



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
PICO WATER DISTRICT**

4843 S. Church Street  
Pico Rivera, California, 90660

**5:30 PM Wednesday, October 18, 2023**

**AGENDA**

Any member of the public may attend this meeting in person or by accessing the Zoom link below. Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

- 1. ROLL CALL.**
- 2. PLEDGE OF ALLEGIENCE.**
- 3. INVOCATION.**

**4. TIME RESERVED FOR PUBLIC COMMENTS.**

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing \*9 on their phone if participating by teleconference.*

**5. ADOPTION OF AGENDA.**

**6. APPROVAL OF CONSENT CALENDAR.**

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of October 04, 2023 Regular Board Meeting Minutes.
- B. Consider approval of Directors' attendance AWWA JPIA Annual Fall Conference, November 27 - 30, 2023

**7. ACTION/DISCUSSION ITEMS.**

- A. Consider Board Approval of District Holiday Schedule for the months of November & December 2023 - *Recommended action – that Board Discussion and Approve*
- B. Consider Board Approval of Employee Appreciation Event on December 21, 2023 *Recommended action – that Board Discussion and Approve*
- C. Discussion on State Water Resources Control Board Water Use Efficiency proposed regulatory framework on “Making Conservation a California Way of Life”

**8. REPORTS.**

- A. General Manager.
- B. Legal Counsel.

**9. INFORMATIONAL ITEMS.**

- A. Pfas Project Update
- B. Water Level & California Reservoir Conditions Reports
- C. Operations Monthly Activity Report.
- D. Ground Water Production Report

**10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.**

**11. BOARD MEMBER COMMENTS.**

- A. Report on Meetings Attended/Comments.

**12. CLOSED SESSION.**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
[Government Code Section 54956.9(d)(1)]: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967.

**13. CLOSED SESSION REPORT.**

**14. ADJOURNMENT.**

**AGENDA POSTED ON:** October 12, 2023

**Next regularly scheduled meeting:** November 01, 2023

***NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.***

***Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.***

# **CONSENT CALENDAR ITEMS**

**6. APPROVAL OF CONSENT CALENDAR.**

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of October 04, 2023 Regular Board Meeting Minutes.
- B. Consider approval of Directors' attendance AWWA JPIA Annual Fall Conference, November 27 - 30, 2023

**Consent Calendar - A**

**MINUTES  
of  
BOARD MEETING  
10/04/2023**



MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, October 4, 2023 at 5:30 p.m.

The District's General Manager, Mr. Joe D. Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was, Director David Angelo, Director Victor Caballero, Director David Gonzales, Vice President Raymond Rodriguez, President Pete Ramirez and Mr. Jim Ciampa, Legal Counsel for the District.

Vice President Raymond Rodriguez led everyone in the Pledge of Allegiance.

General Manager, Joe D. Basulto gave the invocation. The Board observed a moment of silence in honor of U.S. Senator Dianne Feinstein.

President Pete Ramirez proceeded to the next item on the Agenda, Public Comments. No public comments at the time.

President Pete Ramirez proceeded to the adoption of the Agenda. Vice President Raymond Rodriguez made the motion to adopt and Director David Gonzales seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Pete Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. Director David Gonzales made the motion to adopt and Director David Angelo seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5– 0.

President Pete Ramirez proceeded to the next item on the Agenda, Action/ Discussion Items. The General Manager briefly presented on Pico Water District's Fiscal Year Water Audit. Water audits provide a way to inventory all water uses in the District's facility and identify ways to increase water use efficiency. The gathered information is sent and reviewed to a consultant to validate the annual audit. The General Manager briefly discussed the Pico Water District Water Rate Study Preliminary Timeline.

Also discussed were the capacity charges for the District. Every Fiscal year the capacity charges get reviewed. Mr. Jim Ciampa presented on the Accessory Dwelling Unit Legal Requirements. He stated the there are three issues that need to be looked at. The first one was whether an ADU can be considered through calculating the connection fee or capacity charge. The second was whether an impact fee can be assessed. The third issue was whether you can require

to put in a new connection or not, that's important because that new connection will trigger that connection fee or capacity charge. If an ADU within an existing place of the family residence such as a separate garage, with independent exterior access to the ADU from the residence, are not required to install a new or separate utility connection or pay connection fee or capacity charge. The board discussed whether this is something that needs to be revisited and discussed for an ADU policy.

