



**REGULAR MEETING OF THE BOARD OF DIRECTORS
PICO WATER DISTRICT**

4843 S. Church Street
Pico Rivera, California, 90660

5:30 PM Wednesday, October 16, 2024

AGENDA

Any member of the public may attend this meeting in person or by accessing the Zoom link below. Any member of the public wishing to make any comments to the Board may do so through that Zoom link. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public wishing to make a comment are asked to state their name for the record and will be provided three (3) minutes to comment, the Board secretary will alert those commenting when they only have 30 seconds remaining. All members of the public will be disconnected from the Zoom link immediately before the Board of Directors adjourns into Closed Session.

Join Zoom Meeting

<https://us06web.zoom.us/j/9521779948?pwd=dGNxcXh3YitEc2NlVVdrUzVvNm4rZz09>

Join by Telephone: +1 669 900 6833

Meeting ID: 952 177 9948 Passcode: 421745

1. **ROLL CALL.**
2. **PLEDGE OF ALLEGIENCE.**
3. **INVOCATION.**

4. TIME RESERVED FOR PUBLIC COMMENTS.

*Members of the public shall be allowed three minutes to address the Board on any matter on the agenda and/or within the jurisdiction of the District, which is not on the Agenda. All comments should be addressed to the presiding officer of the meeting. Additional public comments shall be allowed when a listed agenda item is being considered, but such comments made at that time must be confined to the subject that is being discussed at the time such comments are made. Members of the public are asked to state their name for the record. Due to all Board Meetings being run as Zoom Meetings all participants will be placed on mute at the start of the meeting and when the meeting is open for public comment the participant will be asked to raise their hand through the button on the video conference screen if participating by video conference or by pressing *9 on their phone if participating by teleconference.*

5. ADOPTION OF AGENDA.

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion unless a Board Member requests a separate action on a specific item).

- A. Consider approval of October 02, 2024 Regular Board Meeting Minutes.
- B. Consider the accounts now due and payable, and receive and file bills approved by General Manager August 2024
- C. Consider the August 2024 Financial Statement
- D. Consider approval of Director / Staff Development Workshop – October 29, 2024 (3pm)

7. ACTION/DISCUSSION ITEMS.

- A. Consider Board Discussion of Cybersecurity Assessment participation with Public Water Agencies Group (PWAG); *Recommended Action – Board Discussion Only*

8. REPORTS.

- A. General Manager.
- B. Legal Counsel.

9. INFORMATIONAL ITEMS

- A. Water Level Report – September 2024
- B. State Reservoir Conditions – October 09, 2024
- C. Field Operations Monthly Activity Report – September 2024
- D. Monthly Ground Water Well Production – September 2024

10. DIRECTOR’S REQUEST OF FUTURE AGENDA ITEMS.

11. BOARD MEMBER COMMENTS.

- A. Report on Meetings Attended/Comments.

12. CLOSED SESSION.

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]: *Pico Water District v. City of Pico Rivera*, Los Angeles County Superior Court Case No. 22NWCV00967.
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]: *City of Pico Rivera v. Pico Water District* , Los Angeles County Superior Court Case No. 24NWCP00165.

13. CLOSED SESSION REPORT.

14. ADJOURNMENT.

AGENDA POSTED ON: October 10, 2024

Next regularly scheduled meeting: November 06, 2024

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the District office at (562) 692-3756 at least 48 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District office, located at 4843 S. Church Street, Pico Rivera, California.

CONSENT CALENDAR ITEMS

6. APPROVAL OF CONSENT CALENDAR.

(All matters on the Consent Calendar are to be approved on one motion, unless a Board Member requests a separate action on a specific item).

- A. Consider approval of October 02, 2024 Regular Board Meeting Minutes.
- B. Consider the accounts now due and payable, and receive and file bills approved by General Manager August 2024
- C. Consider the August 2024 Financial Statement
- D. Consider approval of Director / Staff Development Workshop – October 29, 2024 (3pm)

PICO WATER DISTRICT

MINUTES of BOARD MEETING 10/02/2024



MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PICO WATER DISTRICT

A regular meeting of the Board of Directors of the Pico Water District was held in the District's Boardroom located at 4843 South Church Street, Pico Rivera, California, on Wednesday, October 2, 2024 at 5:36 p.m.

The District's General Manager, Mr. Joe D. Basulto proceeded with the roll call of the attending Board members. Present from the beginning of the meeting was Director David Gonzales, Director Pete Ramirez, Vice President Victor Caballero, President Raymond Rodriguez and Mr. Jim Ciampa, Legal Counsel was present via Zoom. Director David Angelo was absent from this meeting.

President Raymond Rodriguez led everyone in the Pledge of Allegiance and the General Manager, Joe Basulto, gave the invocation.

President Raymond Rodriguez proceeded to the next item on the Agenda, Public Comments. No comments were made. There was one individual on zoom.

President Raymond Rodriguez proceeded to the adoption of the Agenda. Director Pete Ramirez made the motion to adopt the agenda as presented and Vice President Victor Caballero seconded the motion. The General Manager announced that the motion passed by roll-call vote, 4 – 0.

