretary

[SEAL]

7. ACTION/DISCUSSION ITEMS.

- B. Discussion with Board of Directors regarding Sponsorship of local little league baseball team. – *Recommend Action that the Board Discuss.*

STAFF REPORT

To: Honorable Board of Directors
From: Joe D. Basulto, General Manager
Meeting Date: July 19, 2023
Subject: Action Item 7B – Discussion with Board of Directors regrading Sponsorship of Pico Rivera Smith Park Baseball Team

Recommendation

That Board Discuss and Decide if Action is Needed

Fiscal Impact

\$500.00 from General Fund / allocated to water conservation

Background

Per request from Director David Gonzales, in support to the Little League Baseball team raising funds to go to the little league World Series baseball tournament, in Simi Valley California, would like to request a contribution of \$500.00 or any amount.

In order for the District to apply sponsorship, the league / team would have to post some type of District banner to promote water conservation and distribute conservation materials.

PICO RIVERA IS GOING TO THE WORLD SERIES



#SMITHPARK #SHETLAND

INFORMATIONAL ITEMS

WATER LEVELS REPORT

Water Levels for June 2023

Listed below are the water levels for the two key monitoring wells used by the Water Replenishment District of Southern California (WRD), and the District's active wells.

WRD is charged with monitoring the water levels in both the Central Basin and West Coast Basin, and with making sure both basins are replenished annually. As a means of monitoring the levels in both basins WRD measures the depth of water in two specific wells, 1601T located in between the San Gabriel River and the Rio Hondo spreading grounds, and the second Carson #1 located in the City of Carson. WRD compares the levels of these two wells month to month, and year to year as a means of gaging the reliability of both basins (levels listed are in feet below surface). As this report is specific to the Central Basin, we are only showing the Central Basin Monitoring Well results below.

	<u>June 2023</u>	<u>June 2022</u>
Central Basin 1601T	94.12	131.05
Carson Well	63.46	25.89

Listed below are the static and pumping levels (in feet below surface) for the District's five active wells, and pump settings (depth), also, is the recorded Draw-down.

June 2023

	Static	Pumping	Flow Rate	Drawdown	Well Depth	Pump Depth Top of Bowls
Well #4A	31'	N/A	N/A	N/A	420'	150'
Well #5A	66'	76'	704gpm	10'	1020'	242'
Well #8	49'	62'	766gpm	13'	474'	243'
Well #10	32'	50'	796gpm	18'	605'	182'
Well #11	62'	78'	1935gpm	16'	1020'	312'

June 2022

	Static	Pumping	Flow Rate	Drawdown
Well #4A	92'	N/A	N/A	N/A
Well #5A	108'	125'	464gpm	17'
Well #8	115'	120'	555gpm	5'
Well #10	85'	95'	326gpm	10'
Well #11	116'	130'	1140gpm	14'