President Pete Ramirez proceeded to the next item on the Agenda, General Manager's Report. The General Manager reported that field staff did encounter one mainline leak and have been repairing some minor service line leaks. The General Manger and the Director of Operations met with Director Angelo and addressed any questions he had. He was also taken around the wells and given a tour of the well sites. The General Manager is currently working the financial audit with Eide Bailey and Gruber & Lopez. The office manager starts working at the District on October 16, 2023.

President Pete Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Mr. Ciampa stated that there is a tax payer initiative that will be on the ballet in November 2024 that will impact taxes, fees and charges and it will look back from January 2022 to this initial pass. If the action taken in January 2022 and on violates this initiative then action would have to be taken to go back and undo the violation. There was no closed session held.

President Pete Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager reported on the PFAS Project, the contractor did not work this week. The following board meeting the General Manger will have pictures of well #5 showing the above ground pipe work and the progress. Regarding the permit, The Health Department is currently reviewing the operations plan and they should get back the General Manager by the end of the week or early next week. Items B.-D., The Chamber of Commerce sent some invitations to invite the board members to some of their upcoming events.

President Pete Ramirez proceeded to the next item on the Agenda, Future Agenda Items. There were none at this time.

President Pete Ramirez proceeded to the next item on the Agenda, Board Member Comments. Director David Gonzales had commented on an upcoming events in the City of Pico Rivera.

President Pete Ramirez proceeded to the next item on the Agenda, Closed Session. No closed session held.



There being no further business to come before the Board, the Board meeting adjourned at 6:38 p.m. Next Meeting to be held on October 18, 2023 at 5:30pm.

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Elpidio Ramirez, President

Attest:

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Joe D. Basulto, Secretary  
(Seal)

## **Consent Calendar - B**

**Consider approval of  
Directors' attendance ACWA  
JPIA Annual Fall Conference,  
November 27 - 30, 2023**

# ACWA JPIA CONFERENCE



Monday, November 27 - Tuesday, November 28, 2023

Hyatt Regency Indian Wells Resort & Spa  
44600 Indian Wells Lane  
Indian Wells, CA 92210

## PRELIMINARY CONFERENCE SCHEDULE

### MONDAY

### NOVEMBER

# 27

8:30 a.m. - 10:00 a.m.

California Water Insurance Fund Committee Meeting

10:15 a.m. - 11:15 a.m.

Executive Committee Meeting

11:30 a.m. - 12:30 p.m.

Pre-Board Meeting Luncheon

1:00 p.m. - 4:30 p.m.

Board of Directors' Meeting

5:30 p.m. - 7:00 p.m.

ACWA JPIA Reception

### TUESDAY

### NOVEMBER

# 28

8:30 a.m. - 10:00 a.m.

Seminar Session 1

10:15 a.m. - 11:45 a.m.

**Cyber Security: Current State of the Market  
and Looking Ahead for Public Entities**

*Presenters: Ariana Lawrence, Client Success  
Manager & Ben Duffy Vice President*

## EXHIBIT HALL

JPIA Staff and JPIA Executive Committee Members will be present during the ACWA exhibit hall hours. Come say hi, ask questions about coverage and introduce new employees. JPIA's exhibit booth is located at 409 and 411.

Tuesday, November 27 - 5:00 p.m. - 6:30 p.m. ACWA's Welcome Reception

Wednesday, November 28 - 8:30 a.m. - 6:00 p.m.

Thursday, November 30 - 8:00 a.m. - 12:00 p.m.