President Raymond Rodriguez proceeded to the next item on the Agenda, approval of Consent Calendar, consisting of approval of the minutes from the September 18, 2024 Special Board of Directors' meeting. President Raymond Rodriguez made the motion to adopt the Consent Calendar as presented and Director David Gonzales seconded the motion. The General Manager announced the motion passed by roll-call vote, 4-0.

President Raymond Rodriguez proceeded to the next item on the Agenda, Action/ Discussion Items. Item 7A. Consider Board Approval of Funding Well #11 Repair / Replacement of Variable Speed Drive with Funding from Capacity Charge Account. The General Manager stated that at Well #11 there is an issue with the variable speed drive ("VFD"). After trouble shooting by the electrician, the electrician was able to replace the VFD. There was testing over the weekend to make sure that the VFD was working properly. With this repair, the District did incur some costs, estimated at \$50,000 dollars. The General Manager asked the Board for approval to utilize funds from the Capacity Charge account to cover this expense. He also gave acknowledgement to Henry Barrientos, the Production Supervisor, for all his hard work going above and beyond while this issue with Well #11 was being repaired. President Raymond

Rodriguez made the motion to approve the expenditure of funds of approximately \$50,000 from the Capacity Charge account and Director David Gonzales seconded the motion. The General Manager announced the motion passed by roll-call vote, 4– 0.

President Raymond Rodriguez proceeded to the next item on the Agenda, Action/ Discussion Items. Item 7B. Consider Board Approval of Re-Classification of Billing Clerk Title & Job Description. The General Manager briefly discussed the benefits of changing the Billing Clerk's title and the support to the Office Manager that position will provide. The management team agrees with this promotion for the Billing Clerk. The financial salary was also discussed with the Board as well. Director David Gonzales made the motion to approve that reclassification and job description, and Vice President Victor Caballero seconded the motion. The General Manager announced the motion passed by roll-call vote, 4– 0.

President Raymond Rodriguez proceeded to the next item on the Agenda, Action/ Discussion Items. Item 7C. Consider Board Approval of New Position Customer Service Associate. The General Manager briefly discussed the proposal by the Office Manager to have this position provide assistance for the customer service team. The part-time hours were also discussed as well as the coverage that position will offer to the office staff in cases where it is short staffed. The part-time hours will not exceed 20 hours a week and 940 hours a year. That position will not be eligible for health benefits, but will receive paid sick leave as required by California law. That position is projected to start in mid-January 2025. Vice President Victor Caballero made the motion to approve that new position and Director Pete Ramirez seconded the motion. The General Manager announced the motion passed by roll-call vote, 4– 0.

President Raymond Rodriguez proceeded to the next item on the Agenda, Action/ Discussion Items. Item 7D. Consider Board Approval of New Position Water Utility Specialist. The General Manager briefly discussed the new position for a cross-connection specialist, which is needed for compliance with the state regulations. Management wanted to hire within the District's current employees and discovered one of the field state has a cross-connection certification and would be promoted from his existing Water Maintenance II position. President Raymond Rodriguez made the motion and Director David Gonzales seconded the motion. The General Manager announced the motion passed by roll-call vote, 4– 0.

President Raymond Rodriguez proceeded to the next item on the Agenda, General Manager's Report. The General Manager stated he was excited to present the new employee positions to the Board and he also believes "Building a strong Culture is what builds a strong organization" as a quote from Simon Sinek. There were 13 service turn-offs for residentials and by the end of today all had water restored. There were a few minor leaks that were repaired quickly. The lead and copper inspections are going well and are almost complete. For Well #11, the Division of Drinking Water is still reviewing the permits for approval of the PFAS treatment process. The General Manager announced that he received a copy of the certification from the Board of Supervisors officially appointing Director David Gonzales and Director Pete Ramirez for their new terms that will run until 2028.

President Raymond Rodriguez proceeded to the next item on the Agenda, Legal Counsel Report. Legal Counsel had nothing to report at this time.

President Raymond Rodriguez proceeded to the next item on the Agenda, Informational Items, none at this time.

President Raymond Rodriguez proceeded to the next item on the Agenda, Director's Request for Future Items, none at this time.

President Raymond Rodriguez proceeded to the next item on the Agenda, Board Member Comments. Director Davod Gonzales commented on the project on Stephens Street. that is really coming along and commended the field staff for their hard work.

President Raymond Rodriguez proceeded to the next item on the Agenda, Closed Session. Closed session began at 6:27 p.m. and ended at 6:34 p.m. Mr. Jim Ciampa reported on the closed session held for two items: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]: Pico Water District v. City of Pico Rivera, Los Angeles County Superior Court Case No. 22NWCV00967 and City of Pico Rivera v. Pico Water District, Los Angeles County Superior Court Case No. 24NWCP00165. The Board was updated on the facts and circumstances of those two cases and no reportable action was taken.

There being no further business to come before the Board, the Board meeting adjourned at 6:35 p.m. Next Meeting to be held on October 16, 2024 at 5:30 p.m.

