



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Wednesday, December 06, 2023

AGENDA

Any member of the public may attend this meeting in person or by accessing the Zoom link below. Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

- 1. ROLL CALL.**
- 2. PLEDGE OF ALLEGIENCE.**
- 3. INVOCATION.**

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

A. Consider approval of November 15, 2023 Regular Board Meeting Minutes.

B. Consider approval of November 16, 2023 Special Board Meeting Minutes.

7. ACTION/DISCUSSION ITEMS.

A. Consider Board Approval of 2023 Water Master Plan Historical Data (2011-2020); Presentation by Civiltec Engineering - *Recommended action – that Board Discussion and Approve*

8. REPORTS.

A. General Manager.

B. Legal Counsel.

9. INFORMATIONAL ITEMS.

A. PFAS Project – Update

10. DIRECTOR'S REQUEST OF FUTURE AGENDA ITEMS.

11. BOARD MEMBER COMMENTS.

A. Report on Meetings Attended/Comments.

12. CLOSED SESSION.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967.

13. CLOSED SESSION REPORT.

14. ADJOURNMENT.

AGENDA POSTED ON: November 30, 2023

Next regularly scheduled meeting: December 20, 2023

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT CALENDAR ITEMS

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

A. Consider approval of November 15, 2023 Regular Board Meeting Minutes.

B. Consider approval of November 16, 2023 Special Board Meeting Minutes.

PICO WATER DISTRICT

**MINUTES
of
BOARD MEETING
11/15/2023**



MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, November 15, 2023 at 5:30 p.m.

The District's General Manager, Mr. Joe D. Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was, Director David Angelo, Director Victor Caballero, Director David Gonzales, Vice President Raymond Rodriguez, President Pete Ramirez and Mr. Jim Ciampa, Legal Counsel for the District.

Vice President Raymond Rodriguez led everyone in the Pledge of Allegiance.

General Manager Joe Basulto gave the invocation.

President Pete Ramirez proceeded to the next item on the Agenda, Public Comments. No public comments at the time.

President Pete Ramirez proceeded to the adoption of the Agenda. Director David Gonzales made the motion to adopt and Director Victor Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0.

President Pete Ramirez proceeded to the next item on the Agenda, approval of Consent Calendar. Director Victor Caballero made the motion to adopt and Director David Gonzales seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5–0.

President Pete Ramirez proceeded to the next item on the Agenda, Action/ Discussion Items. None at this time.

President Pete Ramirez proceeded to the next item on the Agenda, General Manager's Report. The General Manager reported that the field staff is currently working on meter reading this week and will be completed by the end of the week. The following week office and field staff will be working on re-reads. Once that is completed, the billing clerk will finalize and finish billing for December 2023. There were no major leaks to report. Field staff was able to go to the vendor's fair last week and meet other people in the water industry. Last week, the General Manager, Joe Basulto, had the privilege of speaking at the Pio Pico Women's Center. He was

accompanied by President Pete Ramirez, Director David Angelo and Mrs. Angelo. The main speaking point was about the water quality in Pico Rivera and the PFAS treatment.

President Pete Ramirez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel, Jim Ciampa reported that he completed all the review of the legislation that Governor Newsome, he signed about 85% of the Bills that were presented to him. He also vetoed a few bills as well, one of them was AB249 which was a lead testing bill for school sites because of the cost impact. Many of his vetoes were for similar reasons as cost impact. AB755 was signed which will require additional revisions and rate studies for analysis for the highest water users. The District will complete their analysis prior to the end of the year. Those were the two primary legislative developments. There were some small changes to the Brown Act, AB361, if there is a state of emergency that reverts, that has been extended permanently, it did have a sunset date of January 1, 2024. AB361 also got rid of the AB2449, effective January 1, 2026. The AB2449 act is the just cause in emergency circumstances that will allow you to call into a board meeting. The only way to call in remotely would be in a state of emergency, which would have the board member calling in remotely to post their address on the agenda.

President Pete Ramirez proceeded to the next item on the Agenda, Informational Items. The General Manager reported on information item A. the PFAS Project, the contractor RC Foster, who is currently preparing for painting at the well sites, all major work has been completed and some electrical work that is being scheduled. The contractor will be done by the end of November 2023 and the District will be waiting for the permit to be approved. Item B., the water level reports, which are mid to high for the state reservoirs and still looking good, no major draw downs. General Manager also gave a report for water level for the wells. Informational Item C. October Activity Report, Matthew Tryon, the Director of Operations, reported on the leaks and service lines leaks taken care of that month. He also reported on the meters that got delivered, which the field will start addressing the meters that need to be replaced. The District also received funds for a hit hydrants earlier this year from the car insurance company. The director of Operations gave brief a report on Item D. Ground Water Production Report.