# **ACTION / DISCUSSION ITEMS**

**7. ACTION/DISCUSSION ITEMS.**

- A. Consider Board Approval of District Holiday Schedule for the months of November & December 2023 - Recommended action – that Board Discussion and Approve
- B. Consider Board Approval of Employee Appreciation Event on December 21, 2023 Recommended action – that Board Discussion and Approve
- C. Discussion on State Water Resources Control Board Water Use Efficiency proposed regulatory framework on “Making Conservation a California Way of Life”

Action Item/Discussion Item:

**A. Consider Board Approval of District Holiday Schedule for the months of November & December 2023 - Recommended action – that Board Discussion and Approve**

## ***STAFF REPORT***

**To:** Honorable Board of Directors  
**From:** Joe D. Basulto, General Manager  
**Meeting Date:** October 18, 2023  
**Subject:** Consider Board Approval of District Holiday Schedule for the months of November & December 2023

**Recommendation:**

Board Discussion and Approve

**Fiscal Impact:**

None at this time

**Background:**

Considering that we are closed on Fridays, and this year Veterans Day is scheduled to be observed on Friday November 09, 2023 and our floating Holiday (Day after Thanksgiving) November 24, 2023 can not be observed. I would like to present to the Board that we observe those holidays on the week of the 25<sup>th</sup> of December 2023.

The plan would be to split the staff to observe Veterans Day on the 26<sup>th</sup> and 27<sup>th</sup> this would allow us to stay open for those days and all staff would observe our floating Holiday (Day after Thanksgiving) on the 28<sup>th</sup> of December, this is the best plan for the schedule to allow operations to be open and for our customers. – See Attached Calendar

# December 2023

◀ Nov 2023

Jan 2024 ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 District Closed	2
3	4	5	6	7	8 District Closed	9
10	11	12	13	14	15 District Closed	16
17	18	19	20	21	22 District Closed	23
24	25 Christmas Holiday Observed	26 ½ staff – Office Open Veterans day Observed	27 ½ Staff – Office Open Veterans day Observed	28 Floating Holiday (Day After Thanksgiving) Observed	29 District Closed	30
31						



Action Item/Discussion Item:

**B. Consider Board Approval of Employee Appreciation Event on December 21, 2023 Recommended action – that Board Discussion and Approve**

## ***STAFF REPORT***

**To:** Honorable Board of Directors

**From:** Joe D. Basulto, General Manager

**Meeting Date:** October 18, 2023

**Subject:** Consider Board Approval of Employee Appreciation Event on December 21, 2023

**Recommendation:**

Board Discussion and Approve

**Fiscal Impact:**

\$2500 (General Fund)

**Background:**

This year District Staff would like to present to the Board of Directors, that we host our Employee Appreciation event at the District Office on December 21, 2023 at 6:30am. This event would be for all District Staff, Directors and Legal Counsel and one guest. This would be a catered event and held outside in our Courtyard, once approved District Staff can continue with there planning.

Action Item/Discussion Item:

**C. Discussion on State Water Resources Control Board  
Water Use Efficiency proposed regulatory framework  
on “Making Conservation a California Way of Life”**

## ***STAFF REPORT***

**To:** Honorable Board of Directors

**From:** Joe D. Basulto, General Manager

**Meeting Date:** October 18, 2023

**Subject:** Discussion on State Water Resources Control Board Water Use Efficiency proposed regulatory framework on “Making Conservation a California Way of Life”

**Recommendation:**

Board Discussion

**Fiscal Impact:**

None at this Time

**Background:**

The “Making Conservation a California Way of Life” regulation (the “Proposed Regulations”) seek to establish methods and criteria that water suppliers must use to calculate their “urban water use objectives” (water use goals). The Proposed Regulations are based on the estimated aggregated quantity of water that a supplier would have delivered in a previous year, if all of that delivered water was used efficiently based on these standards and the local characteristics of the water supplier’s service area.

The Proposed Regulations are applicable to a water supplier meeting the following criteria and thus being deemed an “urban retail water supplier” thereunder.

- A water supplier that is privately owned and either: (1) directly provides “potable municipal water to more than 3,000 end users”; or (2) supplies “more than 3,000 acre-feet of potable water annually at retail for municipal purposes.”

The Proposed Regulations require each water supplier constituting an urban retail water supplier to calculate urban water use objectives, using the efficient water use budgets therein, ***no later than January 1, 2025, and each year thereafter***. These water suppliers must also comply with their urban water use objectives by the ***same date***.