Raymond Rodriguez, President

Attest:

Joe D. Basulto, Secretary
(Seal)

PICO WATER DISTRICT

**Consider the accounts now due
and payable, and receive and file
bills approved
by General Manager**

August 2024



Pico Water District, CA

Check Report

By Check Number

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-ACCOUNTS PAYABLE						
1378	AKM CONSULTING ENGINEERS, INC.	08/01/2024	Regular	0.00	4,093.05	63776
1033	BUCKNAM & ASSOCIATES, INC	08/01/2024	Regular	0.00	2,475.00	63777
1034	CAL-LIFT INC.	08/01/2024	Regular	0.00	180.90	63778
1053	CINTAS #053	08/01/2024	Regular	0.00	120.53	63779
1054	CINTAS 0168 - ORANGE CA FAS	08/01/2024	Regular	0.00	341.44	63780
1369	EIDE BAILLY LLP	08/01/2024	Regular	0.00	8,190.20	63781
1099	GOLDEN METERS SERVICE, INC.	08/01/2024	Regular	0.00	1,185.00	63782
1117	INFOSEND	08/01/2024	Regular	0.00	308.50	63783
1396	MICHAEL PAUL BEEBE	08/01/2024	Regular	0.00	1,708.70	63784
1155	NOBEL SYSTEMS	08/01/2024	Regular	0.00	16,200.00	63785
1410	PATRIOT LOCK & SECURITY	08/01/2024	Regular	0.00	2,441.95	63786
1421	T-MOBILE	08/01/2024	Regular	0.00	102.56	63787
1237	UNDERGROUND SERVICE ALERT	08/01/2024	Regular	0.00	230.10	63788
1240	USA BLUEBOOK	08/01/2024	Regular	0.00	137.09	63789
1245	VERIZON WIRELESS	08/01/2024	Regular	0.00	122.10	63790
1008	ACWA/JPIA	08/07/2024	Regular	0.00	20,737.58	63791
1436	CCS INTERACTIVE	08/07/2024	Regular	0.00	44.00	63792
1077	DIEGO'S AUTO REPAIR	08/07/2024	Regular	0.00	2,367.42	63793
1088	FERGUSON WATERWORKS #1083	08/07/2024	Regular	0.00	2,723.18	63794
1105	HARRINGTON INDUSTRIAL PLASTICS LLC	08/07/2024	Regular	0.00	289.92	63795
1112	HOSE-MAN, INC.	08/07/2024	Regular	0.00	176.38	63796
1422	MATTHEW TRYON	08/07/2024	Regular	0.00	220.00	63797
1153	NASA SERVICES	08/07/2024	Regular	0.00	263.43	63798
1368	PUBLIC WATER AGENCIES GROUP	08/07/2024	Regular	0.00	1,268.23	63799
1183	QUILL CORPORATION	08/07/2024	Regular	0.00	358.23	63800
1207	SOUTH COAST A.Q.M.D.	08/07/2024	Regular	0.00	325.88	63801
1209	SOUTHERN CALIFORNIA GAS COMPANY	08/07/2024	Regular	0.00	25.22	63802
1249	VOTACALL, INC.	08/07/2024	Regular	0.00	317.29	63803
1251	WATERLINE TECHNOLOGIES, INC	08/07/2024	Regular	0.00	1,230.00	63804
1453	XEROX	08/07/2024	Regular	0.00	363.83	63805
1005	ACWA - JOINT POWERS INSURANCE AUTHORITY	08/19/2024	Regular	0.00	1,710.19	63806
1178	ADT COMMERCIAL	08/19/2024	Regular	0.00	736.84	63807
1378	AKM CONSULTING ENGINEERS, INC.	08/19/2024	Regular	0.00	23,760.40	63808
1415	APPLIED TECHNOLOGY GROUP, INC.	08/19/2024	Regular	0.00	30.00	63809
1017	AT & T	08/19/2024	Regular	0.00	109.01	63810
1427	ERIC ALVAREZ	08/19/2024	Regular	0.00	1,531.49	63811
1117	INFOSEND	08/19/2024	Regular	0.00	2,051.61	63812
1127	JEFFREY W JOE, DDS INC	08/19/2024	Regular	0.00	782.00	63813
1454	JIM UHL	08/19/2024	Regular	0.00	3,500.00	63814
1135	LAGERLOF, LLP	08/19/2024	Regular	0.00	32,068.83	63815
1157	OCCU-MED, LTD.	08/19/2024	Regular	0.00	417.00	63816
1211	SPECTRUM	08/19/2024	Regular	0.00	196.22	63817
1252	WECK LABORATORIES, INC.	08/19/2024	Regular	0.00	3,820.00	63818
1005	ACWA - JOINT POWERS INSURANCE AUTHORITY	08/19/2024	Regular	0.00	16,410.64	63819
1043	CARDMEMBER SERVICE	08/27/2024	Regular	0.00	902.64	63820
1046	CENTRAL BASIN MUNICIPAL WATER DISTRICT	08/27/2024	Regular	0.00	4,891.25	63821
1053	CINTAS #053	08/27/2024	Regular	0.00	361.59	63822
1090	FRONTIER COMMUNICATIONS	08/27/2024	Regular	0.00	170.64	63823
1111	HOME DEPOT CREDIT SERVICE	08/27/2024	Regular	0.00	496.25	63824
1372	HUNTER ELECTRIC SERVICE, INC.	08/27/2024	Regular	0.00	28,902.00	63825
1117	INFOSEND	08/27/2024	Regular	0.00	349.41	63826
1135	LAGERLOF, LLP	08/27/2024	Regular	0.00	30,000.00	63827
1163	PAC COMM TECHNOLOGIES, INC.	08/27/2024	Regular	0.00	35.00	63828
1176	PRINTWEAR SALES COMPANY	08/27/2024	Regular	0.00	1,187.06	63829