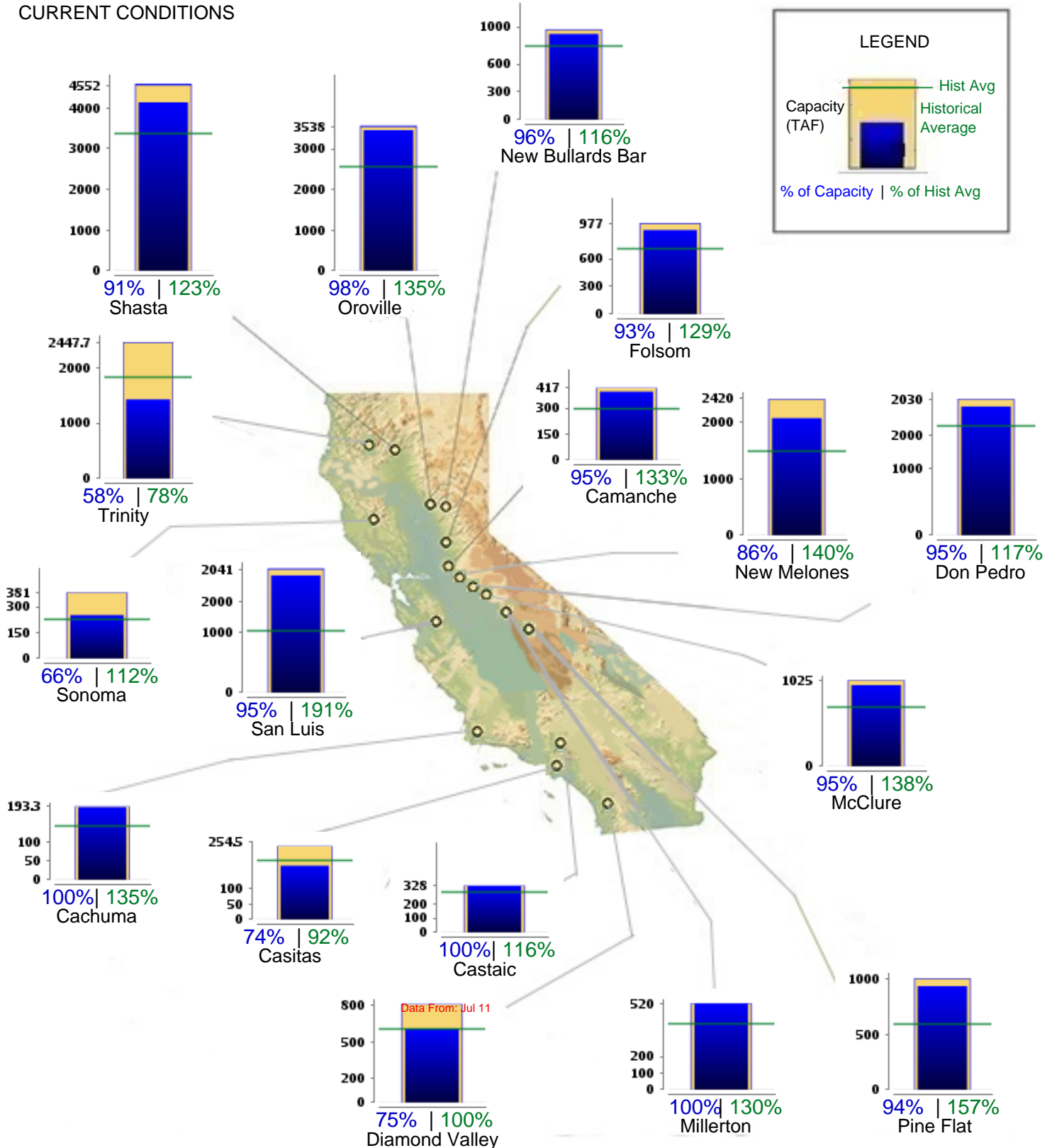


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - July 12, 2023

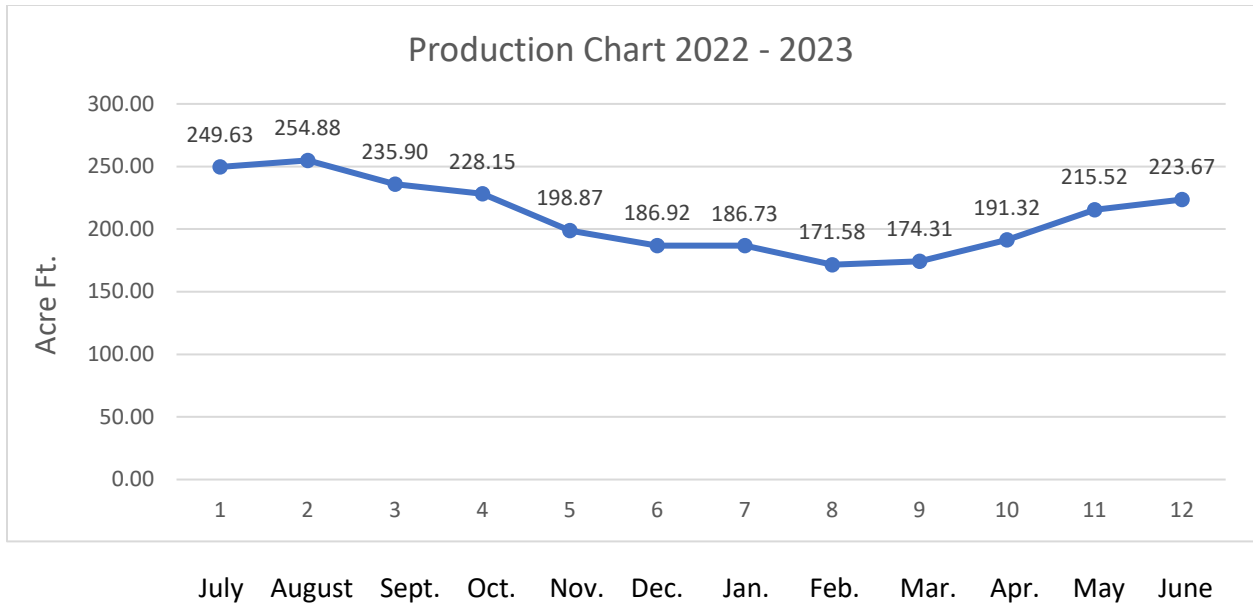
CURRENT CONDITIONS



Annual Activity Report

2023		January	February	March	April	May	June	July	August	September	October	November	December	Total
1	Mainline leaks	1	0	0	0	1	0							2
2	Service line leaks	2	2	2	4	3	2							15
3	Meter leaks	1	1	4	1	2	6							15
4	Number of Valves exercised	18	11	3	0	22	0							54
5	Well issues	0	0	0	0	0	0							0
6	Hit Fire Hydrants	1	1	0	0	0	0							2
7	Accidents	0	0	0	0	0	0							0
8	Installation / Replacement of new meters	1	0	0	3	11	4							19
9	Installation / Replacement of new service laterals	0	0	0	0	2	2							4
10	Installation / Replacement of new valves	0	0	0	0	0	0							0
11	Hydrant Repair & Replace	1	1	0	0	0	0							2
12	Installation of new mains	0	0	0	0	0	0							0
13	New potable services	0	0	0	0	0	0							0
14	New recycled water services	0	0	0	0	0	0							0

Pico Water District Monthly Production Report



2023 Production Month of June: 223.67 Acre. Ft.

Under 27.89 Acre. Ft. from 3 year Average.

Total Production for FY 2022 to 2023: **2517.45 Acre. Ft.**

Production Allowed: **3624.00 Acre. Ft.**

Lease of Pumping Rights: **120 Acre Ft.**

Total currently Leftover: **986.55**