The Proposed Regulation do not require suppliers to comply with each individual efficient water use budget, just the overall objective, which may provide suppliers with a degree of flexibility in how they achieve efficient water use.

For an urban retail water supplier without the data needed to calculate any of the efficient water use budgets, the Proposed Regulations allow the water system to be excluded from calculating the urban water objective until the needed data is obtained. However, that supplier is provided a grace period ***only until July 1, 2028*** for use in the 2030 reporting year.

(See Attachment Provided for more Information)



# Making Conservation A California Way of Life

On Aug. 18, the State Water Resources Control Board initiated the formal rulemaking for Making Conservation a California Way of Life (Regulation) and released draft regulatory text intended to implement AB 1668 and SB 606. These bills were passed by the Legislature in 2018 to develop a regulatory framework to achieve long-term water use efficiency.



## ACWA PRIORITIES

ACWA supports California’s advancement of long-term efficient and wise use of water in a manner that is feasible, cost-effective and minimizes unintended impacts to Californians communities. ACWA’s advocacy priorities on behalf of its member agencies are to:

- Ensure the development of feasible, cost-effective statewide efficiency standards that advance water savings, long-term climate resiliency and water affordability; and
- Create a framework that supports flexible solutions to implement locally appropriate water use efficiency programs that empower water suppliers to achieve their water use objectives and avoid burdensome requirements.

## THE PROPOSED REGULATION

### 1. Would Require Urban Retail Water Suppliers to Meet an Agency-Specific Urban Water Use Objective Starting in 2025.

The **Urban Water Use Objective** is a total water budget, in gallons per capita per day (GPCD), that is the sum of efficiency budgets for a subset of urban water uses that include:



+



+



+



+



*If applicable:*

**Variances (V) and/or Bonus Incentive (BPR)**

**Residential Indoor**  
(Rindoor)

**Residential Outdoor**  
(Routdoor)

**CII-DIM Outdoor**  
(CIIDIM)

**Water Loss**  
(L)

Each suppliers’ **Urban Water Use Objective** will be calculated using statewide efficiency standards for the above urban water uses along with unique local service area characteristics such as population, climate, and landscape area. The State Water Board’s rulemaking will consider adoption of the statewide efficiency standards for outdoor residential water use, CII landscapes with dedicated irrigation meters (DIMs), variances, and bonuses. Statewide efficiency standards for indoor residential water use and water loss are already adopted.

## 2. Would Require Urban Retail Water Suppliers to Implement Commercial, Industrial and Institutional (CII) Performance Measures.

Jan. 1, 2025	July 1, 2025	20% by 2026 + 60% by 2028 + 100% by 2030
<p><b>Identify all disclosable buildings</b> in in suppliers' service areas (&gt;50,000 sq. ft.).</p>	<p><b>Ban the irrigation of non-functional turf</b> on CII landscapes.</p>	<ul style="list-style-type: none"><li>• <b>Classify all CII customers</b> in accordance with ENERGY STAR Portfolio Manager's categories.</li><li>• <b>Identify all CII large landscapes that have mixed-use meters</b> and either <b>install DIM or employ in-lieu technologies</b> for large landscapes.</li><li>• <b>Design and implement a conservation program</b> for customers at or above the 80th percentile for water use in each classification category that includes a best management practice for five categories: outreach, technical assistance and education; incentive; landscape; collaboration and coordination; operational.</li></ul>

## 3. Would Require Urban Retail Water Suppliers to Comply with Annual Reporting Requirements.

Starting Jan. 1, 2024 and by Jan. 1 every year thereafter, each urban retail water supplier is required to comply with **Annual Reporting Requirements** to the State Water Board that include their urban water use objective, the actual urban water use, documentation of the implementation of CII performance measures, and a description of progress made towards meeting the urban water use objective (§Water Code 10609.24).

## HOW TO ENGAGE

ACWA and its membership have been extensively engaging with the state on its implementation of Making Conservation a California Way of Life. If you would like to participate in ACWA's Water Use Efficiency (WUE) working groups or receive email updates of the rulemaking, please email ACWA State Relations Assistant Sonja Eschenburg at [sonjae@acwa.com](mailto:sonjae@acwa.com).