PICO WATER DISTRICT

August 2024

FINANCIAL STATEMENT

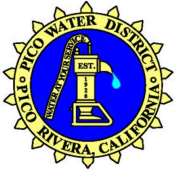


Pico Water District

Financial Statements

Balance Sheet (Unaudited)

	August 2024
1 ASSETS	
2 Cash and Investments	
3 Cash on Hand in Banks	\$ 1,239,613
4 CLASS Investment	644,797
5 LAIF Investment	107,869
6 Cambridge Investment	184
7 Total Cash and Investments	1,992,463
8 Cash and Investments - Restricted	
9 Restricted Cash - Infrastructure Acct [IBank]	29,935
10 Total Cash and Investments - Restricted	29,935
11 Other Current Assets	
12 Accounts Receivable - Customers Net	965,086
13 Accounts Receivable-Other	212,335
14 Inventory-Materials and Supplies	329,349
15 Prepaid Expenses	3,208
16 Total Other Current Assets	1,509,978
17 Fixed Assets	
18 Utility Plant	32,145,679
19 Less: Accumulated Depreciation	(11,526,088)
20 Fixed Assets Total	20,619,591
21 Deferred Outflows of Resources (DOR)	900,921
22 TOTAL ASSETS & DOR	\$ 25,052,888
23 LIABILITIES	
24 Current Liabilities	
25 Accounts Payable	\$ 599,789
26 Accrued Interest	97,601
27 Refundable Deposits	1,117,182
28 Security Deposit - Rental House	2,250
29 Total Current Liabilities	1,816,823
30 Long-Term Liabilities	
31 Note Payable - IBank	6,369,696
32 Other Postemployment Benefits Liability	782,695
33 Net Pension Liability	954,472
34 Total Long-Term Liabilities	8,106,863
35 TOTAL LIABILITIES	9,923,685
36 FUND BALANCE	
37 Retained Earnings	14,621,644
38 TOTAL FUND BALANCE	14,621,644
39 Deferred Inflows of Resources (DIR)	507,559
40 TOTAL LIABILITIES, FUND BALANCE & DIR	\$ 25,052,888



Pico Water District

Financial Statements

Budget to Actual (Unaudited)

For the Period July 1, 2024 through August 31, 2024

	August 2024	YTD 2024	Budget 2025	YTD Budget 17%
1 OPERATING REVENUES				
2 Water Sales 1 - Potable Water Charges	\$ 247,993	\$ 517,625	\$ 2,919,800	18%
3 Water Sales 2 - Recycled Water Charges	8,431	16,243	53,100	31%
4 Meter Service 1 - Meter Charges	169,884	371,108	2,217,700	17%
5 Meter Service 2 - Multi Unit Charges	72	133	1,000.00	13%
6 Meter Service 3 - Fire Protection Charges	10,665	21,286	115,500	18%
7 <u>Misc. Charges</u>				
8 Late Fees & Other Water Charges	6,226	12,308	85,600	14%
9 Backflow Program	2,775	5,539	33,200	17%
10 Water Rights Income	-	-	21,600	0%
11 Capacity Charge	-	-	-	N/A
12 TOTAL OPERATING REVENUES	446,046	944,242	5,447,500	17%
13 OPERATING EXPENSE				
14 Source of Supply	119,088	244,188	1,185,600	21%
15 Pumping	58,731	87,474	754,500	12%
16 Water Treatment	7,929	17,130	260,700	7%
17 Transmission & Distribution	37,909	56,862	343,500	17%
18 Customer Accounts	24,676	48,694	282,600	17%
19 General & Administrative	191,619	498,306	1,972,500	25%
20 TOTAL OPERATING EXPENSE	439,952	952,654	4,799,400	20%
21 OPERATING INCOME (LOSS)	6,093	(8,412)	648,100	
22 NON-OPERATING INCOME				
23 Infrastructure Surcharge [RESTRICTED]	31,183	66,950	625,700	11%
24 Interest Income	3,297	6,505	38,400	17%
25 House Rental Income	1,870	3,740	23,500	16%
26 Other Income	400	1,016	308,000	0%
27 TOTAL NON-OPERATING INCOME	36,750	78,211	995,600	8%
28 NON-OPERATING EXPENSE				
29 Loan Principal	-	176,156	176,200	100%
30 Interest Expense	-	114,005	224,800	51%
31 Annual Loan Fee Expense	-	18,599	18,600	100%
32 Rental House Expense	-	-	2,600	0%
33 TOTAL NON-OPERATING EXPENSE	-	308,760	422,200	73%
34 NET INCOME / (LOSS) BEFORE CAPITAL CONTR.	42,843	(238,960)	1,221,500	0%
35 Capital Improvement Projects (District Funded)	(32,182)	(77,115)	(1,646,000)	5%
36 NET INCOME / (LOSS)	\$ 10,661	\$ (316,076)	\$ (424,500)	74%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



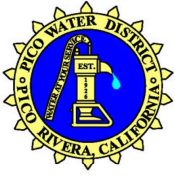
Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