President Pete Ramirez proceeded to the next item on the Agenda, Future Agenda Items. There were none at this time.

President Pete Ramirez proceeded to the next item on the Agenda, Board Member Comments. President Pete Ramirez commented on the city of Pico Rivera getting funding and the General Manger went on to explain that the process is long as well as he paperwork needed to turn in for the requested funding.

President Pete Ramirez proceeded to the next item on the Agenda, Closed Session. Closed session began at 5:55 p.m. and ended at 6:13 p.m. Closed session was held under item 12. Conference with Legal Counsel - Existing Litigation, Government Code Section 54956.9(d)(1): Pico Water District v. City of Pico Rivera, Los Angeles County Superior Court Case No. 22NWCV00967. The Board was briefed on the facts and circumstances in current status of that matter and no report or action was taken. Item 12 B. CONFERENCE WITH LEGAL COUNSEL

– EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]: In re: Aqueous Film-Forming Foams Product Liability Litigation, Multi-District Litigation No. 2:18-mn-2873-RMG; United States District Court for the District of South Carolina – Charleston Division, Board was briefed on the facts and circumstances in that litigation and no report or action was taken.

There being no further business to come before the Board, the Board meeting adjourned at 6:15 p.m. Next Meeting to be held on December 6, 2023 at 5:30pm.

Elpidio Ramirez, President

Attest:

Joe D. Basulto, Secretary
(Seal)

PICO WATER DISTRICT

**MINUTES
of
SPECIAL
BOARD MEETING
11/16/2023**



MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE PICO WATER DISTRICT

A special meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Thursday, November 16, 2023 at 5:30 p.m.

The District's General Manager, Mr. Joe D. Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was, Director David Angelo, Director Victor Caballero, Vice President Raymond Rodriguez, President Pete Ramirez and Mr. Jim Ciampa, Legal Counsel for the District. Director David Gonzales arrived late to special board meeting at 5:45 p.m.

Vice President Raymond Rodriguez led everyone in the Pledge of Allegiance.

Director David Angelo gave the invocation.

President Pete Ramirez proceeded to the next item on the Agenda, Public Comments. No public comments at the time.

President Pete Ramirez proceeded to the adoption of the Agenda. Director David Angelo made the motion to adopt and Vice President Raymond Rodriguez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 0.

President Pete Ramirez proceeded to the next item on the Agenda, Action/ Discussion Items. The General Manager Joe Basulto moved to discuss Item A. Consider Board Approval of 2023 Water Master Plan Historical Data (2011-2020); Presentation by Civiltec Engineering. The presentation was done by Greta Ochoa. Ms. Ochoa gave an overview on when the District was formed back in 1926 as well as an overview on infrastructure lines, meters, reservoir and wells. The line usage within the District is mostly residential vs. industrial water line usage. The District currently has 5 active wells and 5,000 active meter services at the moment with the District currently doing the Meter Replacement Program. The Master Plan is basically the District's backup to try to get grant funding and provide the backup to improve the infrastructure. Pico Water District Management and Civil Tech came up with a list of improvement programs that consist of Improving water supply, pipeline improvements, system and operation improvements. Civil Tech created a CIP specifically for pipelines. The priorities are based on pipe rate frequency, fire flow efficiency, and potential fire flow issues due to the size of the pipe. Ms. Ochoa spoke about the capital improvement project to due with the rehab on well #4 and the transition main from well to site for PFAS treatment. Lastly, she mentioned the list of projects the District would like to

complete within the next five years. Civil Tech was able to include an annual inflation rate of three percent and the breakdown was included in the presentation. Discussion was held with board of directors and General Manager. Director David Gonzales made the motion to table item until next board meeting, December 6, 2023 and Director David Angelo seconded the motion. The General Manager announced that the motion passed by roll-call vote, 5 – 0. The General Manger proceeded to the next item, item B. Consider Board Approval of Proposed Financial Plan; Presentation by Water Resources Economics. Sanjay Gaur from Water Resources Economics was the speaker for the presentation. Mr. Gaur began with the rate study overview, starting with policy, rate structure, looking at reserve levels, and maintaining current rate structure. Secondly is the financial plan, it is about how much revenue needs to be collected on an annual basis, the reserve target and coverage ratio. Coverage ratio, debt is issued, when debt is issued, there is an obligation to meet a coverage ratio. If that coverage ratio is not met, then there is a technical default in a credit rating of agency of deteriorating. In order to issue good debt there needs to be how much revenue is needed, cost of service which is allocating and rate design. Mr. Gaur briefly spoke about Prop 218 and meeting those requirements. He also briefly spoke about the different rate structures and having a minimum and maximum reserve. He talked about the depletion of reserves by 2026 and how to increase revenues. Mr. Gaur also presented a second similar scenario for moving the district forward for the future. Director David Gonzales made the motion to adopt scenario 1 for thirty-five percent fiscal year 2024, twenty percent for fiscal year 2025, twelve percent for fiscal year 2026-2028 and Vice President Raymond Rodriguez seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 1.