- **ACWA WUE Working Groups:** WUE Overarching, WUE Indoor, WUE CII Performance Measures, WUE Methodologies and Variances.
- **ACWA Bi-Monthly WUE Meetings:** Meetings are held on the second Wednesday of every other month from 10 a.m. to noon. To attend, visit [www.acwa.com/events](http://www.acwa.com/events). Meeting dates: Sept. 13, 2023, Nov. 8, 2023, Jan. 10, 2024, March 13, 2024, May 8, 2024, July 17, 2024.

This Regulation is subject to the [Regular Rulemaking Process](#) pursuant to the Administrative Procedures Act (APA) and must include comprehensive public notice and comment requirements. More information can be found at [www.acwa.com/water-use-efficiency](http://www.acwa.com/water-use-efficiency).

## Key Dates

ACWA is urging urban retail water suppliers to engage with the State Water Board on the development of the regulation. Two opportunities for engagement include:

- **Oct. 4 State Water Board Workshop** (hybrid): ACWA encourages water suppliers to provide oral comments.
- **Oct. 17 Written comments due:** ACWA encourages water suppliers to submit written comments to the State Water Board.

More information is available at [www.waterboards.ca.gov](http://www.waterboards.ca.gov).

## CONTACT

Chelsea Haines  
ACWA Regulatory Relations Manager  
(916) 669-2431  
[chelseah@acwa.com](mailto:chelseah@acwa.com)



# **INFORMATION ITEMS**

**9. INFORMATIONAL ITEMS**

- A. Pfas Project Update
- B. Water Level & California Reservoir Conditions Reports
- C. Operations Monthly Activity Report.
- D. Ground Water Production Report



Information Items:

**A. PFAS Project Update – Information to follow**

Information Items:

**B. Water Level & California Reservoir Conditions Reports**

## WATER LEVELS REPORT

### Water Levels for September 2023

Listed below are the water levels for the two key monitoring wells used by the Water Replenishment District of Southern California (WRD), and the District's active wells.

WRD is charged with monitoring the water levels in both the Central Basin and West Coast Basin, and with making sure both basins are replenished annually. As a means of monitoring the levels in both basins WRD measures the depth of water in two specific wells, 1601T located in between the San Gabriel River and the Rio Hondo spreading grounds, and the second Carson #1 located in the City of Carson. WRD compares the levels of these two wells month to month, and year to year as a means of gaging the reliability of both basins (levels listed are in feet below surface). As this report is specific to the Central Basin, we are only showing the Central Basin Monitoring Well results below.

	<u>September 2023</u>	<u>September 2022</u>
Central Basin 1601T	86.72	80.45
Carson Well	40.86	27.69

Listed below are the static and pumping levels (in feet below surface) for the District's five active wells, and pump settings (depth), also, is the recorded Draw-down.

#### September 2023

	<b>Static</b>	<b>Pumping</b>	<b>Flow Rate</b>	<b>Drawdown</b>	<b>Well Depth</b>	<b>Pump Depth Top of Bowls</b>
Well #4A	36'	N/A	N/A	N/A	420'	150'
Well #5A	66'	84'	1022gpm	18'	1020'	242'
Well #8	48'	60'	639gpm	12'	474'	243'
Well #10	37'	56'	757gpm	19'	605'	182'
Well #11	79'	89'	1864gpm	10'	1020'	312'

#### September 2022

	<b>Static</b>	<b>Pumping</b>	<b>Flow Rate</b>	<b>Drawdown</b>
Well #4A	97'	N/A	N/A	N/A
Well #5A	108'	145'	1074gpm	37'
Well #8	116'	N/A	N/A	26'
Well #10	91'	103'	404gpm	12'
Well #11	117'	138'	1275gpm	21'