	August 2024	YTD 2024	Budget 2025	YTD Budget 17%
1 OPERATING EXPENSE				
2 SOURCE OF SUPPLY				
3 Salaries & Wages	\$ 6,300	\$ 11,232	\$ 74,100	15%
4 Recycled Water	5,706	10,992	31,600	35%
5 Ground Water Replenishment	107,082	221,964	1,079,900	21%
6 TOTAL SOURCE OF SUPPLY	119,088	244,188	1,185,600	21%
7 PUMPING				
8 Salaries & Wages	19,799	34,983	287,900	12%
9 Maintenance	13,701	26,007	83,100	31%
10 Power	25,230	26,485	383,500	7%
11 TOTAL PUMPING	58,731	87,474	754,500	12%
12 WATER TREATMENT				
13 Salaries & Wages	500	1,249	21,000	6%
14 Maintenance	555	1,785	138,700	1%
15 Water Treatment Regulations	6,874	14,096	101,000	14%
16 TOTAL WATER TREATMENT	7,929	17,130	260,700	7%
17 TRANSMISSION & DISTRIBUTION				
18 Salaries & Wages	12,001	19,871	107,900	18%
19 Maintenance	19,796	30,133	198,800	15%
20 Vehicle Maintenance & Fuel	6,112	6,858	36,800	19%
21 TOTAL TRANSMISSION & DISTRIBUTION	37,909	56,862	343,500	17%
22 CUSTOMER ACCOUNTS				
23 Meter Reading Labor	2,053	3,880	33,500	12%
24 Billing/Customer Service Salaries & Wages	13,444	27,640	162,400	17%
25 Supplies	9,179	17,174	86,700	20%
26 TOTAL CUSTOMER ACCOUNTS	24,676	48,694	282,600	17%
27 GENERAL & ADMINISTRATIVE				
28 Salaries	22,379	38,464	347,900	11%
29 Vacation/Holiday/Other Payroll	16,527	22,048	160,000	14%
30 Directors Compensation	3,150	5,625	42,000	13%
31 Travel & Meetings (Board)	60	60	15,000	0%
32 Travel & Meetings (Staff)	2,224	2,371	10,000	24%
33 Board Room Expenses	-	-	1,800	0%
34 Office Supplies	649	1,397	14,100	10%
35 Office Utilities	874	3,513	23,000	15%
36 Professional Services				
37 Accounting	9,408	9,408	107,000	9%
38 Computer	79	3,329	7,600	44%
39 Engineering	-	3,740	3,100	121%
40 Legal	82,069	119,959	200,000	60%
41 Miscellaneous	-	1,559	1,600	97%
42 PWAG - Emergency Services Coordinator	1,298	2,596	17,000	15%
43 Tyler Technologies Licensing and Support	1,942	8,826	29,600	30%
44 Nobel Systems - GIS Program	2,700	19,992	27,100	74%
45 Insurance	21,750	111,393	450,000	25%
46 Payroll Taxes	7,177	12,309	99,800	12%
47 Pension	6,314	100,480	264,200	38%
48 Maintenance	5,620	8,662	23,100	37%

*No assurance provided on these financial statements. These financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States not included.



Pico Water District

Financial Statements

Operating Expense Detail (Unaudited)

		August 2024	YTD 2024	Budget 2025	YTD Budget 17%
49	Dues & Subscriptions	\$ -	\$ 10,137	\$ 26,600	38%
50	Noticing	-	-	22,600	0%
51	Education Expense	4,895	9,937	6,000	166%
52	Conservation Expense	2,500	2,500	13,400	19%
53	Election Expense	-	-	60,000	0%
54	TOTAL GENERAL & ADMINISTRATIVE	191,619	498,306	1,972,500	25%
55	TOTAL OPERATING EXPENSE	\$ 439,952	\$ 952,654	\$ 4,799,400	20%



Pico Water District

Financial Statements

Capital Improvement Projects (Unaudited)

	August 2024	YTD 2024	Budget 2024	Remaining Under / (Over) Budget
1 Office Equipment Purchase				
2 Office & Boardroom AC Upgrade	-	-	15,000	15,000
3 Server Upgrade for Tyler Migration	-	-	10,000	10,000
4 Total Office Equipment Purchase	-	-	25,000	25,000
5 Meters	-	-	329,600	329,600
6 Total Replacement Programs	-	-	329,600	329,600
7 Wells & Equipment Upgrade				
8 Well 5A Waste Water Discharge Line	-	-	185,100	185,100
9 Total Wells & Equipment Upgrade	-	-	185,100	185,100
10 PFAS Remediation Treatment Plants				
11 Treatment Plants Wells 11, 8, 5	32,182	77,115	488,300	411,185
12 PFAS Vessel Media Replacement	-	-	618,000	618,000
13 Net PFAS Remediation Treatment Plants	32,182	77,115	1,106,300	1,029,185
14 TOTAL CAPITAL IMPROVEMENT PROJECTS	\$ 32,182	\$ 77,115	\$ 1,646,000	\$ 1,568,885