President Pete Ramirez proceeded to the next item on the Agenda, Board Member Comments. Vice President Raymond Rodriguez stated he believed the board of directors made the right decision for the motion to pass scenario 1 for the Proposed Financial Plan and commended them. Director Victor Caballero and Director David Angelo both stated that they agree with Vice President Raymond Rodriguez and how they believe the board made the right financial decision for the District's future.

There being no further business to come before the Board, the Board meeting adjourned at 6:55 p.m. Next Meeting to be held on December 6, 2023 at 5:30pm.

Elpidio Ramirez, President

Attest:

Joe D. Basulto, Secretary
(Seal)

ACTION / DISCUSSION ITEMS

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Approval of 2023 Water Master Plan Historical Data (2011-2020);
Presentation by Civiltec Engineering - Recommended action – that Board Discussion
and Approve

STAFF REPORT

To: Honorable Board of Directors

From: Joe D. Basulto, General Manager

Meeting Date: December 06, 2023

Subject: Consider Board Approval of 2023 Water Master Plan Historical Data (2011-2020); Presentation by Civiltec Engineering

Recommendation:

Board Approve

Fiscal Impact:

Preparation for the Pico Water Districts Projects

Background:

Presentation by Civiltec Engineering of the 2023 Water Master Plan, overview assessment of operations for the District to consider to maintain infrastructure for the next 10 years.

Attached is 10 year CIP priority list from the Water Master Plan.

**PicoWD
Capital Improvement Program**

Priority	Fiscal Year	Cost	23-24 Current	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	36-37
1	Rehab Well #4A - Transmission Main to Well #2 Site for PFAS Treatment	\$1,671,855.00				\$546,346.00	\$1,125,509.00									
2	Meter Replacemnt (2174 Meters)	\$1,749,891.89		\$329,600.00	\$339,488.00	\$349,673.00	\$360,163.00	\$370,967.89								
3	Inter Connection #1 - City of Pico	\$819,545.00				\$819,545.00										
4	Inter Connection #2 - City of Whittier	\$772,500.00						\$772,500.00								
5	SCADA - Upgrade	\$562,754.00					\$562,754.00									
6	Well #2 Site (New Well Development)	\$8,240,000.00								\$5,150,000.00	\$3,090,000.00					
7	Well #5A - Refurbishment	\$106,090.00			\$106,090.00											
8	Well #11 - Refurbishment	\$106,090.00							\$106,090.00							
9	Well #8 - Refurbishment	\$106,090.00					\$106,090.00									
10	New Service Truck (Replace 20 year)	\$131,127.00				\$131,127.00										
11	New Field Truck (Replace 10Year)	\$53,045.00			\$53,045.00											
12	VFD - Conversion (Cate Reservoir)	\$77,250.00						\$77,250.00								
13	Pipeline Replacement - 1 (Bartolo Ave.)	\$578,448.00							\$578,448.00							
14	Pipeline Replacement - 2 (West Bl. & Tobias Ave.)	\$463,211.60								\$463,211.60						
15	Pipeline Replacement - 3 (West Bl. & Speeway St.)	\$3,411,978.80									\$3,411,978.80					
16	Pipeline Replacement - 4 (Walnut & Union St.)	\$436,102.00										\$436,102.00				
17	Pipeline Replacement - 5 (Walnut Ave. & Olympic Bl.)	\$1,238,245.40											\$1,238,245.40			
	Toal Capital Projects	\$20,524,223.69	0	\$329,600.00	\$498,623.00	\$1,846,691.00	\$2,154,516.00	\$1,220,717.89	\$684,538.00	\$5,613,211.60	\$6,501,978.80	\$436,102.00	\$1,238,245.40	\$0.00	\$0.00	\$0.00

INFORMATION ITEMS

9. INFORMATIONAL ITEMS

A. PFAS Project - Update

PICO WATER DISTRICT

**PFAS PROJECT UPDATE
INFORMATION
PROVIDED
DAY of MEETING**