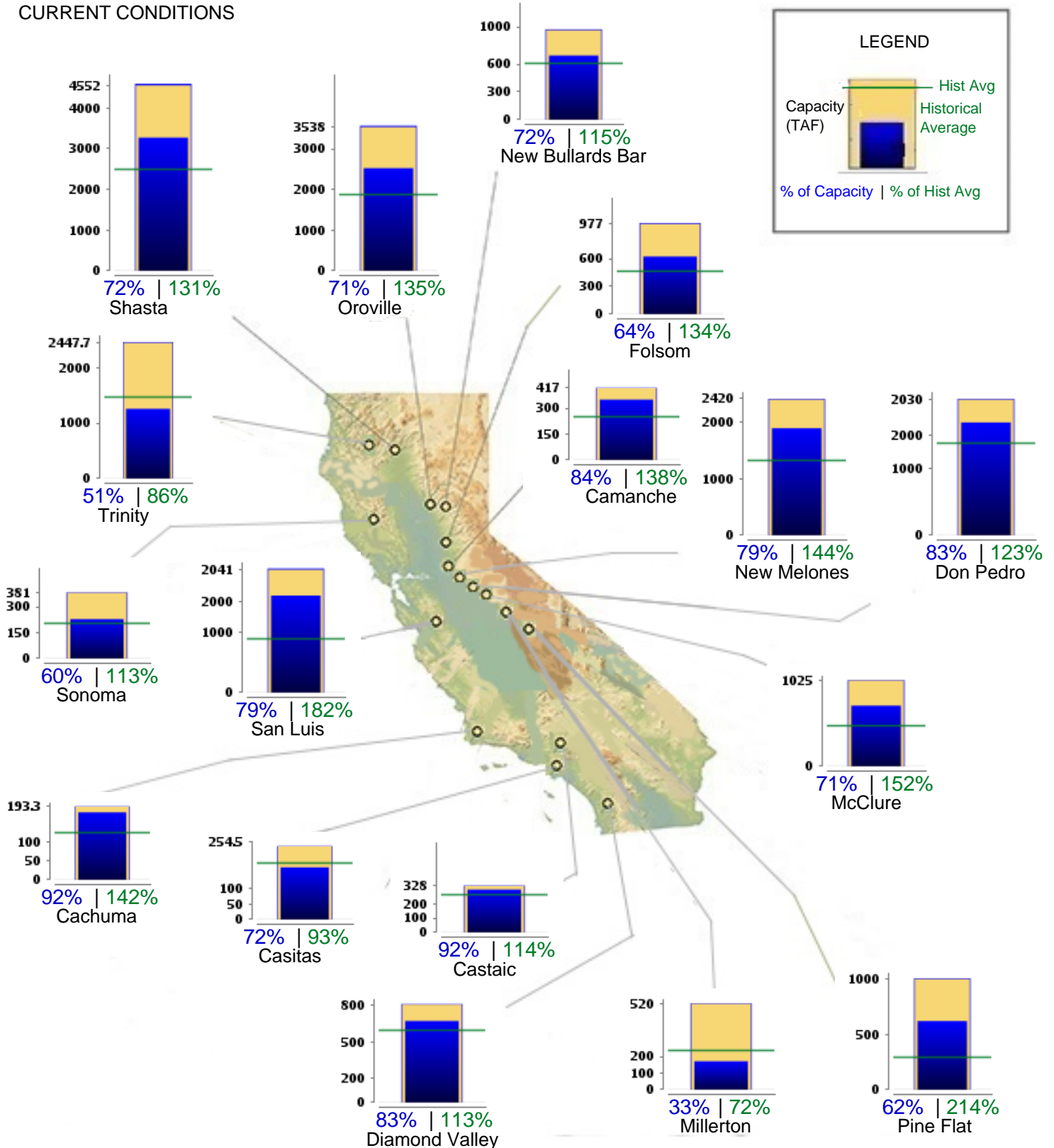


# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - October 11, 2023

### CURRENT CONDITIONS



Information Items:

**C. Operations Monthly Activity Report.**

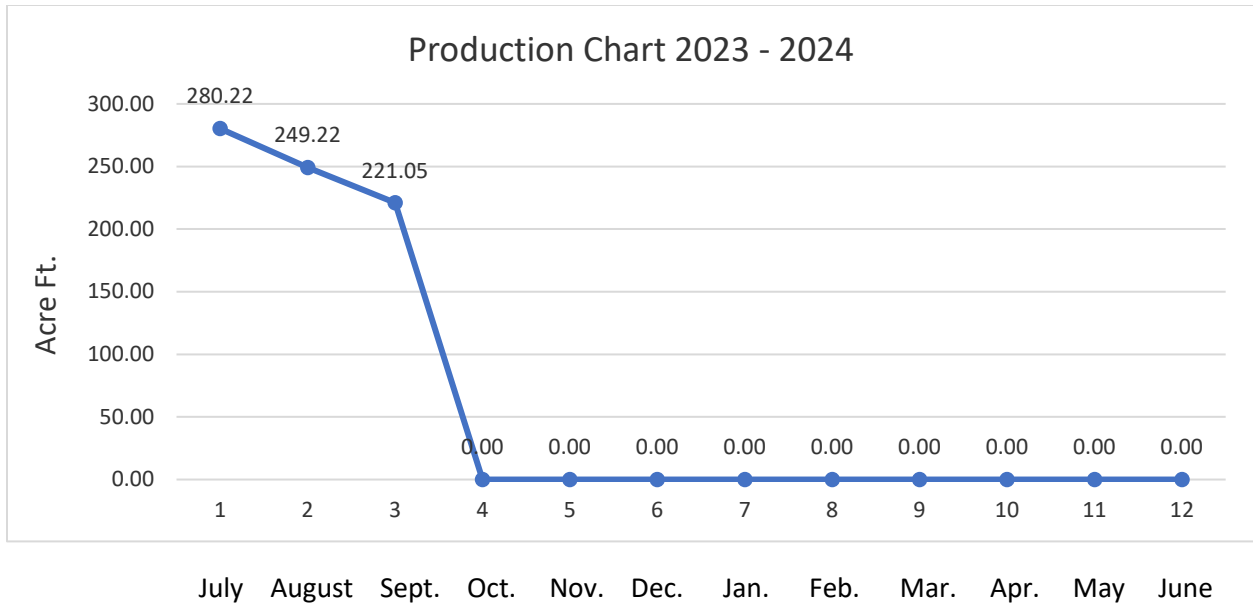
## Annual Activity Report

<b>2023</b>		January	February	March	April	May	June	July	August	September	October	November	December	<b>Total</b>
1	Mainline leaks	1	0	0	0	1	0	0	1	0				<b>3</b>
2	Service line leaks	2	2	2	4	3	2	5	2	4				<b>26</b>
3	Meter leaks	1	1	4	1	2	6	4	6	3				<b>28</b>
4	Number of Valves exercised	18	11	3	0	22	0	6	3	2				<b>65</b>
5	Well issues	0	0	0	0	0	0	0	0	0				<b>0</b>
6	Hit Fire Hydrants	1	1	0	0	0	0	0	0	0				<b>2</b>
7	Accidents	0	0	0	0	0	0	0	0	0				<b>0</b>
8	Installation / Replacement of new meters	1	0	0	3	11	4	0	2	1				<b>22</b>
9	Installation / Replacement of new service laterals	0	0	0	0	2	2	2	0	0				<b>6</b>
10	Installation / Replacement of new valves	0	0	0	0	0	0	0	1	0				<b>1</b>
11	Hydrant Repair & Replace	1	1	0	0	0	0	0	0	1				<b>3</b>
12	Installation of new mains	0	0	0	0	0	0	0	0	0				<b>0</b>
13	New potable services	0	0	0	0	0	0	0	2	0				<b>2</b>
14	New recycled water services	0	0	0	0	0	0	0	0	0				<b>0</b>
15	Dig Alerts Responded To	143	134	140	148	154	90	173	176	161				<b>1319</b>

Information Items:

**D. Ground Water Production Report**

# Pico Water District Monthly Production Report



2023 Production Month of September: **221.05 Acre. Ft.**

34.66 Acre. Ft. Below from 3 year Average.

Total Production for FY 2023 to 2024: **750.49 Acre. Ft.**

Production Allowed: **3624.00 Acre. Ft.**

Lease of Pumping Rights: **0 Acre Ft.**

Total currently Leftover: **2873.51**