Check Report

Date Range: 08/01/2024 - 08/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1194	S & J SUPPLY CO., INC.	08/27/2024	Regular	0.00	1,610.87	63830
1229	TOTAL COMPENSATION SYSTEMS, INC.	08/27/2024	Regular	0.00	3,060.00	63831
1250	WATER REPLENISHMENT DISTRICT OF	08/27/2024	Regular	0.00	95,737.59	63832
1256	WESTERN WATER WORKS	08/27/2024	Regular	0.00	185.09	63833
1043	CARDMEMBER SERVICE	08/27/2024	Regular	0.00	6,343.73	63834
1043	CARDMEMBER SERVICE	08/27/2024	Regular	0.00	1,841.43	63835
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	4,367.13	DFT0000208
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	74.50	DFT0000209
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	137.82	DFT0000210
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	7,314.31	DFT0000211
1080	EDISON COMPANY	08/07/2024	Bank Draft	0.00	92.46	DFT0000212
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	3,605.34	DFT0000213
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	152.85	DFT0000214
1080	EDISON COMPANY	08/05/2024	Bank Draft	0.00	2,358.51	DFT0000215
1080	EDISON COMPANY	08/07/2024	Bank Draft	0.00	132.35	DFT0000216
1080	EDISON COMPANY	08/19/2024	Bank Draft	0.00	16,619.02	DFT0000217
1080	EDISON COMPANY	08/23/2024	Bank Draft	0.00	8,611.39	DFT0000218
1433	SOUTHWEST ANSWERING SERVICE	08/26/2024	Bank Draft	0.00	698.60	DFT0000219

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	83	60	0.00	331,746.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	12	0.00	44,164.28
EFT's	0	0	0.00	0.00
	95	72	0.00	375,910.77

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	83	60	0.00	331,746.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	12	0.00	44,164.28
EFT's	0	0	0.00	0.00
	95	72	0.00	375,910.77

Fund Summary

Fund	Name	Period	Amount
10	General Operating	8/2024	375,910.77
			375,910.77

PICO WATER DISTRICT

Director / Staff

Development Workshop

OCT-29
3 P.M. - 5 P.M.

PICO
WATER DISTRICT

4843

PICO WATER DISTRICT BOARD OF DIRECTORS WORKSHOP

Come see how we are reshaping the VISION here at PWD &
How through Kindness, Strength and Connectedness
"We bring LIFE to EVERYTHING you LOVE"



ACTION / DISCUSSION ITEMS

7. ACTION/DISCUSSION ITEMS.

A. Consider Board Discussion of Cybersecurity Assessment participation with Public Water Agencies Group (PWAG); Recommended Action – Board Discussion Only

PICO WATER DISTRICT

ACTION / DISCUSSION

ITEM - 7A

**Consider Board Discussion of
Cybersecurity Assessment
participation with Public
Water Agencies Group
(PWAG);**

STAFF REPORT

To: Honorable Board of Directors

From: Joe D. Basulto, General Manager

Meeting Date: October 2, 2024

Subject: 7A. Consider Board Discussion of Cybersecurity Assessment participation with Public Water Agencies Group (PWAG)

Recommendation Discussion

Fiscal Impact

2026 FY Impact - \$8,253.00 + Project Management fee TBD (Divided based on Size and approximate project cost)

Background

The America's Water Infrastructure Act (AWIA), on October 23, 2018 signed into law AWIA S.3021, Law 115-270, per section 2013 of Title II, requires community water systems to conduct a Risk & Resiliency Assessment (RRA) of their community water systems and develop a corresponding Emergency Response Plan (ERP). Upon completion of the RRA, the water system is to submit self-certification to the U.S. Environmental Protection Agency (USEPA) indicating that the RRA—in compliance with AWIA—is complete. Within six months of submitting the RRA certification letter, the community water system is required to submit a self-certification to USEPA for the corresponding ERP.

EPA guidance on the cybersecurity component of the project includes the following:

Cybersecurity must be addressed in both the RRA and ERP. AWIA Section 2013(a) states that the RRA must include “electronic, computer, or other automated systems (including the security of such systems).” AWIA Section 2013(b) states that ERPs must “incorporate findings of the [risk and resilience] assessment’ and “shall include strategies and resources to improve the resilience of the system, including...cybersecurity.”

In a joint effort with the members of the Public Water Agencies Group (PWAG), coming together to share in the cost savings for a Consultant to conduct that work. Have entered into agreement for West Yost for conducting AWIA Cybersecurity Assessments and developing plans for each participating agency's RRA and ERP

The Risk & Resilience Assessment (RRA) evaluates the vulnerabilities, threats, and consequences from potential hazards.

The Emergency Response Plan (ERP) is a set of procedures and instructions that an organization uses to prepare for and respond to emergencies.

No later than six months after certifying completion of the RRA, each community water system must prepare or revise their ERP to incorporate the findings of the assessment.

Additional: Cyber Incident Response Plan (Optional but, the District currently does not have plan in place)

Kick off Meeting is schedule for January 12, 2026 for Small Agencies

Pico Water District Schedule Overall – 02/17/2026 – 05/04/2026

Conduct Risk Assessment & ERP:

- Draft of Cyber TM Development
- Draft of Cyber TM Handoff Meeting
- Agency Review Period
- Final Cyber TM Development
- ERP Review
- Cyber IT/OT SOPs

INFORMATION ITEMS

9. INFORMATIONAL ITEMS

- A. Water Level Report – September 2024
- B. State Reservoir Conditions – October 09, 2024
- C. Field Operations Monthly Activity Report – September 2024
- D. Monthly Ground Water Well Production – September 2024

PICO WATER DISTRICT

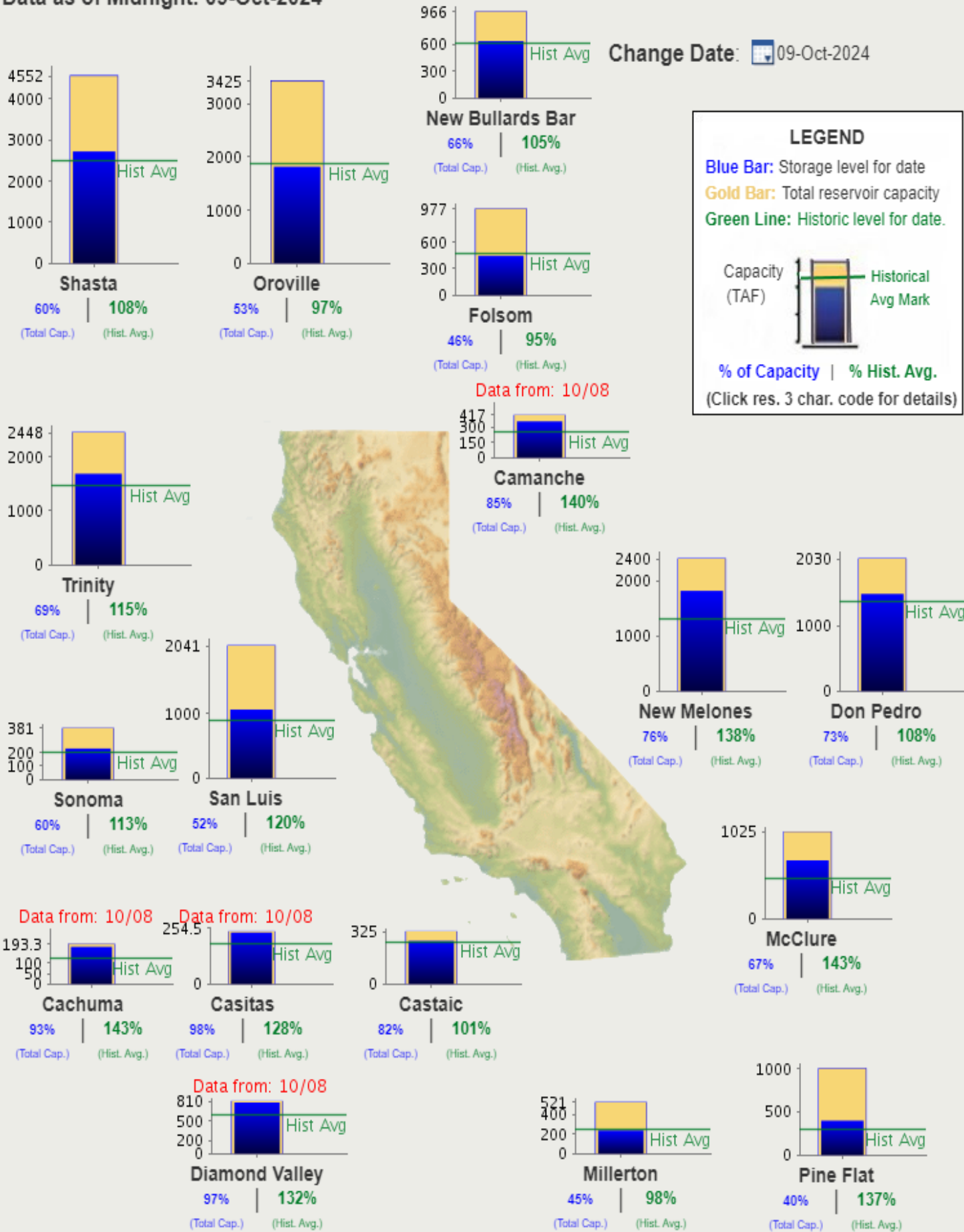
STATE RESERVOIR

WATER LEVEL REPORT

October 09, 2024

CURRENT CONDITIONS: MAJOR WATER SUPPLY RESERVOIRS:09-OCT-2024

Data as of Midnight: 09-Oct-2024



[Click for printable version of current data.](#)

Report Generated: 10-Oct-2024 7:20 AM

The CSI link has been disabled to zoom in, for the lack of historical data.

PICO WATER DISTRICT

WATER LEVEL REPORT

September 2024

WATER LEVELS REPORT

Water Levels for September 2024

Listed below are the water levels for the two key monitoring wells used by the Water Replenishment District of Southern California (WRD), and the District's active wells.

WRD is charged with monitoring the water levels in both the Central Basin and West Coast Basin, and with making sure both basins are replenished annually. As a means of monitoring the levels in both basins WRD measures the depth of water in two specific wells, 1601T located in between the San Gabriel River and the Rio Hondo spreading grounds, and the second Carson #1 located in the City of Carson. WRD compares the levels of these two wells month to month, and year to year as a means of gaging the reliability of both basins (levels listed are in feet below surface). As this report is specific to the Central Basin, we are only showing the Central Basin Monitoring Well results below.

	<u>September 2024 (Update Pending)</u>	<u>Stember 2024 (Update Pending)</u>
Central Basin 1601T	71.42	201.65
Carson Well	47.56	24.44

Listed below are the static and pumping levels (in feet below surface) for the District's five active wells, and pump settings (depth), also, is the recorded Draw-down.

	<u>September 2024</u>					
	Static	Pumping	Flow Rate	Drawdown	Well Depth	Pump Depth Top of Bowls
Well #4A	34'	N/A	N/A	N/A	420'	150'
Well #5A	67'	91'	1240gpm	24'	900'	242'
Well #8	54'	71'	984gpm	17'	474'	243'
Well #10	35'	45'	585gpm	10'	605'	182'
Well #11	65'	76'	1228gpm	11'	1020'	312'

	<u>September 2023</u>			
	Static	Pumping	Flow Rate	Drawdown
Well #4A	36'	N/A	N/A	N/A
Well #5A	66'	84'	1022gpm	18'
Well #8	48'	60'	639gpm	12'
Well #10	37'	56'	757gpm	19'
Well #11	79'	89'	1864gpm	10'

PICO WATER DISTRICT

**OPERATIONS MONTHLY
ACTIVITY REPORT**

September 2024

Annual Activity Report

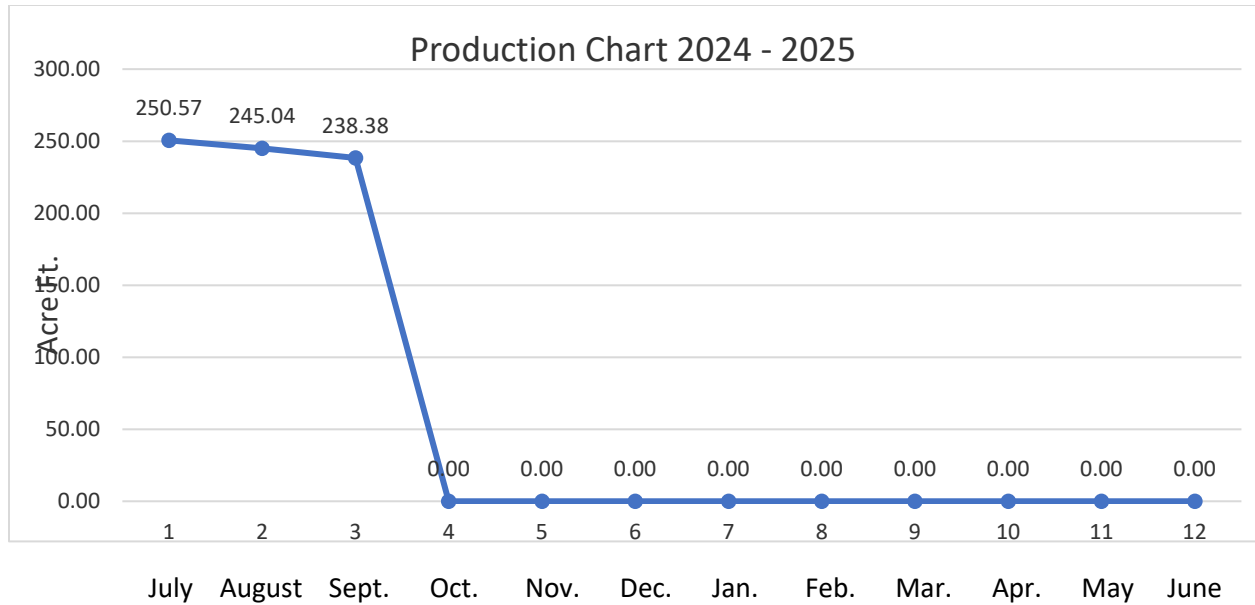
2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
1 Mainline leaks	1	1	2	0	2	1	1	1	1				10
2 Service line leaks	6	3	3	2	1	7	7	3	3				35
3 Meter leaks	4	4	1	7	2	8	7	1	5				39
4 Number of Valves exercised	13	2	32	2	4	3	7	3	7				73
5 Well issues	1	0	0	0	1	1	1	2	2				8
6 Hit Fire Hydrants	0	0	0	1	0	0	0	0	0				1
7 Accidents	0	0	0	0	0	0	0	0	0				0
8 Installation / Replacement of new meters	16	10	24	12	0	2	3	0	33				100
9 Installation / Replacement of new service laterals	0	0	1	0	2	0	0	0	0				3
10 Installation / Replacement of new valves	0	0	0	0	0	0	0	2	0				2
11 Hydrant Repair & Replace	0	0	0	1	0	0	0	0	0				1
12 Installation of new mains	0	0	0	0	0	0	0	0	0				0
13 New potable services	0	0	0	1	1	0	0	3	0				5
14 New recycled water services	0	0	0	0	0	0	0	0	0				0
15 Dig Alerts Responded To	173	189	222	267	163	188	229	213	123				1767
16 Lead & Copper Inspections	0	0	0	210	565	189	159	2788	1156				5067

PICO WATER DISTRICT

GROUND WATER PRODUCTION REPORT

September 2024

Pico Water District Monthly Production Report



2024 Production Month of **September: 238.38 Acre. Ft.**

237.32 Acre. Ft. above from 3 year Average.

(Start of New FY) Total Production for FY 2024 to 2025: **733.99 Ft.**

Production Allowed: **3624.00 Acre. Ft.**

Lease of Pumping Rights: **0 Acre Ft.**

Total currently Leftover: **2890.01**